



**CITY OF YACHATS
RESOLUTION NO. 2019-75
A RESOLUTION ADOPTING A FIVE-YEAR CAPITAL IMPROVEMENT PLAN**

WHEREAS, the Yachats City Council appointed members to serve on a Capital Improvement Plan (CIP) Committee (also known as the Finance Committee) to meet and discuss future improvement project for the City of Yachats and prepare a recommended five-year plan for City Council consideration, and

WHEREAS, the CIP Committee developed a five-year plan for City Council Consideration, and

WHEREAS, the Budget Committee held a public hearing on the recommended plan on May 15, 2019, and

WHEREAS, the City Council held a public hearing on the recommended plan on June 5, 2019,

NOW THEREFORE, THE City of Yachats resolves the attached five-year plan, marked "Exhibit A" is hereby adopted and the Budget Officer is directed to include the adopted plan in the municipal budget for the fiscal year 2019-20.

Passed and adopted June 5, 2019. This Resolution is effective upon adoption.

CITY OF YACHATS

By: _____
W. John Moore, Chair

ATTESTED TO BY:

Shannon Beaucaire, City Manager

APPENDIX A

Yachats Capital Improvement Plan

A portion of the total City budget is for building or improving the City infrastructure to handle growth. Capital Improvement Projects and their total costs are detailed below. Expenditures for capital projects may vary dramatically between years, depending on the particular projects in process.

City of Yachats Finance Committee**5 Year CIP Plan****Cost Estimates****2019-2020 Planning Cycle**

					Amount Expended as of Printing Date	5 Year Capital Plan				
	2017-18	2017-18	2018-19	2018-19		2019-20	2020-21	2021-22	2022-23	2023-24
	Original Capital Plan	Amended Capital Plan	Original Capital Plan	Amended Capital Plan		Proposed Capital Plan	Proposed Capital Plan	Proposed Capital Plan	Proposed Capital Plan	Proposed Capital Plan
Library	0	20,000	50,000	14,415	\$14,415	60,585	0	0	0	0
Museum	35,000	0	150,000	2,000	\$98	148,000	150,000	0	0	0
Commons/Trails	0	30,000	65,000	113,000	\$101,717	50,000	60,500	24,500	24,500	24,500
Water	195,000	178,000	310,000	115,000	\$23,999	390,000	505,500	438,000	613,120	500,000
Wastewater	80,000	183,000	240,000	175,000	\$64,621	368,000	110,000	100,000	105,000	80,000
Storm Drains	0	7,000	0	2,000	\$2,000	40,000	40,000	40,000	40,000	40,000
City Hall	20,000	20,000	55,000	55,000	\$38,703	114,000	39,000	22,000	12,000	
Streets	0	42,500	203,500	114,000	\$15,391	385,000	100,000	100,000	100,000	100,000
Total Gross Proposed Fiscal Year Capital Plan	330,000	480,500	1,073,500	582,415	\$258,943	1,555,585	1,005,000	724,500	894,620	744,500

Alternative Funding Sources

FY19 Visitor Amenities Fund - LLC&M	112,000
Small Cities Grant - E. Second Street	100,000
Visitor Amenities Fund - Streets: Paving	25,000
Visitor Amenities Fund - Commons/Trails: Ocean View Drive Trail	50,000

Total Net Proposed Fiscal Year Capital Plan 1,268,585

City of Yachats Finance Committee**5 Year CIP Plan****Cost Estimates****2019-2020 Planning Cycle**

Capital Spending Category	2017-18	2017-18	2018-19	2018-19	2019-20	Notes	5 Year Capital Improvement Plan			
	Original Capital Plan	Amended Capital Plan	Original Capital Plan	Amended Capital Plan	Proposed Capital Plan		2020-21	2021-22	2022-23	2023-24
Library										
Relocation/Renovation/Configuration	-	20,000	50,000	14,415	60,585	18/19: Reserve balance \$3,600; transfer from General Fund \$42,500 Request: \$50,000 from 18/19, minus expenses with \$25,000 allotted from 19/20 added. \$14,414.60 expended as of 3/8/19	-	-	-	-
Little Log Church and Museum										
Building Repairs Funded by Visitor Amenities (\$112,000)	35,000	-	150,000	2,000	148,000	18/19: Reserve balance \$4,600; transfer from General Fund \$112,000 Request: \$150,000 not expended in 18/19; \$150,000 for 19/20. \$97.50 expended as of 3/8/19	150,000	-	-	-
Commons										
Urinals - Update Men's Room	-	10,000	-	-	-	18/19: Reserve balance \$35,500	-	-	-	-
Wind machine - Electrical Generator #2	-	-	-	-	-		-	-	-	-
Fitness Trail	-	-	-	-	-		-	-	-	-
New Roof	-	-	65,000	81,000	-		-	-	-	-
Support Beam under City offices	-	10,000	-	-	-		-	-	-	-
Stage Area Electrical Upgrades	-	-	-	-	-		-	-	-	-
Commons Building Code Upgrades	-	10,000	-	-	-		-	-	-	-
Balance of List - Not Prioritized	-	-	-	-	-		-	-	-	-
Community Garden	-	-	-	-	-		-	-	-	-
Entry Portals - 4 @ 14,500	-	-	-	-	-		-	-	-	-
Fire Circle	-	-	-	-	-		14,500	14,500	14,500	14,500
Native American Court	-	-	-	-	-		5,000	-	-	-
YYFAP Courtyard	-	-	-	-	-		5,000	-	-	-
Ball Field	-	-	-	-	-		-	-	-	-
Main Entry Improvements	-	-	-	-	-		26,000	-	-	-
Path/Bridge to cross Marine Drive at 101	-	-	-	-	-	Easement issue	-	-	-	-
Updates to Commons Equipment	-	-	-	-	-	Generator, stage lighting, sound equipment, see Operational budget	-	-	-	-
Yachats Ocean View Drive Trail	-	-	-	-	50,000	Funded by Visitor Amenities	-	-	-	-
New Floor - MP room (\$8500 from Alsea Bay)	-	-	-	34,000	-		-	-	-	-
Commons CIP Total	-	30,000	65,000	115,000	50,000		60,500	24,500	24,500	24,500
Total Gross Proposed Fiscal Year Capital Plan	35,000	50,000	265,000	131,415	258,585		210,500	24,500	24,500	24,500
Alternative Funding Sources										
Visitor Amenities Fund - LLC&M					112,000		113,000			
Total Net Proposed Fiscal Year Capital Plan					146,585					

