



City of Yachats

EMERGENCY PREPAREDNESS COMMITTEE

May 2, 2019

Draft Minutes

I. Call to Order

Chair Larry Nixon called the May 2, 2019 meeting of the Emergency Preparedness Committee at 3:00 pm in Room 1 of the Yachats Commons. Members present: Bob Bennett, Tom Fisher, Larry Nixon, Max Glenn, Tracy Crews, and Don Groth. Absent: Rick McClung, James Sanders. Audience: 0.

II. Minutes

A. April 4, 2019

Groth moved to approve the April 4, 2019 meeting minutes as presented: Aye – 6; No – 0.

III. Business

A. Pathway bridge at Marine Drive & Highway 101

Topic postponed to June 2019.

B. Lynda Engle – SLCOCERT, regarding outreach efforts to visit local businesses

Fisher reported he provided contact emails to the City Manager and Engle and has not received any updates. Bennett reported the Fire Department had one box of brochure maps. Bennett noted these brochures had the current map, not the one with the updated information. He stated Emergency Preparedness would need to work with DOGAMI to update the maps. Crews suggested DOGAMI would likely update them, but the City would have to pay for them. Bennett noted they needed to adjust a few stars, to add the new Fire Department road, and to add the assembly areas.

Crews asked if the Fire Department would be having an open house and suggested using that event as an opportunity to do outreach around emergency planning. Bennett stated the work on the fire station would be complete by June 2019 and the plan was to move equipment in September 2019.

Nixon reported he spoke to Betty Johnson who expressed interest in a “Run for the Hill” type drill.

Crews asked if there had been effort to do something at the Farmers Market. Bennett believed they had done that before but did not know if there would be a fee for that service.

1 Fisher volunteered to talk to Althea Rizzo with the State Office of Emergency Management to
2 find out who owns the map and how they would go about printing an updated version. Crews
3 noted this is near the end of the fiscal year and sometimes departments have leftover funds they
4 can use on projects like this update.

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6 Crews explained the projects that Waldport High School students do around their CERT training
7 program. She suggested they might want to be involved in a drill in Yachats.

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9 **C. Bob Bennett, Liaison for Public Works & Streets & YRFPD**

10 Bennett explained his report from the meeting. He noted that in an exercise, the
11 City would help with traffic management, temporary shelter in the Commons, and perhaps use
12 heavy equipment.

13
14 Bennett stated they need to complete the following:

- 15 1. Awareness Fair
 - 16 2. Outreach to Vacation Rentals
 - 17 3. At least one of two Table Top Suggestions
- 18 - YYFAP
 - 19 - Hotel Fire Scenario
- 20

21 Crews asserted the Hotel Fire Scenario would be the best as it incorporated several issues they
22 have been discussing, such as involving businesses and visitors. The Committee concurred that
23 the Fire Scenario was the preferred exercise.

24
25 Bennett summarized the Table Top would involve Lincoln County, South County CERT, the
26 Adobe (minimum for hotels), the Yachats Fire Department, and the Red Cross. Crews added this
27 scenario would also involve YYFAP if the Commons were involved. Groth suggested Linda
28 Hetzler from the Drift to get involved.

29
30 Bennett indicated the event requires several months of planning so it would have to occur in the
31 fall. He stated he would report back to YRFPD. He added they needed to get a group together to
32 start planning and suggested a person from the Fire Department and perhaps Betty Johnstone.

33
34 Crews stated she thought the South County group was coordinating the outreach to the
35 businesses.

36
37 **IV. Other Business**

38 **A. From the Committee**

39 The Commission discussed the status of the packets for the various roles in a Table Top. Clerk
40 Kimmie Jackson located the binders in the back of the meeting room. Groth also noted that
41 Jenny Demaris was going to supply information to update the packets. Nixon indicated he would
42 contact Demaris. Bennett suggested that if Demaris had the updated information, the Committee
43 could spend a meeting going through the packets.

44
45 Fisher asked about visiting one of the emergency containers. Nixon noted Kimmie Jackson was
46 the monitor of the inventory. Groth noted the south container was in need of a new location.
47 Nixon indicated he would talk to Rick McClung to set a time to visit one of the containers.

1 Anderson noted that if more than three attended, the gathering would need to be posted as a
2 meeting.

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4 **B. From Staff – none**

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6 Nixon adjourned at the meeting at 3:48 pm.

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Larry Nixon

Date

Minutes prepared by H H Anderson on June 2, 2019

DRAFT