

Commons Facility Manager Report

April, 2017

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Out with the old, in with the new! The old carpeting has been removed - and the new carpet squares are installed. Mary Aebi, Friend's Secretary, was the lead person on this carpet project. She led a search for both quality and design/ color of these carpet squares - and consulted with quite a number of individuals. The carpet we chose was to be commercial in quality - ie, durable and "high-hiding" in both pattern and color. Alsea Bay Granite of Waldport provided the materials and installation. The hallways in the Commons and the stairwell leading to YYFAP area have been painted. Folks have very appreciative of the colors on the walls and of the carpeting. It brightens the hallways, and the carpet provides a good looking and comfortable walking surface - both in the hallways and in the Civic Meeting Room. A long term advantage of these carpet squares is that, in the event of damage, an area can easily be replaced with new squares. We have a couple of extra cases in the event that this situation should arise. Mary is preparing the Project Report for the grant from Three Rivers Foundation. This report will let the Foundation know that we did what we intended to do on the project as well as inform them as to the improvement to our facility that their award has provides.

Rose and I have been working with Joan Davies to move the By Donation events reporting from the city to the Friends organization. We have created reporting forms for the event organizers to use which covers both the liability issues as well as the Funds received. Michael Guerriero and I installed a new "drop box" on the outside wall of the Friend's office where these events can deposit their donated funds. There will be a meeting of "by donation" event organizers this coming Friday at 11am when Rose and I will explain the newly revised system. I will review the Go Yachats reservations system as well as give feedback to and get feedback from these organizers. Thanks to Judy Richter, who is doing the accounting work for the Friends, for her guidance in the development of this new system.

As discussed at previous Friends Board Meetings - I am working with Stephen Farish to design and install a new cabinet system in the Friends office. He will build a rolling cart - about 5' tall - to house the newly acquired audio equipment. This will house the two audio boards as well as the wireless microphone hardware in a safe and convenient manner. The sink will be removed - and the cupboards and countertop will be remodeled to make that space much more useful and efficient. A locked portion will house the rolling A/V cart and provide security for that equipment. He also will do some upgrades to the East wall area - extending the shelf and making that area more efficient. Hopefully these changes will provide some relief to what has become a very busy and equipment laden office. Recent events - like opening night of the play (the YYFAP dinner theatre), State of the city event find the little office a very busy place - used by people setting up these events to access tools and materials, use the office equipment to make signs and to store valuable items. From Coffee Cups to Microphone cords - the office holds a lot of "stuff" and provides a space for many conversations and meetings. Making the space more efficient will improve all these various aspects.

It seems like we are doing some good "sprucing up " of the Commons facility - as well as organizing our equipment and processes to make ready for what seems to be a very busy summer season ahead. Plans and preparations for the upcoming Rainspout Festival are coming together nicely. Robert Rubin is working with Polly Plumb and the Friends organizations to make ready for a great weekend of musical performances, workshops and dance at Rainspout 2017! Check out the Goyachats.com website - click on the events tab and find out all the details for this April festival.