City of Yakima Finance Committee

5 Year GIP Plan

Cost Estimates

2019-2020 Planning Cycle

Capital Spending Category	2017-18	2017-18	2018-19	2018-19	2019-20	Notes	5 Year Capital Improvement Plan					
	Original Capital Plan	Amended Capital Plan	Original Capital Plan	Amended Capital Plan	Proposed Capital Plan		2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Water Projects							Proposed Capital Plan	Proposed Capital Plan	Proposed Capital Plan	Proposed Capital Plan		
Chemical Pump added late in year		10,000										
Backwash Plumbing Line - Funded 100% by SDCs	45,000				45,000	Covered by SDCs						
South Reservoir - Funded through IFA	1,700,000	1,400,000	328,500									
Repairs to Shyrr Doors (now shared with Sewer Fund)					30,000							
W 3rd Street Waterline + all new service lines			100,000	10,000			60,000					
Upgrade Accounting System												
Hydrants x2						moved to operations						
King Street Waterline and all new service lines							118,000					
Update Conservation & Curbside & Water Master Plan	20,000		65,000	65,000	60,000	\$30,000 expended as of 3/6/19						
Enckes: Blackstone Booster Stations (all 3)			10,000	20,000			20,000	20,000				
Radio Road Meter Replacement System Wide			15,000				30,000					
Earthquake Valve and Water Tap					60,000	2 valves - 1 at the Bridge # 1 at the Tank						
SCADA Upgrade					10,000		40,000					
Fader and 7th Street Waterline + service lines 250k Reservoir to Hwy 101							276,600					
Gender Waterline and new service lines									60,000			
Windr Way Waterline and service lines									50,000			
E. 2nd Street Waterline + new service lines (S D C Funds)						Verify SDC funding			260,000			
Miscellaneous Leaking of Waterlines in URD									131,690			
Upgrade Size of Waterlines in URD									131,690			
Driftwood Waterline W 4th to W 6th (behind Commons)	95,000	95,000				Removed from 18/19 Plan						
Pontiac Waterline W 4th to W 1st												
Justice Ave Waterline and new service lines												
Loma Ave Waterline and new service lines												
New Water Plant out of Tacoma Zone (Package Plans)												750,000
Water Plant is now 25 years old - Systems replacement					50,000		60,000					
Final Phase - Raw Water Storage Capacity											2,000,000	
Purchase Waterline or other Protection Agreement										600,000		
Water Rule Study					40,000							
Project Sub-Totals	115,000	95,000	220,000	115,000	275,000		605,600	438,000	613,120	500,000	2,000,000	750,000
Water Equipment												
5 yd dump truck	20,000	20,000										
Backhoes	60,000	60,000										
Trailer to carry little excavator												
Bucket Truck		3,000										
Replacement Water Department Vehicle - Replaces pick-up that was totaled in 2017					25,000							
Replacement Gas Truck light trailer			90,000		90,000	Transferred from 18/19 Plan						
Equipment Sub-Totals	80,000	83,000	90,000		115,000							
Total Gross Proposed Fiscal Year Capital Plan	195,000	178,000	310,000	115,000	390,000		605,600	438,000	613,120	500,000	2,000,000	750,000

City of Yachats Finance Committee 5 Year CIP Plan Cost Estimates 2018-2019 Planning Cycle	2017-18	2017-18	2018-19	2018-19	2019-20	Notes	5 Year Capital Improvement Plan			
	Original Capital Plan	Amended Capital Plan	Original Capital Plan	Amended Capital Plan	Proposed Capital Plan		Proposed Capital Plan	Proposed Capital Plan	Proposed Capital Plan	Proposed Capital Plan
Capital Spending Category										
Wastewater										
I & I Basin Rehab 20-30 manholes/yr Basin by basin basis - manholes and pipelines						For Contractor Work that Public Works can't do	30,000	30,000	30,000	30,000
Sewer Collection Lines extended - net Septic Tank elimination							50,000	50,000	50,000	50,000
Sludge Handling Bldg Side Cover became Pole Building										
Air valve Actuator for SRR#1 upgrade					8,000	Replace current air valve with an upgraded valve for better operator control				
SCADA Replacement computer is 7 years old and software is obsolete										
Side Gate for PWD fence					7,000	Larger sized gate that allows large equipment through				
Sewer Line Crestview - same trench solution (Paid by SDC fees)		100,000	50,000	70,000		\$63,395 expended as of 3/8/19				
Solids Pole Bldg to Cover Truck during Processing keep dry while filling and protect truck from weather (prevailing wage)			80,000	80,000	80,000	Blending into fiscal year 19/20				
Sliding doors on U.V. Building to fully enclose and protect U.V. equipment					15,000	Dust & grit blowing in damaging UV sleeves				
1/2 of Radio Read Project			15,000			Approximately \$120K project	30,000			
Repairs to roll-up Doors on PW Shop wind locks are corroded and popping out - total cost to be split with water					30,000					
Wastewater Master Plan Update - Last master plan project completed in 2009					90,000					
Water Rate Study					20,000					
I&I Basin Rehab					30,000	Added per Budget Committee				
Air Actuator Valve										
Project Sub-Totals		100,000	125,000	150,000	278,000		110,000	80,000	80,000	80,000
Wastewater Equipment										
5 yd dump truck - current truck needs brakes, constant repairs - total cost to be split with water	20,000	20,000								
Towable Spreader						Moved forward - looking at other options		20,000		
Back-hoe	60,000	60,000								
Re-Side Public Works Building									25,000	
Bucket Truck		3,000								
2,000 gallon water truck (Biosolids) - back up in case dump truck or crew press fails			25,000	25,000						
Replacement Vac Truck - split cost w/water			90,000		90,000	Removed from 18/19 Plan				
Equipment Sub-Totals	80,000	83,000	115,000	25,000	90,000			20,000	25,000	
Total Gross Proposed Fiscal Year Capital Plan	80,000	183,000	240,000	175,000	368,000		110,000	100,000	105,000	80,000

City of Yachats Finance Committee**5 Year CIP Plan****Cost Estimates****2018-2019 Planning Cycle**

City Hall

Capital Spending Category

	2017-18	2017-18	2018-19	2018-19	2019-20	Notes	5 Year Capital Improvement Plan			
	Original Capital Plan	Amended Capital Plan	Original Capital Plan	Amended Capital Plan	Proposed Capital Plan		2020-21 Proposed Capital Plan	2021-22 Proposed Capital Plan	2022-23 Proposed Capital Plan	2023-24 Proposed Capital Plan
Information Technology Development - Hardware & Software	20,000	20,000	20,000	20,000	29,000	Merged Information Systems & Web development. Includes Web design payments, Business license, tax collection	19,000	7,000	7,000	7,000
Hardware Upgrade			10,000	10,000	-					
Web Development/App Deployment			20,000	20,000	-		5,000	5,000	5,000	
Office Furniture/layout/equipment upgrade					75,000		15,000			
Upgrade Accounting Systems								10,000		
Meter read interface to Muni system					10,000					
Update Emergency Plan			5,000		-					
Total	20,000	20,000	55,000	50,000	114,000		-	39,000	22,000	12,000

