

Early in the council discussion about the organization review, it was suggested there be a comprehensive examination of the current commission and committee structure. There has been a general understanding that this work would wait for the arrival of the new city administrator.

Background

The city of Yachats has five commissions and two committees. Of these, two are enshrined in State statutes (Planning and the Budget Committee) where their purpose, objectives and processes are defined and documented. I therefore recommend that they be excluded from this review and are not included in the discussion that follows.

Commissions	Committees
Parks & Commons	Budget
Public Works & Streets	Finance
Planning	Trails
Library	
Little Log Church	

Discussion

Commissions exist to advise the city council, recommend policy and legislative changes, provide a forum for public comments and requests and suggest future capital projects. Less clear is the relationship with city operational activities especially where information gaps exist needed to support policy and legislative changes. This appears to be due to the lack of staff analyst resources.

The central topics to be addressed appear to be the following:

- What is the optimal number and mix of commissions and committees for Yachats?
- Clarify the role and structure of commissions.
- Clarify the informational role for commissions related to city operations. Related to this area is the need to make key analysis less dependent on volunteer commission members.

Are these the correct topics for review and discussion?

Study group composition

Given this project was originally given to the organization study group, I propose that group continue the work while substituting the city administrator for the previous staff individuals.