

Yachats Business License Project

June 11, 2012

The business license project is a continuation of efforts to add transparency to City processes and streamline administrative tasks. The scope of work was modified last summer based on feedback from the transient rental discussion to provide residents web access to transient rental properties so that determinations could be made about transient rental standards like allowed parking or lodging occupancy limits. Additional objectives are the improvement in the quality and accuracy of business data on the GoYachats site and the elimination of the need to manually create initial organizational base and service records for GoYachats. As of January 2012, the project is about 30% complete.

Recognizing the funding concerns expressed at the budget committee meeting, I would like to propose the following for consideration by the City Council when the City budget is discussed in June.

1. \$10,000 is added as grant revenue to the General Fund.
2. \$10,000 is added as a services expense for contract programming in the General Fund.

At the end of the project, I will give the City a check for the cost of the work performed. The target completion date is the end of November. If Andrea is successful in obtaining a grant for the Learning Center, I recommend we suspend work on the business license project until the Learning Center work is complete. My goal would be the completion of both projects within the 2012-13 budget year assuming acquisition of a Learning Center grant is successful.

I consider this a foundation component in the digitizing of City records. Foundations are not very glamorous but the long term benefits make the effort worthwhile.

Prepared and submitted by:

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