Revenue Sources

General fund

Grants

City of Yachats Finance Committee

5 Year CIP Plan

Cost Estimates

2019-2020 Planning Cycle

Street Name	2017-18	2017-18	2018-19	2018-19	2019-20	Notes	5 Year Capital Improvement Plan			
	Original Capital Plan	Amended Capital Plan	Original Capital Plan	Amended Capital Plan	Proposed Capital Plan		2020-21	2021-22	2022-23	2023-24
							Proposed Capital Plan	Proposed Capital Plan	Proposed Capital Plan	Proposed Capital Plan
W 1st Street	-	-	-	-	100,000	18/19: Reserve balance \$4,000; transfer from General Fund \$112,000				
Driftwood	-	-	-	-	60,000					
Oceanview Drive	-	-	-	-	50,000					
Horizon Hill Stabilization Study	-	-	-	20,000	50,000					
E 2nd Street	-	-	-	-	100,000					
Gender	-	-	-	-	-		50,000			
Windy Way	-	-	-	-	-		50,000			
Street Improvements - PWD Allocation		36,500	203,500	20,000	380,000		100,000	100,000	100,000	100,000
Engineering & Geotech Study	-	-	-	30,000	-					
Street Speed Signs added late in year	-	6,000	-	-	-					
South Gateway Sign	-	-	-	14,000	-	\$14,000 transferred from Streets Reserve Fund 11/14/18 Supplemental Budget 4th Street/Ballfield Paving Funded by Visitor Amenities				
Paving	-	-	-	50,000	25,000					
Total Gross Proposed Fiscal Year Capital Plan	-	42,500	203,500	114,000	385,000		100,000	100,000	100,000	100,000
Revenue Sources	FY19									
Gen. Fund	-	-	-	-	-					
State	-	-	-	-	-					
Wastewater Transfer	5,000									
Water Transfer	5,000									
Grants	-	-	-	-	-					
Reserve Carryover	4,000									
Urban Renewal	10,000									
Visitor Amenities	50,000									
	74,000									
Alternative Funding Sources										
Small Cities Grant - E. Second Street					100,000					
2nd Small cities grant to be applied for August 2019										
Total Net Proposed Fiscal Year Capital Plan					285,000					

City of Yachats Finance Committee
5 Year CIP Plan
Cost Estimates
2018-2019 Planning Cycle

Visitor Amenities

Visitor Amenities share of Museum Siding

South Gateway Sign (moved to Streets in G/L)

Additional Parking for Visitors

Yachats Ocean View Drive Trail

Monument/Directional Signage Package

Seed Money - Ridge Trail - Signs

Doors for Picnic Shelter

New Public Restrooms somewhere near the Commons

Parking Improvements; Multiple Paving areas

Purchase of Evans/Betz Property (City Portion)

2017-18	2017-18	2018-19	2018-19	2019-20	Notes	5 Year Capital Improvement Plan			
						2020-21	2021-22	2022-23	2023-24
Original Capital Plan	Amended Capital Plan	Original Capital Plan	Amended Capital Plan	Proposed Capital Plan		Proposed Capital Plan	Proposed Capital Plan	Proposed Capital Plan	Proposed Capital Plan
-	-	112,000	-	-	carryover from FY19	113,000	-	-	-
14,000	14,000	-	-	-		-	-	-	-
200,000	-	-	-	-		-	100,000	100,000	-
					Trail improvements not covered by potential grant funding	-	-	-	-
		50,000	-	50,000		-	-	-	-
		-	-	-		25,000	-	-	-
40,000	-	10,000	-	-		-	-	-	-
-	10,000	-	-	-		-	-	-	-
		-	-	-		45,000	-	-	-
50,000	-	50,000	50,000	25,000		-	-	-	-
		-	-	-		-	-	-	-
304,000	24,000	222,000	50,000	75,000		183,000	100,000	100,000	-

LIBRARY RELOCATION AND EXPANSION

Department:	General Fund - Library	MP Project #:	n/a
Category:	Capital Project - Building		
Total Project Cost:	\$ 375,000	Status	In Process

Ranking Criteria Met		Project Type
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement
<input type="checkbox"/> Health & Safety	<input type="checkbox"/> Upgrade Serviceability	<input type="checkbox"/> New/Expansion

Priority	<input type="checkbox"/> High	<input checked="" type="checkbox"/> Medium-High	<input type="checkbox"/> Medium	<input type="checkbox"/> Medium-Low	<input type="checkbox"/> Low
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Project Description:	Construction of a 400 sq. ft. addition to the existing Yachats Public Library. The project will include, but not be limited to, foundation, framing, roofing, siding, painting and the finishing of the interior.
Ongoing Maintenance & Estimated Annual Cost:	Current library sq. ft. 2,016. Finished sq. ft. 2,416. IFMA guidelines \$3.50/sq. ft. for general maintenance = \$8,416/yr.



**Yachats Public Library
New Addition**

% of Project Budget Assigned to Funding Source			
Fiscal Year	Funding Amount	Funding Source	Funding %
Previous	\$ 14,415	Expended as of 3/8/19 – Library reserves	3.8
FY19-20	\$ 60,585	General Fund (50k minus exp in FY19 + 25k for FY20)	16.2
	\$ 75,000	Library Reserves (Hall Bequest)	20
	\$ 20,000	Friends of Library & Grants	5.3
	\$ 205,000	Forthcoming grants	55
FY20-21+	\$		

LITTLE LOG CHURCH AND MUSEUM

Department:	General Fund - LLCM	MP Project #:	n/a
Category:	Capital Project - Building		
Total Project Cost:	\$ 300,000	Status	In Process

Ranking Criteria Met		Project Type
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input checked="" type="checkbox"/> Maintenance
<input type="checkbox"/> Master Plan	<input checked="" type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement
<input checked="" type="checkbox"/> Health & Safety	<input type="checkbox"/> Upgrade Serviceability	<input type="checkbox"/> New/Expansion

Priority	<input checked="" type="checkbox"/> High	<input type="checkbox"/> Medium-High	<input type="checkbox"/> Medium	<input type="checkbox"/> Medium-Low	<input type="checkbox"/> Low
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Project Description:	The project will include, but not be limited to, the demolition and removal of the existing building. The rebuilding from the ground up of an exact as possible replica of the Little Log Church.
Ongoing Maintenance & Estimated Annual Cost:	Current & Finished LLCM sq. ft. 2,604. IFMA guidelines \$3.50/sq. ft. for general maintenance = \$9,114/yr.



