

June 30, 2017

In regard to our city: Yachats

Yachats does no longer have the feel of "The Yachats Village". This no longer fits. It is one of many small cities. The quaintness and allure is going. Another beach town along the Oregon coast.

In the paper it states having the library there (the 501 building) ties everything together. Does this include the sewage treatment plant behind it? Myself and many many people have wondered why they would have a sewage treatment plant right in the town. One can only wonder about that one.

Also in the paper states "having the library there creates a campus feel for the city". Who wants to feel like they live on a campus? Which is it for them who decides the future of Yachats. No longer a Village feel, for it does not fit anymore. So is it a small beach town or is it a campus feel like town now? Just a resident wanting to know what the few decide. It would be nice if they leave the town library where it is. Yachats, I for one does not want our beloved Yachats Village that was, to become a campus feel like town. Quite a stretch from a Village to a Campus.

Sincerely,

Just a long time resident seeing our Village become an unappealing city or campus. Which ever you decide for our future.



City Council of Yachats
441 N. Highway 101
Yachats, OR 97498

June 22, 2017

Dear Yachats City Council,

It just saddens me to even think about our Library moving to the 501 (bank building). It is a staple of Yachats. The Hub, The Meeting Place, Kind of the Heart of Yachats. The Perfect place for the Library is right where it is. I Love it there, I check out books, check the movies, read the paper and chat with the people there to socialize.

The surroundings are perfect, after visiting there I Love to take a stroll around the boardwalk and see the beautiful nature, right now there are Ducks, a MaMa and her two ducklings, a rare sight for many. It is peaceful at the Library there where it is.

It just would not be the same if it were moved to the bank building.

Please do not choose to move it from it's location. Where it is at is perfect, has a park like setting outside. I just Love it there.

A Very Concerned Full Time Yachatsian

Yachats Public Library Strategic Plan 2017-2022

Goal 1: Continue to Develop and Maintain Electronic Presence Consistent with the Library's Mission and Needs

Objective 1: Offer access to e-books for checkout through tools such as Libraries2go.

Actions

- a. Periodically survey active year-round patrons to determine interest
As the nature of the library patron population shifts and more interest is expressed this will be re-examined and if determined to be needed, actions to implement will be added in the future annual review of the strategic plan.

Objective 2: Keep current on electronic needs of the Library, patrons and visitors.

Actions

- a. Although covered in objective 1 this objective is intended to ensure that someone or a committee of staff and volunteers are up to date on both the electronic needs of the library, patrons and visitors, but that they

have some knowledge of the products available to meet those needs.

- b. Investigate the possibility of and electronic reference section to replace hard copies of reference books.
- c. Investigate the desirability of electronic magazine/newspaper subscriptions.

Goal 2: Stimulate Imagination: Reading, Viewing and Listening for Pleasure

Objective 1: Expand access to materials for library users

Actions

- a. Investigate participation in New Chinook Library Network in order to share collections of multiple libraries (interlibrary loan programs?)
- b. Ensure funds for purchase of New York Times best-selling books (fiction and non-fiction) for library.
- c. Continue to purchase patron requested books

Objective 2: Reading Program for Children

Actions

- a. Continue summer reading program
- b. Continue preschool story time in collaboration with YYFAP, and preschool
- c. In order to reduce the burden on public computers, acquire a laptop for children's room for juvenile computer games

Objective 3: Reading Programs for Adults

Actions

- a. Collaborate with Academy of Arts and Sciences to help support their programs by highlighting library materials available for loan on their chosen topics
- b. Investigate establishing a Yachats Reads program for adults. Sponsor a local or NW author for a reading and/or book signing (in conjunction with YAAS or Friends of the Library?)

Objective 4: Enhance outreach to hard-to-serve populations

Actions

- a. Supply books to Sea Aire residents
- b. Investigate need for reading materials to shut-ins (coordination with Meals-on-Wheels or other organizations)

Goal 3: Library Operations

Objective 1: Ease of use and comfort for Patrons, Library Staff and Volunteers

Actions

- a. Review, write and/or update all policies and procedures on a regular basis (annually, at least review and update)

- b. Review physical space needs for computer use, reading, the collection, storage for book series and for book sale donations
- c. Coordinate with City Works Department to ensure physical structure is sound and usable (periodic inspections scheduled)

Objective 2: Recruitment and Retention of Volunteers

Actions

- a. Align volunteer program with requirements of City Volunteer manual
- b. Join Oregon Library Association (?)

