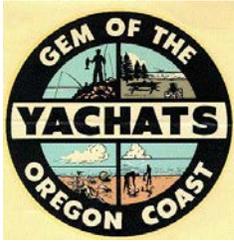


The Yachats City Council Vision

Our village is a place where natural resources are valued and protected, where diversity is celebrated, and where a vibrant economy and sense of community pride create and recreate a living spirit. Yachats cares not just for its citizens' basic needs but also supports them in their efforts to excel mentally, physically, artistically, and spiritually. It is a community with an enduring sense of itself.



CITY OF YACHATS
CITY COUNCIL MEETING

Civic Meeting Room, Yachats Commons

March 10, 2016

Regular Meeting 2:00 P.M.

A G E N D A

- I. Announcements and Correspondence
- II. Citizen's Concerns
- III. Consent Agenda
 - A. Minutes of February 8, 2016 Work Session, February 11, 2016 Regular Meeting and February 29, 2016 Goal Setting Meeting
 - B. Bills for Approval
 - C. Resolution No. 2016-02-03 – Planning Commission Membership
 - D. Resolution No. 2016-03-01 – Emergency Preparedness Grant Application
- IV. Reports
 - A. City Council
 - B. Written Reports:
Public Works Department, City Recorder, and Code Enforcement Officer, Emergency Planning Committee
- V. Business
 - A. Ordinance No. 341- An Ordinance Amending the Yachats Municipal Code Section 5.08.110 Noxious and Invasive Vegetation
 - B. Amendment to Administrative Policy #11 – Capital Improvement Budget Policies
 - C. Recommendation from Public Works & Streets Commission: Membership
 - D. Recommendation from Library Commission: Membership
 - E. Agreement with Yachats Farm Store
 - F. Discussion: Formula Businesses
- VII. Other Business
 - A. From the Council
 - B. From the Staff

This meeting is open to the public and interested citizens are invited to attend. This is an open meeting under Oregon Revised Statutes, not a community forum; audience participation is at the discretion of the Council.

The meeting will be audio taped. Minutes of this and all public meetings are available for review in the City Office. The meeting place is accessible to persons with disabilities. Please let us know if you will need any special accommodations to attend the meeting by calling the City Recorder at 547-3565, or Oregon Relay 1-800-735-2900 (T.D.D.) two days in advance.

The City of Yachats does not discriminate on the basis of race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.



Posted

Nancy Batchelder - City Recorder

Bills for Approval

February 2016

A/P Checks 2-15-16	\$115,858.17
A/P Checks 2-29-16	\$41,941.41
Manual Checks	\$2,882.68

Total checks for Period \$160,682.26

Mayor _____
Councilor _____
Councilor _____
Councilor _____
Councilor _____

Accounts Payable Check Register Report - Bank of the West-196002034*For The Fiscal Periods Range From 2016-8 To 2016-8**For All Vendors And For Outstanding Checks - Computer Generated, Hand Written*

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
3148	H	2/22/2016	174	LINCOLN CO OFFICE OF THE ASSESSOR	\$40.00	O
3149	H	2/29/2016	1269	OREGON DRINKING WATER SERVICES	\$2,700.00	O
3150	H	2/24/2016	83	CASH	\$93.51	O
3151	H	2/24/2016	83	CASH	\$49.17	O
20857	C	2/12/2016	1287	AFFORDABLE GUTTER CARE	\$1,630.00	O
20858	C	2/12/2016	1002	AFLAC	\$266.16	O
20859	C	2/12/2016	40	ALSEA BAY POWER PRODUCTS	\$234.99	O
20860	C	2/12/2016	221	ANALYTICAL LABORATORY & CONSULTANTS INC	\$1,009.00	O
20861	C	2/12/2016	1272	AT&T MOBILITY	\$181.40	O
20862	C	2/12/2016	43	BAKER & TAYLOR	\$312.92	O
20863	C	2/12/2016	842	BANKCARD CENTER-NB	\$2,286.80	O
20864	C	2/12/2016	962	BANKCARD CENTER-RB	\$113.00	O
20865	C	2/12/2016	59	NANCY S BATCHELDER	\$173.40	O
20866	C	2/12/2016	817	DAVID A BUCKWALD	\$51.00	O
20867	C	2/12/2016	1033	C & K MARKET INC	\$60.90	O
20868	C	2/12/2016	1280	CANDEN DEVELOPMENT LLC	\$7,916.00	O
20869	C	2/12/2016	47	CENTRAL LINCOLN PUD	\$7,904.22	O
20870	C	2/12/2016	50	CLEAR OUTLOOK	\$50.00	O
20871	C	2/12/2016	942	COASTAL PAPER & SUPPLY INC	\$740.47	O
20872	C	2/12/2016	94	DOUGS ELECTRIC	\$358.00	O
20873	C	2/12/2016	159	ECKMAN CREEK QUARRIES	\$69.99	O
20874	C	2/12/2016	1128	FERGUSON ENTERPRISES	\$2,599.65	O
20875	C	2/12/2016	1286	FOUNDATION ENGINEERING, INC.	\$1,587.63	O
20876	C	2/12/2016	1281	HELEN H. ANDERSON PHD	\$1,170.00	O
20877	C	2/12/2016	1148	JACK C ERIKSEN	\$200.00	O
20878	C	2/12/2016	1105	KIMMIE L JACKSON	\$179.28	O
20879	C	2/12/2016	986	K & K TOILET EXPRESS	\$130.00	O
20880	C	2/12/2016	1040	KEVIN L KENTTA	\$26.50	O
20881	C	2/12/2016	216	LINCOLN CO CLERK	\$36.00	O
20882	C	2/12/2016	1131	LINDA WANGSNESS	\$82.98	O
20883	C	2/12/2016	643	NEWPORT AUTO PARTS	\$160.04	O
20884	C	2/12/2016	132	NEWPORT DIESEL & MARINE CO INC	\$244.70	O
20885	C	2/12/2016	778	NORWOOD BUILT CONSTRUCTION	\$1,600.00	O
20886	C	2/12/2016	38	OREGON AFSCME COUNCIL 75	\$385.16	O
20887	C	2/12/2016	1009	OREGON EMPLOYMENT DEPARTMENT	\$375.72	O

Accounts Payable Check Register Report - Bank of the West-196002034*For The Fiscal Periods Range From 2016-8 To 2016-8**For All Vendors And For Outstanding Checks - Computer Generated, Hand Written*

