

1 City of Yachats
2 **PUBLIC WORKS & STREETS COMMISSION**

3
4 September 12, 2017

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6 Minutes
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8 John Moore called the September 12, 2017 regular meeting of the Public Works and
9 Streets Commission to order at 3:09 pm in Room 1 of the Yachats Commons.

10 Members present: Doug Johnson, Don Groth, John Moore, Rick Haynes, Marc
11 Courtenay, Tom Bedell, Larry Nixon. Absent: none. Staff present: Water Plant Lead
12 Rick McClung, Wastewater Plant Lead Dave Buckwald. Audience: 4.
13

14 **I. Minutes**

15 Hard copies of the August 8, 2017 minutes were distributed. Commissioners took a few
16 minutes for review. Nixon moved to approve the August 8, 2017 minutes as presented:
17 Aye – 7; No – 0;
18

19 **II. Reports**

20 **A. South Tank Project**

21 Water Plant Lead Rick McClung reported: (a) workers are bringing up more gravel, (b)
22 construction of the retaining wall will begin in 2-3 weeks due to waiting on materials, (c)
23 some drainage will be established before the winter rains, and (d) the pad will be poured
24 after construction of the retaining wall. McClung stated there was the geologist sampled
25 only one core and the loose material was deeper than expected on the edges. As a
26 result, the tank was moved back 18 feet. The height of the retaining wall will increase
27 from 14 to 25 feet.
28

29 **B. Public Works Department**

30 Wastewater Plant Lead Dave Buckwald reported the crew was extremely busy this
31 month and the meeting packet report only includes the major work. Buckwald
32 highlighted: (a) The Wastewater Treatment Plant had an OSHA inspection - OSHA
33 tagged three non-monetary flags that will necessitate training, (b) backhoe bids will be
34 opened tomorrow, (c) they are still searching for 5-yard dump truck, (d) they smoke
35 tested E 2nd – smoke from underneath a house ended the testing, and (e) they are
36 getting catch basins built for drainage around ball field. Buckwald noted PWS has been
37 able to do everything in house.
38

39 Commissioner Courtenay asked for clarification on how the meters are read, asking if
40 the meter readers look in the box. McClung reported opening boxes doubles the time
41 taken to read the meters. McClung stated Clerk Jackson notes high readings and
42 notifies customers. Leaks are only detected upon processing of the meter read data.
43 McClung noted when the City switches to radio meter heads, they will have more timely
44 information on readings.
45

1 Commissioner Haynes asked how much water was sold. McClung did not have that
2 number. McClung estimated a 10% leak rate.

3
4 Commissioner Groth asked about the status of current water flow. McClung indicated
5 they were getting close to Level 1, but rain is expected in the coming weeks. Courtenay
6 asked McClung about the potential addition of a water basin and would that be a
7 desired addition. McClung asserted the addition would be extremely desirable.

8 9 **C. Emergency Preparedness Committee**

10 Groth reported: (a) inventory of north and south containers was in process, (b) they
11 received a grant for the tsunami signs and hope to have someone identify where they
12 need to be placed in October 2017, (c) they have recommended two new members for
13 approval to the Council, (d) drones were discussed, (e) they are beginning to update the
14 Emergency Plan. Groth was not certain about the timing of drafting and distributing
15 minutes for this Committee. Groth stated Oregon State is sponsoring a seminar on
16 October 10, 2017, and he is working with Manager Davies on determining how many
17 people can go. He noted the Committee is considering moving their meeting date.
18 Courtenay noted Manager Davies noted a grant is dependent upon completion of the
19 Emergency Plan update.

20 21 **D. Solid Waste District Advisory**

22 Commissioner Nixon reported the county meeting was cancelled this past month. He
23 noted the previous meeting was good in that city representatives and haulers were able
24 to have productive dialog.

25 26 **III Business - none**

27 28 **IV. Other Business**

29 **A. From the Commission**

30 Groth asked from update on the status of signage for street directions around E 2nd St.
31 Moore indicated he would check with Manager Davies on sign jurisdiction and status.
32 McClung stated he understood paving would be the first step in the project. Courtenay
33 suggested having white arrows painted on the street closer to 101 so traffic on 101
34 could see it.

35
36 Haynes asked if any decisions on traffic on Ocean View and around Beach St. had
37 been reached. Haynes suggested closing Beach St at W 2nd St. Commissioners
38 discussed the pros and cons of street closures.

39
40 Groth suggested the Commission more closely track their financial statements. Moore
41 indicated he would include financial reports in the Reports section on the agenda.

42 43 **B. From the Staff – none**

44 45 **C. From the Floor – none**

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1 With no further business before the commission, Moore adjourned meeting at 3:48 pm.

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8 John Moore, Chair

_____ Date

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12 Minutes prepared by H.H. Anderson on September 18, 2017.