% of Project Budget Assigned to Funding Source			
Fiscal Year	Funding Amount	Funding Source	Funding %
Previous	\$ 2,000		0.7
FY19-20	\$ 112,000	Visitor Amenities	37.3
	\$ 36,000	General Fund	12
FY20-21+	\$ 150,000		50

WATER MASTER PLAN

Department:	Water	MP Project #:	n/a
Category:	Capital Project		
Total Project Cost:	\$ 90,000	Status	In Process

Ranking Criteria Met		Project Type
<input checked="" type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance
<input checked="" type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement
<input type="checkbox"/> Health & Safety	<input type="checkbox"/> Upgrade Serviceability	<input type="checkbox"/> New/Expansion

Priority	<input checked="" type="checkbox"/> High	<input type="checkbox"/> Medium-High	<input type="checkbox"/> Medium	<input type="checkbox"/> Medium-Low	<input type="checkbox"/> Low
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Project Description:	The Water Master Plan is designed to address the needs of the Water system over the next 20 years . It is designed to help in establishing a capital improvement and capital maintenance plan for the water system. The report provides descriptions of the recommended improvements and an opinion of probable project cost for each item.
Ongoing Maintenance & Estimated Annual Cost:	Council Goals 10 (Protect Natural Resources) & Goal 15 (Water Security).



% of Project Budget Assigned to Funding Source			
Fiscal Year	Funding Amount	Funding Source	Funding %
Previous	\$ 30,000	Water Reserves	33
FY19-20	\$ 60,000	Water Reserves	67
FY20-21+			

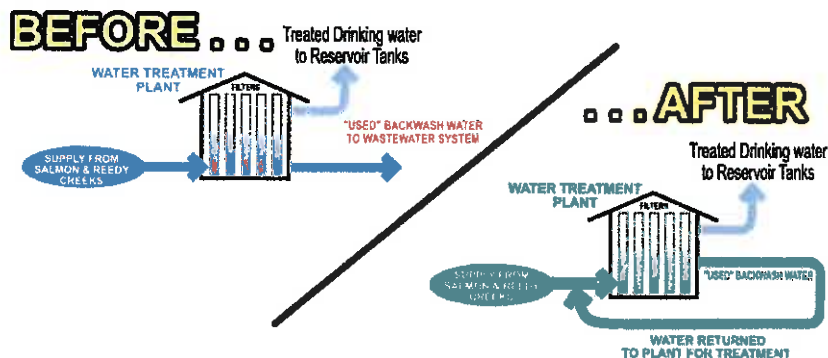
BACKWASH RECYCLE

Department:	Water	MP Project #:	n/a
Category:	Capital Project		
Total Project Cost:	\$ 45,000	Status	Not Started

Ranking Criteria Met		Project Type
<input checked="" type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement
<input type="checkbox"/> Health & Safety	<input type="checkbox"/> Upgrade Serviceability	<input checked="" type="checkbox"/> New/Expansion

Priority	<input type="checkbox"/> High	<input checked="" type="checkbox"/> Medium-High	<input type="checkbox"/> Medium	<input type="checkbox"/> Medium-Low	<input type="checkbox"/> Low
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Project Description:	<p>As a water conservation measure, backwash water can be recycled in the confines of regulation 22.40-22.43. The purpose of the regulation was to improve the control of microbial contaminants such as Cryptosporidium by reducing the potential for recycled product streams to upset the removal efficiency of the main treatment processes. The regulation requires that spent filter backwash water be recycled to the front of the treatment plant so that all available particle removal treatment processes can be employed to remove the microbial and particulate material from the backwash water.</p> <p>This project will introduce the recycled water in front of the treatment plant process. The water plant uses 30,000 to 60,000 gallons of water daily during high demands in the summer. Since drought conditions happen almost every summer, recycling water will help mitigate droughts.</p>
Ongoing Maintenance & Estimated Annual Cost:	Council Goals 10 (Protect Natural Resources) & Goal 15 (Water Security).



% of Project Budget Assigned to Funding Source			
Fiscal Year	Funding Amount	Funding Source	Funding %
Previous			
FY19-20	\$ 45,000	SDCs	100%
FY20-21+			

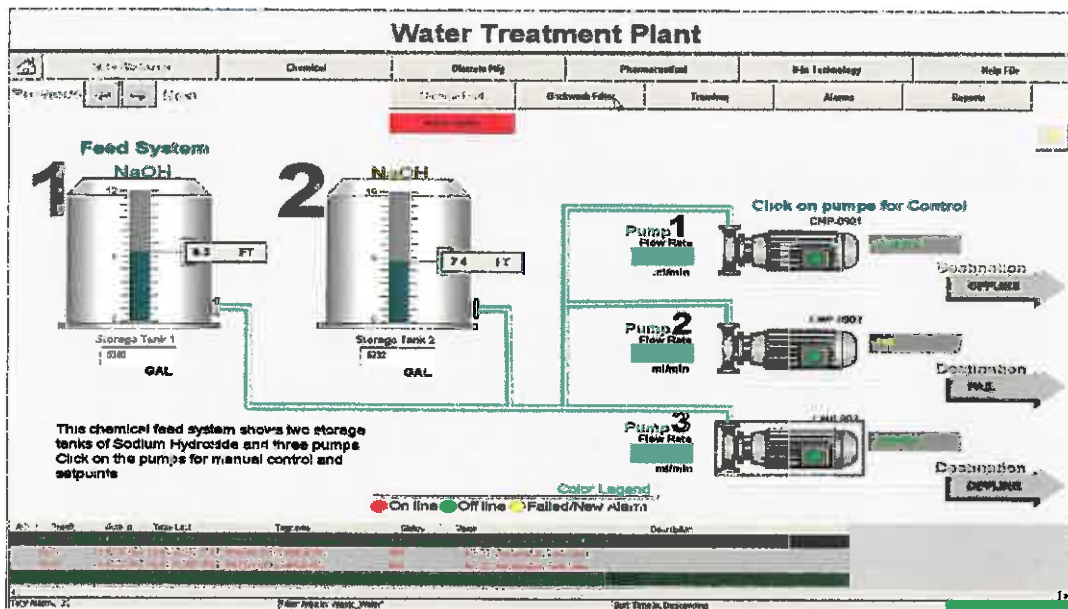
SCADA UPGRADES

Department:	Water	MP Project #:	n/a
Category:	Capital Project		
Total Project Cost:	\$ 10,000	Status	Not Started