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
20888	C	2/12/2016	127	OREGON LINEN INC	\$156.50	O
20889	C	2/12/2016	553	PAPE MACHINERY EXCHANGE	\$656.66	O
20890	C	2/12/2016	107	PIONEER TELEPHONE	\$1,670.96	O
20891	C	2/12/2016	90	RAY WELLS INC	\$69,076.68	O
20892	C	2/12/2016	1201	REECE & ASSOCIATES, INC.	\$7,249.25	O
20893	C	2/12/2016	1174	RICK MCCLUNG	\$514.20	O
20894	C	2/12/2016	88	SAFE SECURITY	\$37.02	O
20895	C	2/12/2016	1197	SHELL	\$629.42	O
20896	C	2/12/2016	1061	SPEER HOYT LLC	\$1,158.40	O
20897	C	2/12/2016	657	ELISA M SPRINGSTEEN	\$425.00	O
20898	C	2/12/2016	852	STAPLES ADVANTAGE	\$107.99	O
20899	C	2/12/2016	109	TCB ANSWERING SERVICE INC	\$108.20	O
20900	C	2/12/2016	1129	UPSTART	\$67.75	O
20901	C	2/12/2016	158	USA BLUE BOOK	\$850.01	O
20902	C	2/12/2016	151	USTI	\$22.35	O
20903	C	2/12/2016	1288	VERLINE COOPER	\$145.50	O
20904	C	2/12/2016	33	WALDPORT ACE HARDWARE	\$122.30	O
20905	C	2/12/2016	337	XEROX CORPORATION	\$623.27	O
20906	C	2/12/2016	68	YACHATS MERCANTILE	\$100.80	O
20907	C	2/29/2016	999	AMERICAN WATER WORKS ASSOCIATION	\$355.00	O
20908	C	2/29/2016	856	AUTOMATION GROUP INC, THE	\$4,672.00	O
20909	C	2/29/2016	43	BAKER & TAYLOR	\$380.60	O
20910	C	2/29/2016	817	DAVID A BUCKWALD	\$12.99	O
20911	C	2/29/2016	1033	C & K MARKET INC	\$42.12	O
20912	C	2/29/2016	47	CENTRAL LINCOLN PUD	\$20.00	O
20913	C	2/29/2016	1255	CIVIL WEST ENGINEERING SERVICES, INC.	\$8,153.75	O
20914	C	2/29/2016	929	MARK W CLEMENTS	\$1,982.50	O
20915	C	2/29/2016	942	COASTAL PAPER & SUPPLY INC	\$33.32	O
20916	C	2/29/2016	189	DEMCO	\$94.18	O
20917	C	2/29/2016	1290	EDGEFIELD HOMES	\$2,000.00	O
20918	C	2/29/2016	1128	FERGUSON ENTERPRISES	\$262.04	O
20919	C	2/29/2016	1036	JD COMPUTER AND CELLULAR	\$815.00	O
20920	C	2/29/2016	1170	JOANNE KITTEL	\$19.50	O
20921	C	2/29/2016	416	LARRY B LEWIS	\$4,145.23	O
20922	C	2/29/2016	216	LINCOLN CO CLERK	\$36.00	O

Accounts Payable Check Register Report - Bank of the West-196002034*For The Fiscal Periods Range From 2016-8 To 2016-8**For All Vendors And For Outstanding Checks - Computer Generated, Hand Written*

Check # / eCheck ID	Type	Date	Vendor	Name	Amount	Status
20923	C	2/29/2016	1185	LINCOLN PLUMBING	\$207.66	O
20924	C	2/29/2016	345	LINCOLN UTILITY COORDINATING COUNCIL	\$150.00	O
20925	C	2/29/2016	1182	MATTHEW ARCK	\$763.75	O
20926	C	2/29/2016	499	MCI	\$62.49	O
20927	C	2/29/2016	903	NEWPORT LAZERQUICK	\$1,388.00	O
20928	C	2/29/2016	1007	DONALD W NISKANEN	\$3,321.78	O
20929	C	2/29/2016	509	OR CORPORATION DIVISION-NOTARY	\$40.00	O
20931	C	2/29/2016	127	OREGON LINEN INC	\$314.80	O
20932	C	2/29/2016	1289	PROTHMAN	\$5,500.00	O
20933	C	2/29/2016	852	STAPLES ADVANTAGE	\$48.71	O
20934	C	2/29/2016	310	STAPLES CREDIT PLAN	\$602.73	O
20935	C	2/29/2016	540	LEON C STERNER	\$1,145.48	O
20936	C	2/29/2016	158	USA BLUE BOOK	\$649.74	O
20937	C	2/29/2016	1166	WILL WILLIAMS	\$2,305.38	O
20938	C	2/29/2016	175	YACHATS YOUTH & FAMILY ACTIVITIES PROGRAM	\$2,416.66	O
					Cleared	\$0.00
					Outstanding	\$160,682.26
					Void	\$0.00

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Disc Date	Amount
21977	1002	AFLAC	1	685569	Yes	2016 8		2/2/16	3/3/16		\$266.16
	Desc:	Accident Ins Premiums									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	10-00-2120		Payroll Withholding Payable		83.34		0.00	0		
	Desc:	N. Batchelder PU685827									
	2	10-00-2120		Payroll Withholding Payable		59.94		0.00	0		
	Desc:	R. Roberts PU685828									
	3	10-00-2120		Payroll Withholding Payable		72.56		0.00	0		
	Desc:	K. Jackson PUH4K018									
	4	10-00-2120		Payroll Withholding Payable		50.32		0.00	0		
	Desc:	J.Mabe POH4K016									
21978	1281	HELEN H. ANDERSON PHD	1	JAN2016	Yes	2016 8		2/2/16	3/3/16		\$1,170.00
	Desc:	Database development JAN									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	15-01-5641		City Hall Reserve		1,170.00		0.00	0		
	Desc:	Datebase development JAN.2016									
											1099
21979	221	ANALYTICAL LABORATOR	1	75349	Yes	2016 8		1/27/16	2/26/16		\$294.00
	Desc:	Lab Testing WWTP									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	70-01-5341		Plant & System Operations		294.00		0.00	0		
	Desc:	WWTP lab testing									
21980	43	BAKER & TAYLOR	1	4011490513	Yes	2016 8		1/20/16	2/19/16		\$312.92
	Desc:	Books									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	22-01-7202		Books		312.92		0.00	0		
	Desc:	Books									
21981	50	CLEAR OUTLOOK	1	405310	Yes	2016 8		2/2/16	3/3/16		\$50.00
	Desc:	Window cleaning									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	22-01-5330		Maintenance-Building or Lan		50.00		0.00	0		
	Desc:	Window cleaning									
											1099
21982	657	ELISA M SPRINGSTEEN	1	DEC-JAN	Yes	2016 8		2/2/16	3/3/16		\$225.00
	Desc:	Custodial									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	22-01-5330		Maintenance-Building or Lan		225.00		0.00	0		
	Desc:	Dec & JAN custodial									
											1099
21983	657	ELISA M SPRINGSTEEN	1	JANPW	Yes	2016 8		2/2/16	3/3/16		\$200.00
	Desc:	Custodial-January 2015									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341		Plant & System Operations		100.00		0.00	0		
	Desc:	Custodial-January 2015									
											1099
	2	70-01-5341		Plant & System Operations		100.00		0.00	0		
	Desc:	Custodial-January 2015									
											1099
21984	1105	KIMMIE L JACKSON	1	BUD101	Yes	2016 8		2/2/16	3/3/16		\$179.28
	Desc:	LOC Training Budget101									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5270		Travel		59.76		0.00	0		
	Desc:	LOC Training Budget101									
	2	60-01-5341		Plant & System Operations		59.52		0.00	0		
	Desc:	LOC Training Budget101									
	3	70-01-5341		Plant & System Operations		60.00		0.00	0		
	Desc:	LOC Training Budget101									

