



City of Yachats

## EMERGENCY PREPAREDNESS COMMITTEE

April 4, 2019

### Draft Minutes

#### **I. Call to Order**

Chair Larry Nixon called the April 4, 2019 meeting of the Emergency Preparedness Committee at 3:00 pm in Room 1 of the Yachats Commons. Members present: Bob Bennett, Rick McClung, Tom Fisher, Larry Nixon, Max Glenn, James Sanders, Tracy Crews, and Don Groth. Absent: none. Audience: 2.

#### **II. Minutes**

##### **A. March 7, 2019**

McClung moved to approve the March 7, 2019 minutes as presented: Aye – 6; No – 0; Abstain – 1 (Crews not present).

#### **Business**

##### **A. Pathway bridge at Marine Drive & Highway 101**

McClung reported there was no easement in this area for a path. Commissioner Bennett noted the Trails Map does indicate the trail going through that area. Bennett suggested they find some way to get permission to use that area and suggested referring the matter to Public Works and Parks and Commons. McClung noted the City Planner may need to get involved. Bennett suggested the Planner could determine how many feet of land was involved and what kind of right-of-way issues need to be addressed with ODOT and the neighbors.

Commissioner Sanders stated the people on Aqua Vista were instructed to cross the ditch and proceed along the fence through a vacant lot.

##### **B. Lynda Engle – SLCOCERT, regarding outreach efforts**

Lynda Engle introduced Char Peterson who is also CERT trained. Crews noted there was no Yachats CERT team. Engle noted Yachats, Waldport, and Seal Rock were all under the umbrella of South Lincoln County CERT. Engle reported they would be coming to the area to do outreach with the hospitality industry (lodging). Commissioner Groth clarified this effort would include vacation rentals. Engle indicated they have had issues with getting in touch with the private vacation rentals that were not part of AirBnB, VRBO, VACASA and other online companies. Councilor Glenn stated the City was working with the online-companies to get more information on the properties under their control.

1 Engle explained in a conversation with Jenny Demaris she learned Althea Rizzo provided a  
2 training several years ago that was very poorly attended. Engle suggested that if lodging  
3 personnel would not come to the training, the trainers could go to them. She handed out  
4 materials they will be provided to attendees.

5  
6 The blue and white handout was designed to go in each rental, room, or unit. The larger tent-  
7 type handout was for counters for visitors to see when they check in. The tsunami instructions  
8 could also go in each room. The Emergency Response Guide was produced for each guest at the  
9 time of check-in to explain tsunamis and what they would need to do. The Moving on Shaky  
10 Ground was an older but excellent information source.

11  
12 Engle noted a brochure that was not in the packets as Demaris was updating it. She noted the  
13 original brochure specifically developed for businesses. She noted there was information for  
14 what to do before and after a disaster. She explained staff could go to the Oregon tsunami  
15 website to take an online class to get certificates of preparation.

16  
17 Engle stated the last item was information on signing up for the Lincoln County Emergency  
18 Alert system.

19  
20 Peterson noted there was not an evacuation map. Engle noted there was a site where people  
21 could go to print a map. Groth suggested the City could print these maps for hospitality people.  
22 Crews noted Engle was referring to the app where people can enter their address to see the exact  
23 route they should take.

24  
25 Fisher asked Engle about what was expected on owners. Engle indicated she wanted to sit down  
26 with each owner to review the materials in a 20-minute meeting. Glenn clarified that the owner  
27 would then handout the materials to their guests.

28  
29 Bennett recalled that when there was an active code enforcer, there was an effort to make this  
30 information part of passing inspections of vacation rentals. Glenn noted that Dave Mattison was  
31 doing code enforcement.

32  
33 Engle indicated that Demaris could send people a digital copy of the new brochure if they  
34 provided their email address.

35  
36 Engle stated they planned to proceed with training restaurants when they complete the hospitality  
37 component. She also noted there were special issues with respect to Sea Aire. Bennett added  
38 that the Fire Department has been trying to get Sea Aire to have a clear path to a safe area.  
39 Nixon suggested that local people could help in this training process. Groth noted they have had  
40 success in holding community meetings in the Multipurpose Room.

41  
42 Engle asked for input from the Commission. Crews noted that people tend to be more receptive  
43 when they are given a heads up. Groth noted they could put something in the Newsletter.  
44 Bennett added that Public Works now has approval to place the assembly area signs. He also  
45 noted they will soon have the new fire station that is out of the tsunami zone and is designed for  
46 seismic sustainability, but noted the storage building was going to be on a floating pad. Bennett

1 suggested that once the signs were up, they could notify people to identify their assembly area.  
2 Engle added that they were printing business cards with links to important websites.

3  
4 Fisher indicated he would get everyone's email to Engle.

5  
6 Nixon expressed appreciation on behalf of the Committee on getting the community active again.

#### 7 8 **IV. Other Business**

##### 9 **A. From the Committee**

10 Crews indicated she looked into the getting the information about what to do once people were in  
11 the assembly areas. Crews spoke to Linda Kowalski, President of Emergency Volunteers in  
12 Nehalem Bay, who indicated they were working on creating similar information. Nixon  
13 suggested Kowalski could come talk to the Committee. Groth suggested doing a table top and  
14 McClung noted they need to have one this year. The Committee discussed when would be a  
15 good time to do the table top and noted they need a few months to plan the scenarios.

16  
17 Bennett reported the Council approved the Emergency Operations Plan.

18  
19 Bennett asked about the schedule for putting up the assembly area signs. McClung indicated he  
20 has the map but Buckwald has not schedule the work yet. Bennett indicated he would get  
21 information from the Fire Department about their supply of maps.

22  
23 Commissioners discussed the location of the emergency storage container. McClung reminded  
24 the Committee that he could not find a level spot in the Crestview area. The Committee agreed  
25 to discuss the issue again at the May 2019 meeting.

26  
27 Bennett suggested adding a recurring report on the Fire District activities at meetings. Bennett  
28 reported the Fire Department completed their fiscal audit and were making progress on the  
29 building. Bennett explained the retention pond was built for rainwater and ODOT had an issue  
30 with the small creek feeding into the pond during a recent heavy rain because of the construction  
31 activity.

32  
33 Bennett suggested doing a table top with YYFAP and the Committee agreed this was a good  
34 idea. Bennett indicated he would ask Alice Beck if YYFAP was interested.

##### 35 36 **B. From Staff – none**

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38 Nixon adjourned at the meeting at 4:05 pm.

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43 \_\_\_\_\_  
44 Larry Nixon

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Date

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46 Minutes prepared by H H Anderson on April 23, 2019  
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