Ranking Criteria Met		Project Type
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input checked="" type="checkbox"/> Maintenance
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Upgrade Serviceability	<input type="checkbox"/> New/Expansion

Priority	<input type="checkbox"/> High	<input type="checkbox"/> Medium-High	<input checked="" type="checkbox"/> Medium	<input type="checkbox"/> Medium-Low	<input type="checkbox"/> Low
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Project Description:	Supervisory Control and Data Acquisition (SCADA) is a control system architecture that uses computers, networked data communications and graphical user interfaces for high-level process supervisory management but uses other peripheral devices such as programmable logic controller (PLC) and discrete PID controllers to interface with the process water plant.
Ongoing Maintenance & Estimated Annual Cost:	



% of Project Budget Assigned to Funding Source			
Fiscal Year	Funding Amount	Funding Source	Funding %
Previous			
FY19-20	\$ 10,000	Water Reserves	20
FY20-21+	\$ 40,000	Water Reserves	80

WATER PLANT SYSTEM IMPROVEMENTS AND UPGRADES

Department:	Water	MP Project #:	n/a
Category:	Capital Project		
Total Project Cost:	\$ 50,000	Status	Not Started

Ranking Criteria Met		Project Type
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input checked="" type="checkbox"/> Maintenance
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement
<input checked="" type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Upgrade Serviceability	<input type="checkbox"/> New/Expansion

Priority	<input type="checkbox"/> High	<input type="checkbox"/> Medium-High	<input checked="" type="checkbox"/> Medium	<input type="checkbox"/> Medium-Low	<input type="checkbox"/> Low
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Project Description:	The water plant is now 28 years old and many of the process controls and pumps are antiquated. These improvements and upgrades will help ensure the water plant has a long-life span and continue to produce high quality drinking water.
Ongoing Maintenance & Estimated Annual Cost:	

No Photo Available

% of Project Budget Assigned to Funding Source			
Fiscal Year	Funding Amount	Funding Source	Funding %
Previous			
FY19-20	\$ 50,000	Water Reserves	100%
FY20-21+	\$ 50,000		

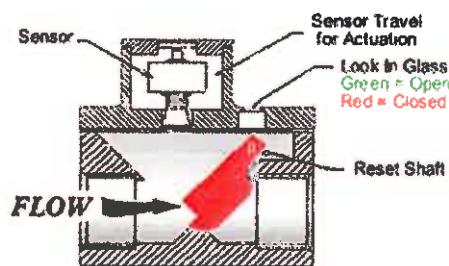
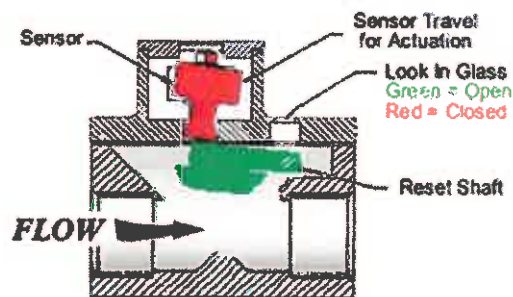
EARTHQUAKE VALVE AND WATER TAP

Department:	Water	MP Project #:	n/a
Category:	Capital Project		
Total Project Cost:	\$ 60,000	Status	Not Started

Ranking Criteria Met		Project Type
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement
<input checked="" type="checkbox"/> Health & Safety	<input type="checkbox"/> Upgrade Serviceability	<input checked="" type="checkbox"/> New/Expansion

Priority	<input type="checkbox"/> High	<input checked="" type="checkbox"/> Medium-High	<input type="checkbox"/> Medium	<input type="checkbox"/> Medium-Low	<input type="checkbox"/> Low
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Project Description:	1 valve at bridge. 1 valve at tank
Ongoing Maintenance & Estimated Annual Cost:	



% of Project Budget Assigned to Funding Source			
Fiscal Year	Funding Amount	Funding Source	Funding %
Previous			
FY19-20	\$ 60,000	Water Reserves	100
FY20-21+			

WATER DEPARTMENT VEHICLE REPLACEMENT

Department:	Water	MP Project #:	n/a
Category:	Capital Project		
Total Project Cost:	\$ 25,000	Status	Not Started

Ranking Criteria Met		Project Type
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement
<input type="checkbox"/> Health & Safety	<input type="checkbox"/> Upgrade Serviceability	<input checked="" type="checkbox"/> New/Expansion

Priority	<input type="checkbox"/> High	<input type="checkbox"/> Medium-High	<input type="checkbox"/> Medium	<input type="checkbox"/> Medium-Low	<input checked="" type="checkbox"/> Low
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Project Description:	Replace department pick-up truck lost in 2017.
Ongoing Maintenance & Estimated Annual Cost:	

No Photo Available

% of Project Budget Assigned to Funding Source			
Fiscal Year	Funding Amount	Funding Source	Funding %
Previous			
FY19-20	\$ 25,000	Water Reserves	100
FY20-21+			

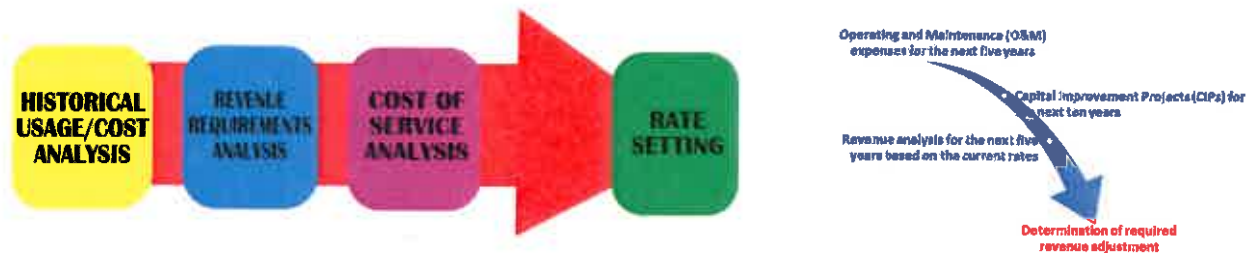
WATER RATE STUDY

Department:	Water Wastewater	MP Project #:	n/a
Category:	Capital Project		
Total Project Cost:	\$ 40,000	Status	Not Started

Ranking Criteria Met		Project Type
<input checked="" type="checkbox"/> Council Goals	<input checked="" type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement
<input checked="" type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Upgrade Serviceability	<input checked="" type="checkbox"/> New/Expansion

Priority	<input checked="" type="checkbox"/> High	<input type="checkbox"/> Medium-High	<input type="checkbox"/> Medium	<input type="checkbox"/> Medium-Low	<input type="checkbox"/> Low
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Project Description:	Audit water rates and determine best rate structure to cover water and wastewater services, maintenance, and upgrades.
Ongoing Maintenance & Estimated Annual Cost:	Promotes protection of valuable water resources, water and wastewater assets.