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
21985	1131	LINDA WANGSNESS	1	LOCBud101	Yes	2016	8		2/2/16	3/3/16		\$51.00
	Desc:	LOCBudgeting101										
	Line	Account Number				AP Amount			Liq Amount	Project	Task	Category
	1	10-01-5270	Travel			17.00			0.00	0		
	Desc:	LOC Training Budget101										
	2	60-01-5341	Plant & System Operations			17.00			0.00	0		
	Desc:	LOC Training Budget101										
	3	70-01-5341	Plant & System Operations			17.00			0.00	0		
	Desc:	LOC Training Budget101										
21987	107	PIONEER TELEPHONE	1	FEB2016	Yes	2016	8		2/2/16	3/3/16		\$1,670.96
	Desc:	Mo. Landline Services										
	Line	Account Number				AP Amount			Liq Amount	Project	Task	Category
	1	10-01-5251	Office Phone, Cell or DSL			148.95			0.00	0		
	Desc:	Mo. Landline Services										
	2	22-01-5251	Office Phone, Cell or DSL			103.51			0.00	0		
	Desc:	Mo. Landline Services										
	3	23-01-5251	Office Phone, Cell or DSL			55.32			0.00	0		
	Desc:	Mo. Landline Services										
	4	24-01-5251	Office Phone, Cell or DSL			263.64			0.00	0		
	Desc:	Mo. Landline Services										
	5	60-01-5251	Office Phone, Cell or DSL			663.72			0.00	0		
	Desc:	Mo. Landline Services										
	6	70-01-5251	Office Phone, Cell or DSL			435.82			0.00	0		
	Desc:	Mo. Landline Services										
21988	1174	RICK MCCLUNG	1	OAWU2016	Yes	2016	8		2/2/16	3/2/16		\$463.20
	Desc:	OAWU Conf. R.McClung										
	Line	Account Number				AP Amount			Liq Amount	Project	Task	Category
	1	60-01-5270	Travel			463.20			0.00	0		
	Desc:	OAWU Conf. R.McClung										
21989	1174	RICK MCCLUNG	1	LOC2016	Yes	2016	8		2/2/16	3/2/16		\$51.00
	Desc:	LOC Bugeting 101 R.McClung										
	Line	Account Number				AP Amount			Liq Amount	Project	Task	Category
	1	60-01-5270	Travel			51.00			0.00	0		
	Desc:	LOC Bugeting 101 R.McClung										
21992	90	RAY WELLS INC	1	99-8708	Yes	2016	8		2/2/16	3/3/16		\$69,076.68
	Desc:	Crestview Slide repair										
	Line	Account Number				AP Amount			Liq Amount	Project	Task	Category
	1	30-01-7227	Storm Drain Construction			69,076.68			0.00	0		
	Desc:	Crestview slide repair										
21993	88	SAFE SECURITY	1	15183910	Yes	2016	8		1/22/16	2/21/16		\$37.02
	Desc:	Monitoring plant system										
	Line	Account Number				AP Amount			Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations			18.51			0.00	0		
	Desc:	Monitoring plant system										
	2	70-01-5341	Plant & System Operations			18.51			0.00	0		
	Desc:	Monitoring plant system										
21994	852	STAPLES ADVANTAGE	1	8037653015	Yes	2016	8		1/16/16	2/15/16		\$36.18
	Desc:	Paper/supplies										
	Line	Account Number				AP Amount			Liq Amount	Project	Task	Category
	1	60-01-5341	Plant & System Operations			18.09			0.00	0		
	Desc:	Paper/supplies										
	2	70-01-5341	Plant & System Operations			18.09			0.00	0		
	Desc:	Paper/supplies										

CITY OF YACHATS

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period	PO Nbr	Invoice Date	Due Date	Disc Date	Amount
21995	109	TCB ANSWERING SERVIC	1	10878	Yes	2016 8		1/28/16	2/27/16		\$108.20
	Desc:	Answering Svc.									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341		Plant & System Operations		54.10		0.00	0		
	Desc:	Answering Svc.									
	2	70-01-5341		Plant & System Operations		54.10		0.00	0		
	Desc:	Answering Svc.									
21996	1129	UPSTART	1	5785488	Yes	2016 8		1/25/16	2/25/16		\$67.75
	Desc:	Childrens books									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	22-01-7205		Children's Books/Reading Pr		67.75		0.00	0		
	Desc:	Childrens reading program									
21997	33	WALDPORT ACE HARDWA	1	010029361	Yes	2016 8		1/26/16	2/25/16		\$39.47
	Desc:	New Hydrant bags									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341		Plant & System Operations		39.47		0.00	0		
	Desc:	New Hydrant bags									
21999	337	XEROX CORPORATION	1	083271368	Yes	2016 8		2/2/16	3/3/16		\$623.27
	Desc:	Copier Lease/Billable Copies									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5311		Equipment Lease		155.31		0.00	0		
	Desc:	1/3 lease -									
	2	60-01-5341		Plant & System Operations		216.02		0.00	0		
	Desc:	1/3 lease - 1/2 reg copies - 1/3 color copies									
	3	70-01-5341		Plant & System Operations		216.02		0.00	0		
	Desc:	1/3 lease - 1/2 reg copies - 1/3 color copies									
	4	10-01-5440		Other Office Expense		35.92		0.00	0		
	Desc:	1/3 Color copies									
22000	221	ANALYTICAL LABORATOR	1	75290	Yes	2016 8		1/26/16	2/25/16		\$45.00
	Desc:	Water lab testing									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341		Plant & System Operations		45.00		0.00	0		
	Desc:	Water lab testing									
22001	817	DAVID A BUCKWALD	1	Budget101	Yes	2016 8		2/3/16	3/4/16		\$51.00
	Desc:	Budgeting 101 class-travel									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	70-01-5270		Travel		51.00		0.00	0		
	Desc:	Adv. Budgeting 101 class-									
22002	1128	FERGUSON ENTERPRISES	1	0500750	Yes	2016 8		1/26/16	2/25/16		\$751.47
	Desc:	Parts-water main									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5344		Plant & System Maintenance		751.47		0.00	0		
	Desc:	Parts-Water Main S. of Bridge									
22003	1128	FERGUSON ENTERPRISES	1	0500756	Yes	2016 8		1/20/16	2/19/16		\$182.26
	Desc:	Water sys fittings/J.Mabe clothing									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5344		Plant & System Maintenance		94.26		0.00	0		
	Desc:	Water sys. Fittings									
	2	60-01-5341		Plant & System Operations		44.00		0.00	0		
	Desc:	J.Mabe clothing									
	3	70-01-5341		Plant & System Operations		44.00		0.00	0		
	Desc:	J.Mabe clothing									

A/P Control Report

for user AsystAdmin from 2016-8 to 2016-8

Trans	Vendor	Name	Bank ID	Invoice	Posted	Fiscal Period		PO Nbr	Invoice Date	Due Date	Disc Date	Amount
22005	1033	C & K MARKET INC	1	1663063	Yes	2016	8		2/4/16	3/5/16		\$38.95
		Desc: Utility billing volunteers										
		Line	Account Number			AP Amount			Liq Amount	Project	Task	Category
		1	60-01-5341			Plant & System Operations			19.48	0.00	0	
		Desc: Utility billing volunteers										
		2	70-01-5341			Plant & System Operations			19.47	0.00	0	
		Desc: Utility billing volunteers										
22006	1148	JACK C ERIKSEN	1	1969	Yes	2016	8		1/16/16	2/15/16		\$200.00
		Desc: JAN. Landscape Maint.										
		Line	Account Number			AP Amount			Liq Amount	Project	Task	Category
		1	23-01-5421			Parks & Grounds Maintenc			200.00	0.00	0	
		Desc: JAN. Landscape Maint.										
		1099										
22007	1286	FOUNDATION ENGINEERIN	1	13562	Yes	2016	8		1/27/16	2/26/16		\$1,587.63
		Desc: Tech. Support/Consult.										
		Line	Account Number			AP Amount			Liq Amount	Project	Task	Category
		1	30-01-5341			Plant & System Operations			1,587.63	0.00	0	
		Desc: Tech. Support/ Consultation-Slide										
22008	127	OREGON LINEN INC	1	409584	Yes	2016	8		2/4/16	3/5/16		\$129.55
		Desc: Matts										
		Line	Account Number			AP Amount			Liq Amount	Project	Task	Category
		1	60-01-5341			Plant & System Operations			64.78	0.00	0	
		Desc: Matts										
		2	70-01-5341			Plant & System Operations			64.77	0.00	0	
		Desc: Matts										
22009	127	OREGON LINEN INC	1	409585	Yes	2016	8		2/4/16	3/5/16		\$26.95
		Desc: Matts										
		Line	Account Number			AP Amount			Liq Amount	Project	Task	Category
		1	10-01-5440			Other Office Expense			26.95	0.00	0	
		Desc: Matts										
22010	1040	KEVIN L KENTTA	1	Reimb2013	Yes	2016	8		2/3/16	3/4/16		\$26.50
		Desc: Reimb. Supplies										
		Line	Account Number			AP Amount			Liq Amount	Project	Task	Category
		1	60-01-5341			Plant & System Operations			18.00	0.00	0	
		Desc: Pipe crimper										
		2	60-01-5341			Plant & System Operations			4.25	0.00	0	
		Desc: Dust pan										
		3	70-01-5341			Plant & System Operations			4.25	0.00	0	
		Desc: Dust pan										
22011	1131	LINDA WANGSNESS	1	Reimb.AT&T	Yes	2016	8		2/4/16	3/5/16		\$31.98
		Desc: Reimb. 2 phone chargers										
		Line	Account Number			AP Amount			Liq Amount	Project	Task	Category
		1	60-01-5251			Office Phone, Cell or DSL			15.99	0.00	0	
		Desc: Cell phone charger										
		2	70-01-5251			Office Phone, Cell or DSL			15.99	0.00	0	
		Desc: Cell phone charger										
22013	553	PAPE MACHINERY EXCHA	1	9770299	Yes	2016	8		1/25/16	2/24/16		\$656.66
		Desc: Backhoe starter repair										
		Line	Account Number			AP Amount			Liq Amount	Project	Task	Category
		1	15-01-7921			Sewer System Improvements			328.33	0.00	0	
		Desc: Backhoe starter repair										
		2	15-01-7920			Water System Improvements			328.33	0.00	0	
		Desc: Backhoe starter repair										