Objective 3: Efficient Use of All Resources

Actions

- a. Clearly define roles and responsibilities of all aspects of the library personnel: Volunteers, Head Librarian, Children's Librarian, Library Commission members
- b. Successful liaison with Friends of the Library

Goal 4: Succession Planning for Library Staff

Objective 1: Provide City Council with needs based argument for paid positions for Head Librarian and Children's Librarian at some future date.

Actions

- a. Develop job descriptions for these positions

- b. Use job descriptions from Oregon Library Assn. and other small library districts to develop descriptions for Yachats positions.

Goal 5: Library Expansion

Objective 1: Develop plan to expand library facility to accommodate storage and other physical space needs.

Actions

- a. Work with volunteers and other stakeholders to determine needs.
- b. Engage architect and/or interior designer to incorporate needs into a workable design.
- c. Budget monies for improvements/changes.

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Yachats Library Strategic Plan 2017-2022

Vison: Our village is a place where natural resources are valued and protected, where diversity is celebrated, and where a vibrant economy and sense of community pride create and recreate a living spirit. Yachats cares not just for its citizens' basic needs but also supports the in their efforts to excel mentally, physically, artistically and spiritually. It is a community with an enduring sense of itself.

Mission: The Yachats Public Library is a lending library that provides its users with the facility and the resources to access and share information that entertains and/or enlightens.

Goal 1: Succession – Ensure and enhance the sustainability of current operations.

- Objective 1:** Continue and enhance the support, training and rewards for volunteers.
- Objective 2:** Adopt a formal organization chart establish position descriptions and develop written policies and procedures to document library operations and programs.

Goal 2: Programs – Ensure and enhance the sustainability of current programs and examine the feasibility of developing new programs related to reading, viewing, and listening for pleasure and enlightenment.

- Objective 1:** Continue to expand reading programs for children.
- Objective 2:** Continue and enhance outreach programs to hard-to-serve populations and the community in general.
- Objective 3:** Explore the possibility of developing an adult reading program.
- Objective 4:** Explore the possibility of collaborating with local organizations, such as the Academy of Arts and Sciences, by supporting and contributing to their programs or in developing and promoting joint educational programs.

Goal 3: Technology – Ensure that library technology is adequate to the needs of patrons and staff.

- Objective 1:** Enhance and maintain the systems and programs available to patrons for using the computers, accessing the internet, and obtaining information and other services electronically.
- Objective 2:** Enhance and maintain the systems used by staff to perform the functions necessary for the effective and efficient operation of the library.

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Goal 4: Going Forward – Anticipate and plan for future needs and interests.

Objective 1: Explore the possibilities of establishing relationships and/or joining with library associations and groups such as the Oregon Library Association and the Chinook Library Network in order to expand services and opportunities available to patrons and staff.

Objective 2: Develop options and initiate discussions with library staff and volunteers, the city council and the community as a whole on the needs that should drive any future expansion of library facilities.

Objective 3: Develop and pursue a long-range plan to: a) assess the need for establishing paid positions in library management, the children’s library, and/or technical support, and b) identify sources of funding for any proposed positions.

Objective 4: Develop policies and procedures for managing funds received in the form of gifts and bequests to ensure: a) that the receipt of such funds is appropriately acknowledged; b) that the funds are used only in accordance with the restrictions, if any, established by the donor, and c) that all unrestricted funds are used only in a manner that contributes significantly to the long term value and integrity of the library.

Objective 5: Identify and establish a relationship with an experienced grants professional who can provide the expertise necessary for: a) discovering appropriate grant opportunities; b) preparing and submitting grant applications and documents and, c) managing grant funds.

**Yachats Library Commission Proposal to the Yachats City Council
for Relocating the Library to the 501 Building**

The Yachats City Council (City) has asked the Yachats Library Commission (Commission) to consider moving the Yachats Public Library from its present location to the 501 building. In response, the Commission has solicited comments from library volunteers and the community at large on both the positive and negative issues associated with such a move and has taken those comments into account as part of their deliberations.

In summary, the Commission supports moving the library to the 501 building for the following reasons and given the attendant conditions:

- The Commission envisions a more visible facility that will provide enhanced opportunities and space for a variety of purposes and activities, including but not limited to:
 - ▷ Increased space for current and future needs related to shelving and display areas for all of the library's collections
 - ▷ Improved facilities and increased space for expanding children's reading and summer programs
 - ▷ Increased space for storage and sorting of excess and book sale items
 - ▷ Broader based and increased community usage through improved access to:
 - Expanded and more comfortable informal "quiet" areas for reading/browsing/ congregating
 - Available meeting rooms as gathering places for local community groups
 - Expanded and more usable technical facilities and resources
 - ▷ Extended hours, as needed
- The Commission also recognizes that a move to the 501 building entails a significant commitment of both time and resources. This commitment includes preparing the building for occupancy as well as the actual management and operation of the facility. In order to help ensure the successful transition to the new facility, the Commission believes the following conditions to be critically important.
 - ▷ The City, in consultation with the Commission, will assume responsibility for 1) planning designing, and financing the reconstruction of the building, 2) the installation of those permanent fixtures necessary to library operations, 3) the physical move of all library furnishings and inventory to the new facility, and 4) ongoing cleaning and maintenance once the facility is operational. This work will be done in accordance with all relevant code and other legal requirements associated with a public library.
 - ▷ The Commission will commit to providing funds in an amount not to exceed \$50,000 to be leveraged against matching funds from grants and The Friends of the Yachats Library for the purchase of furnishings and other accessories designed to create an inviting and comfortable environment for library patrons. The source of these funds will be the Hall bequest to the library, and, as part of this project, the Commission will identify a suitable means for recognizing the generosity this bequest represents.
 - ▷ The City will dedicate exclusive use of the building to the library in perpetuity, and will grant the Commission or its designees control over all uses of building space.
 - ▷ The City will establish a time table for the project with starting and completion dates to be mutually agreed upon by the parties.

The Commission believes that this opportunity is of sufficient importance to warrant a written Memorandum of Understanding between the City and the Commission outlining these conditions. The Commission is prepared to participate in the preparation of such a memorandum.

The Commission greatly appreciates the opportunity granted it by the City to pursue this move and believes it could result in the library becoming a more active and integrated part of the community.

Bank Building Interfund Loan Status

Original Interfund Loan, after \$200K from VA	\$ 311,786
B of W Interest Applied	-57,306
Current Year Gen Fund Payment	-20,232
Remaining Interfund Loan Balance today	<u>\$ 234,249</u>

Budget Law requires repayments, with interest, over not more than 10 years.

Current 17-18 Budget did not allow for repayments

Need a plan – need a way to repay

Possibilities –

- Sell the building

- Change how we run the Commons; reduce subsidies; move, etc.

Lincoln County Property Report

Account # & Prop. Info				Account Details			Owner & Address				
Account #:	R441264			Neighborhood:	Y216			Owner and	CITY OF YACHATS		
Map Taxlot:	14-12-27-AD-12800-00							Mailing Address:	PO BOX 345 YACHATS, OR 97498		
Tax Map:	14s12w27AD			Property Class:	941			Site Address(es):	501 HWY 101 N		
Web Map:	View Map										
Info:	YACHATS - 3RD ADDN, BLOCK 5, LOT 2 & 14, DOC201508957										
Tax Code:	302										
Acres:											

Improvements								Value History			
Description	Area	Yr Built	Found	Heat	Plumb	BDMS	Value	YearImp.	Land	Total Market	Total Assessed
MAIN AREA	4579 sq ft	1993		FA			\$756,880	2016	756,880	110,470	867,350
Foundation Code List Heating/AC Code List Plumbing Code List								2015	732,930	107,090	840,020
								2014	732,930	107,090	840,020
								2013	766,460	111,600	878,060
								2012	845,950	125,500	971,450
								2011	945,200	139,400	1,084,600
								2010	1,120,060	146,540	1,266,600
Sales History											
Sale Date		Price		Document		Type Code					
08/28/2015		\$500,000		201508957		27		WD			

Land				Related Accounts		Disclaimer	
Description	Acres	Market Value	Special Use Value			This report was produced using the Lincoln County assessment information. This information is maintained by the county to support its governmental activities. The County is not responsible for errors, omissions, misuse or misinterpretation. Tax data exported 10/2016.	
COMMERCIAL DEV SITE	0.23	103,410					
COMMERCIAL SITE		7,060					
DEVELOPMENT							
Today's Date: 01/27/2017							

EAST

APPROX. OVERALL
NET-AREA
+-4025 SQ. FT.

SOUTH

ALL AREAS, MEASURED AND INDICATED DIMENSIONS ARE APPROXIMATE

THIS PLAN IS APPROXIMATE ONLY AND
SHOULD NOT BE USED FOR DESIGN
PURPOSES. IT IS BASED ON A
MEASURE-UP 03-2018, AND IS
TO BE USED FOR INFORMATION
PURPOSES ONLY.

APPROXIMATE
GROUND FLOOR PLAN
SCALE 1/4"=1'-0"

APPROXIMATE STORAGE
LOFT FLOOR PLAN

WEST

NET-AREA
+-780 SQ. FT.

LADDER

NET-AREA
+-360 SQ. FT.

COMMON AREA
+-865 SQ. FT.

LADDER

NET-AREA
+-1194 SQ. FT.

NET-AREA
1906 SQ. FT.

NORTH