Note: A quote from Oregon Association for Water Utilities was received on April 18, 2019. The water rate study is quoted at approximately \$13,000 and \$11,000 for wastewater rates. The study is estimated to take 6-8 weeks to complete.

% of Project Budget Assigned to Funding Source			
Fiscal Year	Funding Amount	Funding Source	Funding %
Previous			
FY19-20	\$ 20,000	Water Reserves	50
	\$ 20,000	Wastewater Reserves	50
FY20-21+			

REPLACEMENT VAC TRUCK

Department:	Water Wastewater	MP Project #:	n/a
Category:	Capital Project		
Total Project Cost:	\$ 180,000	Status	Not Started

Ranking Criteria Met		Project Type
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement
<input checked="" type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Upgrade Serviceability	<input type="checkbox"/> New/Expansion

Priority	<input type="checkbox"/> High	<input checked="" type="checkbox"/> Medium-High	<input type="checkbox"/> Medium	<input type="checkbox"/> Medium-Low	<input type="checkbox"/> Low
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Project Description:	<p>A replacement Vac truck will be purchased in FY2019-20. This piece of equipment has become Public Works most valuable asset, not only in cost but in labor savings as well. For example, it would take two workers 2-3 hours to pot-hole for underground utilities where now it might take 0.5 -1 hour with the Vac truck. The ability to clean and clear sewer mains fast and efficiently is another highlight.</p> <p>The current Vac truck used at Public Works has become unreliable. The crew can spend 30 minutes or more priming the pressure pump. The truck recently broke down on private property while working on a project.</p>
Ongoing Maintenance & Estimated Annual Cost:	



% of Project Budget Assigned to Funding Source			
Fiscal Year	Funding Amount	Funding Source	Funding %
Previous			
FY19-20	\$ 90,000	Water Reserves	50
	\$ 90,000	Wastewater Reserves	50
FY20-21+			

PUBLIC WORKS SHOP DOORS

Department:	Water & Wastewater	MP Project #:	n/a
Category:	Capital Project		
Total Project Cost:	\$ 60,000	Status	In Process

Ranking Criteria Met		Project Type
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input checked="" type="checkbox"/> Maintenance
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Upgrade Serviceability	<input type="checkbox"/> New/Expansion

Priority	<input type="checkbox"/> High	<input checked="" type="checkbox"/> Medium-High	<input type="checkbox"/> Medium	<input type="checkbox"/> Medium-Low	<input type="checkbox"/> Low
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Project Description:	The roll-up doors on the Public Works building have corroded wind-locks (guides) on the sides on each door. This causes the guide to break off resulting in the door hanging up when raising and lowering the doors. The new doors will be made of stainless steel.
Ongoing Maintenance & Estimated Annual Cost:	



% of Project Budget Assigned to Funding Source			
Fiscal Year	Funding Amount	Funding Source	Funding %
Previous			
FY19-20	\$ 30,000	Water Reserves	50
	\$ 30,000	Wastewater Reserves	50
FY20-21+			

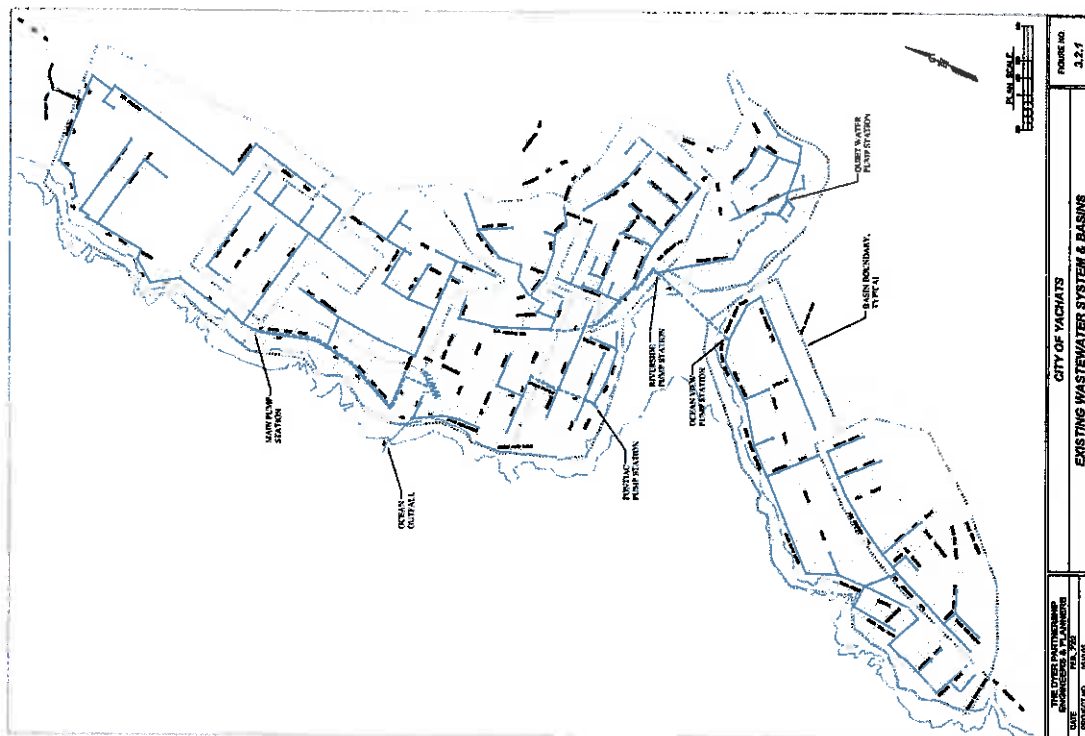
WASTEWATER MASTER PLAN

Department:	Wastewater	MP Project #:	n/a
Category:	Capital Project		
Total Project Cost:	\$ 90,000	Status	Not Started

Ranking Criteria Met		Project Type
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance
<input checked="" type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement
<input checked="" type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Upgrade Serviceability	<input type="checkbox"/> New/Expansion

Priority	<input checked="" type="checkbox"/> High	<input type="checkbox"/> Medium-High	<input type="checkbox"/> Medium	<input type="checkbox"/> Medium-Low	<input type="checkbox"/> Low
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Project Description:	The previous Wastewater Master Plan was completed in 2009 when the new wastewater plant was brought online. The new Wastewater Master Plan will identify any improvements, upgrades and repair issues that may be needed in the wastewater system.
Ongoing Maintenance & Estimated Annual Cost:	