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22014	1201	REECE & ASSOCIATES, IN	1	5712	Yes	2016	8		1/29/16	2/28/16		\$1,205.00
	Desc:	COY1301										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category		
	1	20-01-7223	Hwy 101 Improvement Proj		1,205.00		0.00		0			
	Desc:	COY1301										
22015	1201	REECE & ASSOCIATES, IN	1	5704	Yes	2016	8		1/29/16	2/28/16		\$4,519.25
	Desc:	Reeves Circle/Surfside										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category		
	1	15-01-7920	Water System Improvements		4,519.25		0.00		0			
	Desc:	Reeves Circle/ Surfside Dr. waterline										
22016	1201	REECE & ASSOCIATES, IN	1	5713	Yes	2016	8		1/29/16	2/28/16		\$1,525.00
	Desc:	101 Waterline										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category		
	1	20-01-7242	Waterline Construction - Hwy		1,525.00		0.00		0			
	Desc:	101 Waterline										
22017	158	USA BLUE BOOK	1	854579	Yes	2016	8		1/25/16	2/24/16		\$32.09
	Desc:	Lab supplies										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category		
	1	70-01-5341	Plant & System Operations		32.09		0.00		0			
	Desc:	Lab supplies										
22018	158	USA BLUE BOOK	1	854578	Yes	2016	8		1/25/16	2/24/16		\$247.18
	Desc:	Lab probe										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category		
	1	60-01-5344	Plant & System Maintenance		247.18		0.00		0			
	Desc:	Lab probe										
22019	158	USA BLUE BOOK	1	851657	Yes	2016	8		1/20/16	2/19/16		\$353.67
	Desc:	Water lab replacement parts										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category		
	1	60-01-5344	Plant & System Maintenance		181.29		0.00		0			
	Desc:	Water lab replacement parts										
	2	60-01-5341	Plant & System Operations		65.93		0.00		0			
	Desc:	Water lab replacement parts										
	3	70-01-5341	Plant & System Operations		65.93		0.00		0			
	Desc:	Water lab replacement parts										
	4	70-01-5341	Plant & System Operations		20.26		0.00		0			
	Desc:	Freight										
	5	60-01-5341	Plant & System Operations		20.26		0.00		0			
	Desc:	Freight										
22020	68	YACHATS MERCANTILE	1	JAN2016	Yes	2016	8		2/4/16	3/5/16		\$100.80
	Desc:	Misc.										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category		
	1	21-01-5313	Equipment Repair		14.50		0.00		0			
	Desc:	Fix a flat										
	2	60-01-5341	Plant & System Operations		55.10		0.00		0			
	Desc:	Misc. supplies										
	3	70-01-5341	Plant & System Operations		12.80		0.00		0			
	Desc:	Misc. supplies										
	4	60-01-5341	Plant & System Operations		18.40		0.00		0			
	Desc:	Paint										
	5	70-01-5341	Plant & System Operations		0.00		0.00		0			
	Desc:											
22021	986	K & K TOILET EXPRESS	1	16541	Yes	2016	8		2/1/16	3/2/16		\$130.00
	Desc:	ADA porta potty										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category		

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	1	15-01-7902		Parks & Commons Reserve			130.00	0.00	0		
	Desc:	ADA potty									
22022	1009	OREGON EMPLOYMENT D	1	021516	Yes	2016 8		2/5/16	3/6/16		\$375.72
	Desc:	Garnish									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	10-00-2120		Payroll Withholding Payable			375.72	0.00	0		
	Desc:	Garnish									
22023	1128	FERGUSON ENTERPRISES	1	0502314	Yes	2016 8		1/29/16	2/28/16		\$730.00
	Desc:	Repair Autogun & extension									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	60-01-5344		Plant & System Maintenance			365.00	0.00	0		
	Desc:	Repair Autogun & extension									
	2	70-01-5344		Plant & System Maintenance			365.00	0.00	0		
	Desc:	Repair Autogun & extension									
22024	1061	SPEER HOYT LLC	1	33991	Yes	2016 8		1/22/16	2/21/16		\$108.60
	Desc:	Conference R.Willamson -Re: Contractor									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	10-01-5263		City Attorney			108.60	0.00	0		
	Desc:	Conference R.Willamson -Re: Contractor									
22025	1061	SPEER HOYT LLC	1	33992	Yes	2016 8		1/31/16	3/1/16		\$1,049.80
	Desc:	Crestview Dr.									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	10-01-5263		City Attorney			1,049.80	0.00	0		
	Desc:	Crestview Drive.									
22026	159	ECKMAN CREEK QUARRIE	1	2200	Yes	2016 8		1/31/16	3/1/16		\$69.99
	Desc:	Rock-streets									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	21-01-5316		System Maintenance			69.99	0.00	0		
	Desc:	Rock-Streets									
22027	40	ALSEA BAY POWER PROD	1	203810	Yes	2016 8		1/26/16	2/25/16		\$234.99
	Desc:	Boots-R.Roberts									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	60-01-5341		Plant & System Operations			117.50	0.00	0		
	Desc:	Boots-R.Roberts									
	2	70-01-5341		Plant & System Operations			117.49	0.00	0		
	Desc:	Boots-R.Roberts									
22029	778	NORWOOD BUILT CONSTR	1	PermitRefund	Yes	2016 8		2/5/16	3/6/16		\$1,600.00
	Desc:	Permit refund									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	10-00-2140		Misc. Payable/Deposits			1,600.00	0.00	0		
	Desc:	Permit refund									
22031	1272	AT&T MOBILITY	1	3032016	Yes	2016 8		1/25/16	2/24/16		\$181.40
	Desc:	Cell									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	60-01-5251		Office Phone, Cell or DSL			79.64	0.00	0		
	Desc:	Cell									
	2	70-01-5251		Office Phone, Cell or DSL			67.06	0.00	0		
	Desc:	Cell									
	3	24-01-5251		Office Phone, Cell or DSL			34.70	0.00	0		
	Desc:	Cell									
22032	151	USTI	1	86688	Yes	2016 8		1/29/16	2/28/16		\$22.35
	Desc:	ePayments									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category

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	1	60-01-5341		Plant & System Operations		11.17		0.00	0		
	Desc:	ePayments									
	2	70-01-5341		Plant & System Operations		11.18		0.00	0		
	Desc:	ePayments									
22033	962	BANKCARD CENTER-RB	1	FEB2016	Yes	2016	8	2/5/16	3/6/16		\$113.00
	Desc:	R.Clung-Conf. OAWU									
	Line	Account Number				AP Amount	Liq Amount	Project	Task	Category	
	1	60-01-5270		Travel		113.00		0.00	0		
	Desc:	OAWU Conf. R.McClung									
22034	221	ANALYTICAL LABORATOR	1	75598	Yes	2016	8	2/5/16	3/6/16		\$670.00
	Desc:	Lab testing									
	Line	Account Number				AP Amount	Liq Amount	Project	Task	Category	
	1	70-01-5341		Plant & System Operations		670.00		0.00	0		
	Desc:	Lab testing									
22036	1197	SHELL	1	79315123601	Yes	2016	8	2/9/16	3/10/16		\$629.42
	Desc:	Shell Fleet Plus Card									
	Line	Account Number				AP Amount	Liq Amount	Project	Task	Category	
	1	21-01-5312		Equipment Operation		209.79		0.00	0		
	Desc:	Fuel									
	2	60-01-5312		Equipment Operation		209.79		0.00	0		
	Desc:	Fuel									
	3	70-01-5312		Equipment Operation		209.84		0.00	0		
	Desc:	Fuel									
22037	842	BANKCARD CENTER-NB	1	FEB2016	Yes	2016	8	2/1/16	3/2/16		\$2,286.80
	Desc:	Misc.									
	Line	Account Number				AP Amount	Liq Amount	Project	Task	Category	
	1	12-01-5220		Marketing & Website		29.00		0.00	0		
	Desc:	goYachats photo contest									
	2	22-01-7205		Children's Books/Reading Pr		165.34		0.00	0		
	Desc:	Books childrens									
	3	60-01-5341		Plant & System Operations		34.50		0.00	0		
	Desc:	Xerox staples									
	4	70-01-5341		Plant & System Operations		34.50		0.00	0		
	Desc:	Xerox staples									
	5	15-01-5641		City Hall Reserve		149.90		0.00	0		
	Desc:	AirMac cleaner									
	6	10-01-5650		Equipment & Furnishings		1,858.00		0.00	0		
	Desc:	Desk computer risers									
	7	10-01-5240		Office Materials, Supplies &		15.56		0.00	0		
	Desc:	Office supplies									
22038	132	NEWPORT DIESEL & MARI	1	49687	Yes	2016	8	2/4/16	3/5/16		\$244.70
	Desc:	5yrd. Dump wiper repair									
	Line	Account Number				AP Amount	Liq Amount	Project	Task	Category	
	1	21-01-5313		Equipment Repair		122.35		0.00	0		
	Desc:	5yrd. Dump wiper repair									
	2	60-01-5313		Equipment Repair		122.35		0.00	0		
	Desc:	5yrd. Dump wiper repair									
22039	33	WALDPORT ACE HARDWA	1	010029272	Yes	2016	8	1/4/16	2/3/16		\$44.99
	Desc:	Backhoe heater									
	Line	Account Number				AP Amount	Liq Amount	Project	Task	Category	
	1	21-01-5313		Equipment Repair		15.00		0.00	0		
	Desc:	Backhoe heater									
	2	60-01-5317		Tools & Small Equipment		15.00		0.00	0		
	Desc:	Backhoe heater									

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	3	70-01-5317		Tools & Small Equipment			14.99	0.00	0		
	Desc:	Backhoe heater									
22040	33	WALDPORT ACE HARDWA	1	010029366	Yes	2016 8		1/27/16	2/26/16		\$37.84
	Desc:	Fire Hydrant bolts									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	60-01-5344		Plant & System Maintenance			37.84	0.00	0		
	Desc:	Fire Hydrant heater									
22041	643	NEWPORT AUTO PARTS	1	489777	Yes	2016 8		2/2/16	3/3/16		\$160.04
	Desc:	Fleet oil									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	60-01-5312		Equipment Operation			80.02	0.00	0		
	Desc:	Fleet oil									
	2	70-01-5312		Equipment Operation			80.02	0.00	0		
	Desc:	Fleet oil									
22043	1280	CANDEN DEVELOPMENT L	1	610	Yes	2016 8		2/9/16	3/10/16		\$6,816.00
	Desc:	Gates-Middle LID pump station									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	21-01-7222		Streets Improvements			6,816.00	0.00	0		
	Desc:	Gates-Middle LID pump station									
22044	1280	CANDEN DEVELOPMENT L	1	609	Yes	2016 8		1/31/16	3/1/16		\$1,100.00
	Desc:	Handrails PW Shop									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	21-01-5316		System Maintenance			366.67	0.00	0		
	Desc:	Handrails PW Shop									
	2	60-01-5341		Plant & System Operations			366.67	0.00	0		
	Desc:	Handrails PW Shop									
	3	70-01-5344		Plant & System Maintenance			366.66	0.00	0		
	Desc:	Handrails PW Shop									
22045	158	USA BLUE BOOK	1	859168	Yes	2016 8		1/28/16	2/27/16		\$217.07
	Desc:	WWTP lab supply									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	70-01-5341		Plant & System Operations			217.07	0.00	0		
	Desc:	WWTP lab supply									
22046	1033	C & K MARKET INC	1	1603241	Yes	2016 8		1/20/16	2/19/16		\$11.96
	Desc:	Cat litter									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	21-01-5313		Equipment Repair			3.99	0.00	0		
	Desc:	Cat litter									
	2	60-01-5312		Equipment Operation			3.99	0.00	0		
	Desc:	Cat litter									
	3	70-01-5312		Equipment Operation			3.98	0.00	0		
	Desc:	Cat litter									
22047	1033	C & K MARKET INC	1	1603235	Yes	2016 8		12/29/15	1/28/16		\$9.99
	Desc:	Coffee									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	60-01-5341		Plant & System Operations			5.00	0.00	0		
	Desc:	Coffee									
	2	70-01-5341		Plant & System Operations			4.99	0.00	0		
	Desc:	Coffee									
22048	94	DOUGS ELECTRIC	1	C31361F	Yes	2016 8		2/4/16	3/5/16		\$358.00
	Desc:	Entry Light									
	Line	Account Number					AP Amount	Liq Amount	Project	Task	Category
	1	23-01-5421		Parks & Grounds Maintenanc			358.00	0.00	0		
	Desc:	Entry Light									

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22049	59	NANCY S BATCHELDER	1	CISConf2016	Yes	2016 8		2/10/16	3/11/16		\$173.40
	Desc:	Advance CIS Conf. N.Batchelder									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5270		Travel		173.40		0.00	0		
	Desc:	Adv. CIS Conf. N.Batchelder									
22050	852	STAPLES ADVANTAGE	1	8037859998	Yes	2016 8		1/30/16	2/29/16		\$71.81
	Desc:	Supplies									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341		Plant & System Operations		35.91		0.00	0		
	Desc:	Supplies									
	2	70-01-5341		Plant & System Operations		35.90		0.00	0		
	Desc:	Supplies									
22051	216	LINCOLN CO CLERK	1	021116	Yes	2016 8		2/11/16	3/12/16		\$36.00
	Desc:	Lein-Nessel									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5440		Other Office Expense		36.00		0.00	0		
	Desc:	Lein-Nessel									
22052	942	COASTAL PAPER & SUPPL	1	503608	Yes	2016 8		2/9/16	3/10/16		\$740.47
	Desc:	WTP salt									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341		Plant & System Operations		740.47		0.00	0		
	Desc:	WTP salt									
22053	1128	FERGUSON ENTERPRISES	1	0502040	Yes	2016 8		2/3/16	3/4/16		\$795.00
	Desc:	Cold patch									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	21-01-5316		System Maintenance		795.00		0.00	0		
	Desc:	Cold patch									
22054	1128	FERGUSON ENTERPRISES	1	0502009	Yes	2016 8		2/3/16	3/4/16		\$140.92
	Desc:	Sewer lateral fittings									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	70-01-5344		Plant & System Maintenance		140.92		0.00	0		
	Desc:	Sewer lateral fittings									
22056	1287	AFFORDABLE GUTTER CA	1	012716	Yes	2016 8		1/27/16	2/26/16		\$340.00
	Desc:	Gutters UV building									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	70-01-5344		Plant & System Maintenance		340.00		0.00	0		
	Desc:	Gutters UV Building									
22057	1287	AFFORDABLE GUTTER CA	1	PicnicShelter	Yes	2016 8		1/27/16	2/26/16		\$545.00
	Desc:	Picnic shelter gutter									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	24-01-5330		Maintenance-Building or Lan		545.00		0.00	0		
	Desc:	Picnic Shelter gutter									
22058	1287	AFFORDABLE GUTTER CA	1	PW012716	Yes	2016 8		1/27/16	2/26/16		\$745.00
	Desc:	Blower/breakroom gutter									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	70-01-5344		Plant & System Maintenance		745.00		0.00	0		
	Desc:	Blower/breakroom gutter									
22060	1288	VERLINE COOPER	1	021016	Yes	2016 8		2/11/16	3/12/16		\$145.50
	Desc:	Refund-Ppty sold									
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	60-00-1210		A/R - Water/Sewer Use		74.00		0.00	0		
	Desc:	Refund-Ppty sold									
	2	70-00-1210		A/R - Water/Sewer Use		71.50		0.00	0		
	Desc:	Refund-Ppty sold									