% of Project Budget Assigned to Funding Source			
Fiscal Year	Funding Amount	Funding Source	Funding %
Previous			
FY19-20	\$ 90,000	Wastewater Reserves	100
FY20-21+			

AIR VALVE ACTUATOR FOR SBR#2

Department:	Wastewater	MP Project #:	n/a
Category:	Capital Project		
Total Project Cost:	\$ 6,000	Status	Not Started

Ranking Criteria Met		Project Type
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Upgrade Serviceability	<input type="checkbox"/> New/Expansion

Priority	<input type="checkbox"/> High	<input checked="" type="checkbox"/> Medium-High	<input type="checkbox"/> Medium	<input type="checkbox"/> Medium-Low	<input type="checkbox"/> Low
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Project Description:	An upgraded air actuator for SBR #2. This valve will give better operator control as well as provide a spare replacement once the old valve is repaired.
Ongoing Maintenance & Estimated Annual Cost:	

No Photo Available

% of Project Budget Assigned to Funding Source			
Fiscal Year	Funding Amount	Funding Source	Funding %
Previous			
FY19-20	\$ 6,000	Wastewater Reserves	100
FY20-21+			

SIDE GATE FOR PUBLIC WORKS DEPARTMENT FENCE

Department:	Wastewater	MP Project #:	n/a
Category:	Capital Project		
Total Project Cost:	\$ 5,000	Status	Not Started

Ranking Criteria Met		Project Type
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement
<input checked="" type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Upgrade Serviceability	<input checked="" type="checkbox"/> New/Expansion

Priority	<input type="checkbox"/> High	<input checked="" type="checkbox"/> Medium-High	<input type="checkbox"/> Medium	<input type="checkbox"/> Medium-Low	<input type="checkbox"/> Low
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Project Description:	A new 20-foot slide gate is needed to widen the entry to the biosolids processing building at Public Works on 7th St. The equipment used in that area barely fits though the current gate. One parking space will need to be removed to accommodate the new gate entryway.
Ongoing Maintenance & Estimated Annual Cost:	

No Photo Available

% of Project Budget Assigned to Funding Source			
Fiscal Year	Funding Amount	Funding Source	Funding %
Previous			
FY19-20	\$ 5,000	Wastewater Reserves	100
FY20-21+			

SOLIDS POLE BUILDING

Department:	Wastewater	MP Project #:	n/a
Category:	Capital Project		
Total Project Cost:	\$ 80,000	Status	In Process

Ranking Criteria Met		Project Type
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement
<input checked="" type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Upgrade Serviceability	<input type="checkbox"/> New/Expansion

Priority	<input checked="" type="checkbox"/> High	<input type="checkbox"/> Medium-High	<input type="checkbox"/> Medium	<input type="checkbox"/> Medium-Low	<input type="checkbox"/> Low
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Project Description:	The solids pole building was scheduled for FY 2018-19 but was delayed until the Library could decide how much to expand their building towards the Public Works fence. This delay has moved the project into the 2019-20 fiscal year. Currently, the goal is to build a 32x48 foot pole building.
Ongoing Maintenance & Estimated Annual Cost:	



% of Project Budget Assigned to Funding Source			
Fiscal Year	Funding Amount	Funding Source	Funding %
Previous			
FY19-20	\$ 80,000		100
FY20-21+			

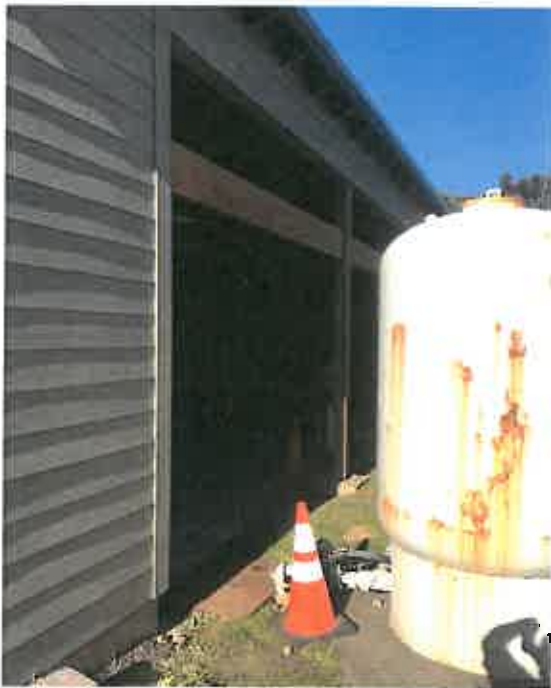
SLIDING DOORS ON UV BUILDING

Department:	Wastewater	MP Project #:	n/a
Category:	Capital Project		
Total Project Cost:	\$ 15,000	Status	Not Started

Ranking Criteria Met		Project Type
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement
<input checked="" type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Upgrade Serviceability	<input checked="" type="checkbox"/> New/Expansion

Priority	<input checked="" type="checkbox"/> High	<input type="checkbox"/> Medium-High	<input type="checkbox"/> Medium	<input type="checkbox"/> Medium-Low	<input type="checkbox"/> Low
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Project Description:	Sliding doors on the U.V. Building are needed reduce the amount of dust and grit blowing into the U.V. channel. This material settles on the U.V. glass sleeves and will scratch the tubes during the automated cleaning process. The result is higher maintenance costs and reduced disinfection of the treated wastewater effluent.
Ongoing Maintenance & Estimated Annual Cost:	



% of Project Budget Assigned to Funding Source			
Fiscal Year	Funding Amount	Funding Source	Funding %
Previous			
FY19-20	\$ 15,000	Wastewater Reserves	100
FY20-21+			

STORM DRAINS AND CULVERTS BULDOZ

Department:	Storm Drains	MP Project #:	n/a
Category:	Capital Project	Status	Not Started
Total Project Cost:	\$ 45,000		

Ranking Criteria Met	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Project Type
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement	
<input type="checkbox"/> Master Plan	<input checked="" type="checkbox"/> Upgrade Serviceability	<input checked="" type="checkbox"/> New/Expansion	
<input type="checkbox"/> Health & Safety			

Priority	<input type="checkbox"/> High	<input type="checkbox"/> Medium-High	<input checked="" type="checkbox"/> Medium	<input type="checkbox"/> Medium-Low	<input type="checkbox"/> Low
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Project Description:	Storm Drain Build-outs and Improvements
Ongoing Maintenance & Estimated Annual Cost:	Annual cost of \$ 40,000