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22061	38	OREGON AFSCME COUNCI	1	FEB2016	Yes	2016	8		2/11/16	3/12/16		\$385.16
	Desc:	Union Dues										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category		
	1	10-00-2120	Payroll Withholding Payable		385.16		0.00		0			
	Desc:	Union Dues										
22063	47	CENTRAL LINCOLN PUD	1	FEB2016	Yes	2016	8		2/11/16	3/1/16		\$7,904.22
	Desc:	Electricity										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category		
	1	10-01-5252	Office Utilities		418.31		0.00		0			
	Desc:	Electricity										
	2	10-01-5411	Street Lighting		979.69		0.00		0			
	Desc:	Electricity										
	3	22-01-5252	Office Utilities		194.08		0.00		0			
	Desc:	Electricity										
	4	23-01-5252	Office Utilities		194.56		0.00		0			
	Desc:	Electricity										
	5	24-01-5252	Office Utilities		637.47		0.00		0			
	Desc:	Electricity										
	6	60-01-5342	Plant Utilities		2,275.30		0.00		0			
	Desc:	Electricity										
	7	70-01-5342	Plant Utilities		2,995.65		0.00		0			
	Desc:	Electricity										
	8	10-01-5209	Emergency Prep. & Public S		209.16		0.00		0			
	Desc:	Electricity										
22065	540	LEON C STERNER	1	Reimb2/8/16	Yes	2016	8		2/8/16	3/9/16		\$13.48
	Desc:	Reimb. Supplies										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category		
	1	24-01-5335	Custodial Support & Supplies		13.48		0.00		0			
	Desc:	Reimb. Supplies										
22066	1255	CIVIL WEST ENGINEERING	1	3401-002.08	Yes	2016	8		1/26/16	2/25/16		\$6,130.50
	Desc:	South Tank & Pump Station Improvements										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category		
	1	15-01-7920	Water System Improvements		6,130.50		0.00		0			
	Desc:	South Tank & Pump Station Improvements										
22067	1255	CIVIL WEST ENGINEERING	1	3408.001.001	Yes	2016	8		1/26/16	2/25/16		\$2,023.25
	Desc:	General Services										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category		
	1	15-01-7920	Water System Improvements		2,023.25		0.00		0			
	Desc:	General Services										
22070	1269	OREGON DRINKING WATE	1	PlanRev.	Yes	2016	8		2/18/16	3/19/16		\$2,700.00
	Desc:	Plan Review Reeves/Surfside										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category		
	1	15-01-7920	Water System Improvements		2,700.00		0.00		0			
	Desc:	Plan Review Reeves/Surfside										
22072	127	OREGON LINEN INC	1	410922	Yes	2016	8		2/11/16	3/12/16		\$266.30
	Desc:	Supplies										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category		
	1	24-01-5335	Custodial Support & Supplies		266.30		0.00		0			
	Desc:	Supplies										
22074	175	YACHATS YOUTH & FAMIL	1	March2016	Yes	2016	8		2/29/16	3/30/16		\$2,416.66
	Desc:	Monthly Allotment										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category		
	1	10-01-5439	Misc. Public Services		2,416.66		0.00		0			
	Desc:	Monthly allotment										

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22075	1289	PROTHMAN	1	2016-5209	Yes	2016	8		2/10/16	3/11/16		\$5,500.00
	Desc:	City Manager Search										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category		
	1	10-01-5260	Professional Services		2,200.00		0.00		0			
	Desc:	City Manager Search										
	2	60-01-5260	Professional Services		1,650.00		0.00		0			
	Desc:	City Manager Search										
	3	70-01-5260	Professional Services		1,650.00		0.00		0			
	Desc:	City Manager Search										
22076	43	BAKER & TAYLOR	1	0002773124	Yes	2016	8		1/26/16	2/25/16		\$19.60
	Desc:	CR Memo- Book										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category		
	1	22-01-7202	Books		-19.60		0.00		0			
	Desc:	CR. Memo Book										
22077	43	BAKER & TAYLOR	1	4011498499	Yes	2016	8		1/27/16	2/26/16		\$162.77
	Desc:	Books										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category		
	1	22-01-7202	Books		162.77		0.00		0			
	Desc:	Books										
22079	47	CENTRAL LINCOLN PUD	1	FEB2016#2	Yes	2016	8		2/22/16	3/1/16		\$20.00
	Desc:	Electricity										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category		
	1	10-01-5252	Office Utilities		20.00		0.00		0			
	Desc:	Electricity										
	2	10-01-5411	Street Lighting		0.00		0.00		0			
	Desc:	Electricity										
	3	22-01-5252	Office Utilities		0.00		0.00		0			
	Desc:	Electricity										
	4	23-01-5252	Office Utilities		0.00		0.00		0			
	Desc:	Electricity										
	5	24-01-5252	Office Utilities		0.00		0.00		0			
	Desc:	Electricity										
	6	60-01-5342	Plant Utilities		0.00		0.00		0			
	Desc:	Electricity										
	7	70-01-5342	Plant Utilities		0.00		0.00		0			
	Desc:	Electricity										
22080	1170	JOANNE KITTEL	1	012916	Yes	2016	8		2/22/16	3/23/16		\$19.50
	Desc:	Reimb. Trails Exp.										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category		
	1	12-01-5224	Trails		19.50		0.00		0			
	Desc:	Reimb. Trails Exp.										
22081	903	NEWPORT LAZERQUICK	1	39631	Yes	2016	8		2/23/16	3/24/16		\$1,388.00
	Desc:	Rack Cards										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category		
	1	12-01-5224	Trails		1,388.00		0.00		0			
	Desc:	Trails Rack Cards										
22082	540	LEON C STERNER	1	FEB2016	Yes	2016	8		2/29/16	3/30/16		\$215.00
	Desc:	City Hall custodial										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category		
	1	10-01-5440	Other Office Expense		215.00		0.00		0			
	Desc:	Custodial										
		1099										
22083	540	LEON C STERNER	1	FEB2016Comm	Yes	2016	8		2/22/16	3/23/16		\$917.00
	Desc:	Monthly Custodial Service										
	Line	Account Number		AP Amount		Liq Amount		Project	Task	Category		

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	1	24-01-5335		Custodial Support & Supplies		307.20		0.00	0		
	Desc:	Mo. Custodial Service									1099
	2	24-01-5330		Maintenance-Building or Lan		609.80		0.00	0		
	Desc:	Mo. Custodial Service									1099
22085	1182	MATTHEW ARCK	1	MA1047	Yes	2016 8		2/8/16	3/9/16		\$763.75
	Desc:	Property Management									
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
	1	15-01-5641		City Hall Reserve		763.75		0.00	0		
	Desc:	Property Management									1099
22086	929	MARK W CLEMENTS	1	MC1050	Yes	2016 8		2/8/16	3/9/16		\$1,982.50
	Desc:	City CMS									
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
	1	15-01-5641		City Hall Reserve		1,982.50		0.00	0		
	Desc:	City CMS									1099
22088	216	LINCOLN CO CLERK	1	Brundell	Yes	2016 8		2/22/16	3/23/16		\$36.00
	Desc:	251 Combs Cir Lien									
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
	1	10-01-5440		Other Office Expense		36.00		0.00	0		
	Desc:	251Combs Cir. Lein									
22089	852	STAPLES ADVANTAGE	1	8037961515	Yes	2016 8		2/6/16	3/7/16		\$17.41
	Desc:	supplies									
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
	1	60-01-5341		Plant & System Operations		8.71		0.00	0		
	Desc:	Binders									
	2	70-01-5341		Plant & System Operations		8.70		0.00	0		
	Desc:	Binders									
22090	158	USA BLUE BOOK	1	867127	Yes	2016 8		2/8/16	3/9/16		\$514.40
	Desc:	WWTP probe									
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
	1	70-01-5344		Plant & System Maintenance		514.40		0.00	0		
	Desc:	WWTP Lab probe replacement									
22091	158	USA BLUE BOOK	1	864709	Yes	2016 8		8/4/16	9/3/16		\$39.98
	Desc:	WTP lab DI									
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
	1	60-01-5341		Plant & System Operations		39.98		0.00	0		
	Desc:	WTP lab DI									
22092	158	USA BLUE BOOK	1	864300	Yes	2016 8		2/3/16	3/4/16		\$95.36
	Desc:	WTP parts									
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
	1	60-01-5344		Plant & System Maintenance		95.36		0.00	0		
	Desc:	WTP parts									
22093	1290	EDGEFIELD HOMES	1	Dep.2/18/16	Yes	2016 8		2/22/16	3/23/16		\$2,000.00
	Desc:	Deposit return									
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
	1	10-00-2140		Misc. Payable/Deposits		2,000.00		0.00	0		
	Desc:	Deposit return									
22094	852	STAPLES ADVANTAGE	1	8038053477	Yes	2016 8		2/13/16	3/14/16		\$31.30
	Desc:	Supplies									
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
	1	60-01-5341		Plant & System Operations		15.65		0.00	0		
	Desc:	Supplies									
	2	70-01-5341		Plant & System Operations		15.65		0.00	0		
	Desc:	Supplies									

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22095	310	STAPLES CREDIT PLAN	1	1495224111	Yes	2016	8		1/26/16	2/25/16		\$365.00
		Desc: Printer/paper										
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category	
		1	22-01-5340	Operating Materials & Suppli		29.59		0.00	0			
		Desc: Paper										
		2	10-01-5240	Office Materials, Supplies &		9.86		0.00	0			
		Desc: Paper										
		3	60-01-5341	Plant & System Operations		9.86		0.00	0			
		Desc: Paper										
		4	70-01-5341	Plant & System Operations		9.86		0.00	0			
		Desc: paper										
		5	15-01-5641	City Hall Reserve		305.83		0.00	0			
		Desc: Kimmie printer										
22096	310	STAPLES CREDIT PLAN	1	1495230891	Yes	2016	8		1/26/16	2/25/16		\$1.76
		Desc: Ink										
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category	
		1	10-01-5240	Office Materials, Supplies &		1.76		0.00	0			
		Desc: Ink										
22097	310	STAPLES CREDIT PLAN	1	1504951041	Yes	2016	8		2/6/16	3/7/16		\$235.97
		Desc: Toner-Kimmie printer										
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category	
		1	10-01-5240	Office Materials, Supplies &		78.66		0.00	0			
		Desc: toner/Kimmie printer										
		2	60-01-5341	Plant & System Operations		78.66		0.00	0			
		Desc: toner/Kimmie printer										
		3	70-01-5341	Plant & System Operations		78.65		0.00	0			
		Desc: toner/Kimmie printer										
22099	499	MCI	1	FEB2016	Yes	2016	8		2/23/16	3/24/16		\$62.49
		Desc: Long Distance Service										
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category	
		1	10-01-5251	Office Phone, Cell or DSL		15.04		0.00	0			
		Desc: Long Distance Service										
		2	22-01-5251	Office Phone, Cell or DSL		12.46		0.00	0			
		Desc: Long Distance Service										
		3	23-01-5251	Office Phone, Cell or DSL		0.00		0.00	0			
		Desc: Long Distance Service										
		4	24-01-5251	Office Phone, Cell or DSL		0.00		0.00	0			
		Desc: Long Distance Service										
		5	60-01-5251	Office Phone, Cell or DSL		20.02		0.00	0			
		Desc: Long Distance Service										
		6	70-01-5251	Office Phone, Cell or DSL		14.97		0.00	0			
		Desc: Long Distance Service										
22100	345	LINCOLN UTILITY COORDI	1	2016	Yes	2016	8		2/18/16	3/19/16		\$150.00
		Desc: Annual Membership dues 2016										
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category	
		1	60-01-5341	Plant & System Operations		75.00		0.00	0			
		Desc: Annual Membership dues 2016										
		2	70-01-5341	Plant & System Operations		75.00		0.00	0			
		Desc: Annual Membership dues 2016										
22101	43	BAKER & TAYLOR	1	4011512899	Yes	2016	8		2/9/16	3/10/16		\$237.43
		Desc: Books										
		Line	Account Number			AP Amount		Liq Amount	Project	Task	Category	
		1	22-01-7202	Books		237.43		0.00	0			
		Desc: Books										

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22102	189	DEMCO	1	5800576	Yes	2016	8		2/11/16	3/12/16		\$94.18
	Desc:	Supplies										
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category			
	1	22-01-5340	Operating Materials & Suppli		94.18	0.00	0					
	Desc:	Supplies										
22103	856	AUTOMATION GROUP INC,	1	0000404	Yes	2016	8		2/17/16	3/18/16		\$4,672.00
	Desc:	SCADA updates										
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category			
	1	15-01-7920	Water System Improvements		4,672.00	0.00	0					
	Desc:	SCADA updates										
22104	999	AMERICAN WATER WORK	1	1/16-12/16	Yes	2016	8		2/26/16	3/27/16		\$355.00
	Desc:	Membership renewal 2016										
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category			
	1	60-01-5341	Plant & System Operations		355.00	0.00	0					
	Desc:	Membership renewal 2016										
22105	1033	C & K MARKET INC	1	1663058	Yes	2016	8		2/29/16	3/30/16		\$42.12
	Desc:	Utility billing stuffing										
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category			
	1	60-01-5341	Plant & System Operations		21.06	0.00	0					
	Desc:	Utility billing stuffing										
	2	70-01-5341	Plant & System Operations		21.06	0.00	0					
	Desc:	Utility billing stuffing										
22106	942	COASTAL PAPER & SUPPL	1	326707	Yes	2016	8		2/19/16	3/20/16		\$33.32
	Desc:	PW custodial supplies										
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category			
	1	60-01-5341	Plant & System Operations		16.66	0.00	0					
	Desc:	PW custodial supplies										
	2	70-01-5341	Plant & System Operations		16.66	0.00	0					
	Desc:	PW custodial supplies										
22107	1007	DONALD W NISKANEN	1	FEB2016	Yes	2016	8		2/29/16	3/30/16		\$3,321.78
	Desc:	Code Enforcement										
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category			
	1	10-01-5212	Code Enforcement		3,321.78	0.00	0		1099			
	Desc:	Code Enforcement										
22108	1128	FERGUSON ENTERPRISES	1	0504169	Yes	2016	8		2/17/16	3/18/16		\$262.04
	Desc:	Fire Hydrant parts										
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category			
	1	60-01-5344	Plant & System Maintenance		262.04	0.00	0					
	Desc:	Fire Hydrant parts										
22109	1036	JD COMPUTER AND CELL	1	11629	Yes	2016	8		2/25/16	3/26/16		\$815.00
	Desc:	Computer maint.										
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category			
	1	22-01-5470	Equipment Repair & Maintain		150.00	0.00	0		1099			
	Desc:	Computer Maint.										
	2	10-01-5470	Equipment Repair & Mainten		133.33	0.00	0		1099			
	Desc:	Computer Maint										
	3	60-01-5341	Plant & System Operations		133.33	0.00	0		1099			
	Desc:	Computer maint.										
	4	70-01-5341	Plant & System Operations		133.34	0.00	0		1099			
	Desc:	Computer Maint.										
	5	60-01-5341	Plant & System Operations		125.00	0.00	0		1099			
	Desc:	Water pump station computer issue										
	6	60-01-5341	Plant & System Operations		50.00	0.00	0		1099			
	Desc:	PW network issue										