% of Project Budget Assigned to Funding Source			
Fiscal Year	Funding Amount	Funding Source	Funding %
Previous			
FY19-20	\$ 40,000	General Fund	100
FY20-21+	\$ 40,000	Annual maintenance cost	

INFORMATION SYSTEMS DEVELOPMENT

Department:	City Hall	MP Project #:	n/a
Category:	Capital Project		
Total Project Cost:	\$ 50,000	Status	In Process

Ranking Criteria Met		Project Type
<input checked="" type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Upgrade Serviceability	<input type="checkbox"/> New/Expansion

Priority	<input checked="" type="checkbox"/> High	<input type="checkbox"/> Medium-High	<input type="checkbox"/> Medium	<input type="checkbox"/> Medium-Low	<input type="checkbox"/> Low
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Project Description:	Development of new website, business license and tax collection modules, accounting system compatibility and upgrade.
Ongoing Maintenance & Estimated Annual Cost:	\$ 19,000 in FY20-21 and \$ 7,000 for 3 years thereafter

Licensing Capabilities

- ✓ Best Practice Templates Available
- ✓ Inspection App Support
- ✓ Electronic Payment Support for Citizen Portal
- ✓ Renewal Schedules are Unlimited
- ✓ Fee Schedules from Basic to Complex
- ✓ Delinquency Charges are Supported (Incl. Grace Period)
- ✓ Renewal Notices via Paper or Electronic Notification

Accrue Tax

Flexible business and property tax collection

Our Business Tax and Property Tax solutions are flexible enough to meet your state's tax collection requirements. Business Tax helps local governments automate traditionally cumbersome processes, while allowing citizens to prepare, file and pay local business taxes online or in person. Property Tax manages the entire financial cycle, including resident record management, imports, billing, fees and collections.

% of Project Budget Assigned to Funding Source			
Fiscal Year	Funding Amount	Funding Source	Funding %
Previous			
FY19-20	\$ 29,000	City Hall Reserves	47.5
FY20-21+	\$ 21,000	City Hall Reserves	52.5

OFFICE FURNITURE, EQUIPMENT, AND UPGRADES

Department:	City Hall	MP Project #:	n/a
Category:	Capital Project		
Total Project Cost:	\$ 90,000	Status	Not Started

Ranking Criteria Met		Project Type
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement
<input type="checkbox"/> Health & Safety	<input type="checkbox"/> Upgrade Serviceability	<input type="checkbox"/> New/Expansion

Priority	<input type="checkbox"/> High	<input checked="" type="checkbox"/> Medium-High	<input type="checkbox"/> Medium	<input type="checkbox"/> Medium-Low	<input type="checkbox"/> Low
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Project Description:	Refurbish 501 Building with flooring, paint, windows, and division wall for relocating City Hall in FY20 and upgrade select furniture and equipment in FY21
Ongoing Maintenance & Estimated Annual Cost:	Initial Designs received from Architect. Current & Finished 501 Bldg. sq. ft. 4,579. IFMA guidelines \$3.50/sq. ft. for general maintenance = 16,027/yr.

Note: Grants are being sought to pursue this project. First grant meeting May 2, 2019.

% of Project Budget Assigned to Funding Source			
Fiscal Year	Funding Amount	Funding Source	Funding %
Previous			
FY19-20	\$ 75,000	City Hall Reserves	83
FY20-21+	\$ 15,000	City Hall Reserves	17

WATER BILLING SYSTEM METER READ INTERFACE

Department:	City Hall	MP Project #:	n/a
Category:	Capital Project		
Total Project Cost:	\$ 10,000	Status	Not Started

Ranking Criteria Met		Project Type
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Upgrade Serviceability	<input type="checkbox"/> New/Expansion

Priority	<input type="checkbox"/> High	<input checked="" type="checkbox"/> Medium-High	<input type="checkbox"/> Medium	<input type="checkbox"/> Medium-Low	<input type="checkbox"/> Low
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Project Description:	Upgrade interface between meter reads and utility billing system
Ongoing Maintenance Estimated Annual Cost:	



% of Project Budget Assigned to Funding Source			
Fiscal Year	Funding Amount	Funding Source	Funding %
Previous			
FY19-20	\$ 10,000	City Hall Reserves	100
FY20-21+			

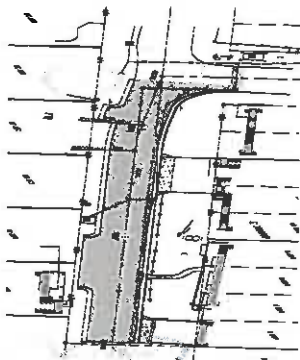
STREETS

Department:	Streets	MP Project #:	n/a
Category:	Capital Project		
Total Project Cost:	\$ 380,000	Status	In Process

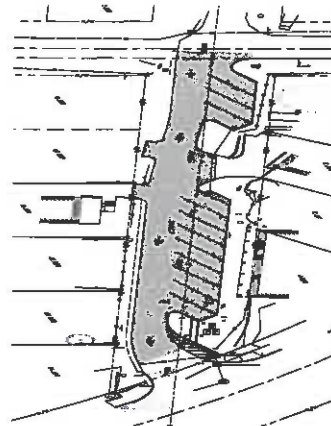
Ranking Criteria Met		Project Type
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input checked="" type="checkbox"/> Maintenance
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement
<input checked="" type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Upgrade Serviceability	<input checked="" type="checkbox"/> New/Expansion

Priority	<input checked="" type="checkbox"/> High	<input type="checkbox"/> Medium-High	<input type="checkbox"/> Medium	<input type="checkbox"/> Medium-Low	<input type="checkbox"/> Low
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Project Description:	W 1 st Street - \$100,000 Driftwood – \$60,000 Oceanview Drive - \$50,000 Horizon Hill Stabilization - \$70,000 (\$20,000 in FY19) E 2 nd Street - \$100,000
Ongoing Maintenance & Estimated Annual Cost:	\$100K Grant received for 2 nd Street. Grants being pursued through OR State Transportation & Growth Management & Small Cities Allotment.



E 2nd Street



E 2nd Street

% of Project Budget Assigned to Funding Source			
Fiscal Year	Funding Amount	Funding Source	Funding %
Previous	\$ 20,000	(Horizon Hill Study)	5.3
FY19-20	\$ 112,000	General Fund Transfer	29
	\$ 4,000	FY19 Reserve Balance	1.1
	\$	Urban Renewal District	
	\$ 25,000	Visitor Amenities – for paving	6.6
	\$ 100,000	Small Cities Grant for E 2 nd Street	26
FY20-21+			