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	7	70-01-5341		Plant & System Operations		50.00		0.00	0		
	Desc:	PW network issue									1099
	8	10-01-5470		Equipment Repair & Mainten		40.00		0.00	0		
	Desc:	Repair mini. Computer									1099
22110	817	DAVID A BUCKWALD	1	022916	Yes	2016 8		2/29/16	3/30/16		\$12.99
	Desc:	Reimb. Fan									
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
	1	70-01-5344		Plant & System Maintenance		12.99		0.00	0		
	Desc:	Reimb. Fan - BOD incubator									
22111	416	LARRY B LEWIS	1	2-16Y	Yes	2016 8		2/29/16	3/30/16		\$4,145.23
	Desc:	City Planner Services									
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
	1	10-01-5264		City Planner		2,253.33		0.00	0		
	Desc:	City Planner Services									1099
	2	10-01-5264		City Planner		1,891.90		0.00	0		
	Desc:	Reimb. Exp/ Additional Services									1099
22112	1185	LINCOLN PLUMBING	1	11564	Yes	2016 8		12/3/15	1/2/16		\$207.66
	Desc:	Sowden - water service									
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
	1	60-01-5344		Plant & System Maintenance		207.66		0.00	0		
	Desc:	Sowden- water service									
22113	127	OREGON LINEN INC	1	413619	Yes	2016 8		2/25/16	3/26/16		\$48.50
	Desc:	supplies									
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
	1	24-01-5335		Custodial Support & Supplies		48.50		0.00	0		
	Desc:	supplies									
22117	1166	WILL WILLIAMS	1	FEB2016	Yes	2016 8		2/29/16	3/30/16		\$2,305.38
	Desc:	Mowing									
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
	1	60-01-5344		Plant & System Maintenance		604.73		0.00	0		
	Desc:	Mowing									1099
	2	70-01-5330		Maintenance-Building or Lan		151.25		0.00	0		
	Desc:	Mowing									1099
	3	21-01-5316		System Maintenance		1,145.95		0.00	0		
	Desc:	Mowing									1099
	4	22-01-5330		Maintenance-Building or Lan		17.50		0.00	0		
	Desc:	Mowing									1099
	5	23-01-5421		Parks & Grounds Maintenanc		35.00		0.00	0		
	Desc:	Mowing									1099
	6	24-01-5330		Maintenance-Building or Lan		135.95		0.00	0		
	Desc:	Mowing									1099
	7	12-01-7904		Visitor Amenities		0.00		0.00	0		
	Desc:	Mowing									1099
	8	21-01-5316		System Maintenance		215.00		0.00	0		
	Desc:	Mowing									1099
22119	509	OR CORPORATION DIVISIO	1	687373	Yes	2016 8		2/29/16	3/30/16		\$40.00
	Desc:	Applicantion Fee-L.Wangsness									
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		
	1	10-01-5210		Dues, Memberships & Fees		40.00		0.00	0		
	Desc:	Notary App. Fee -L.Wangsness									
22120	174	LINCOLN CO OFFICE OF T	1	data sheet	Yes	2016 8		2/22/16	2/22/16		\$40.00
	Desc:	data sheet as requested by G. Scott									
	Line	Account Number		AP Amount		Liq Amount	Project	Task	Category		

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	1	10-01-5216		Reference Materials			40.00	0.00	0		
	Desc:										
22122	83	CASH	1	2-24-16-1	Yes	2016 8		2/24/16	2/24/16		\$93.51
	Desc: petty cash										
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	10-01-5440		Other Office Expense		15.71		0.00	0		
	Desc:										
	2	60-01-5341		Plant & System Operations		12.20		0.00	0		
	Desc:										
	3	70-01-5341		Plant & System Operations		15.60		0.00	0		
	Desc:										
	4	10-00-1110		Petty Cash		50.00		0.00	0		
	Desc:										
22123	83	CASH	1	2-24-16-2	Yes	2016 8		2/24/16	2/24/16		\$49.17
	Desc: petty cash										
	Line	Account Number				AP Amount		Liq Amount	Project	Task	Category
	1	60-01-5341		Plant & System Operations		24.59		0.00	0		
	Desc:										
	2	70-01-5341		Plant & System Operations		24.58		0.00	0		
	Desc:										

Fund 10 Total	22,698.48	0.00
Fund 12 Total	1,436.50	0.00
Fund 15 Total	25,203.64	0.00
Fund 20 Total	2,730.00	0.00
Fund 21 Total	9,774.24	0.00
Fund 22 Total	1,802.93	0.00
Fund 23 Total	842.88	0.00
Fund 24 Total	2,862.04	0.00
Fund 30 Total	70,664.31	0.00
Fund 60 Total	11,838.68	0.00
Fund 70 Total	10,828.56	0.00
Grand Total	160,682.26	0.00

CITY OF YACHATS
RESOLUTION NO. 2016-02-03

WHEREAS, The Planning Commission made a recommendation to the City Council concerning the appointment of a member to serve on the Commission, and

WHEREAS, The City Council discussed the recommendation at the February 11, 2016 meeting;

NOW THEREFORE, the City of Yachats resolves that the following appointments are made:

John Deriberprey and Helen Anderson to serve on the Planning Commission with terms ending December 31, 2017

This Resolution is memorializing an action taken by City Council at the February 11, 2016 meeting and was effective as of that date.

Attest:

Ronald L. Brean, Mayor

Nancy Batchelder, City Recorder

CITY OF YACHATS
RESOLUTION NO. 2016-03-01

WHEREAS, the Emergency Preparedness Committee recommended that the City apply for the Lincoln County Emergency Preparedness Grant offered to all cities and special districts; and

WHEREAS, the funds needed to match that grant are included in the current budget; and

WHEREAS, City Council voted to authorize the grant application be submitted;

NOW THEREFORE, the City of Yachats resolves that City Recorder, Nancy Batchelder is authorized to submit the grant application to Lincoln County for assistance in purchasing supplies to be used in an emergency and to be stored in the City's emergency storage containers until needed. Matching funds are allocated in the current budget.

Attest:

Ronald L. Brean, Mayor

Nancy Batchelder, City Recorder



City of Yachats

Public Works Department
500 W. 7th St.
P.O. Box 345
Yachats, OR 97498

Date: March 2nd, 2016

To: City Council and Public Works & Streets Commission

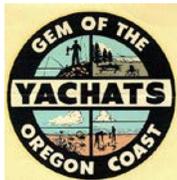
From: Rick McClung & David Buckwald

Re: February 2016 Public Works Report Operations

Subject: Work Outside of Normal

Department	Subject	Description
Streets	Blackstone Gates	New heavy duty gates have been installed. New warning signs have been put in place
Streets	Overlook Drive	Graded & Rocked. Reestablished the drainage.
Streets	Pacific View Drive	Graded & Rocked
Streets	Green Hill Drive	Extended a culvert on North side and reestablished drainage on South side.

CIP Wastewater	Decant Center	Reece Engineering has drawn preliminary plans and is estimating construction cost for the Decant Basin. Will send to DEQ for approval when plans arrive.
Water Wastewater	5 years CIP Planning	Requested second bid for roll up doors on PW buildings, back-hoe replacement options and 5yd dump truck options.
CIP- Water	South Reservoir	Final engineering almost done -Civil West Engineering is giving a report at this month's Public Works & Street Commission meeting
CIP- Water	101 Waterline Replacement	Project nearly complete
CIP-Water	Surfside & Reeves Circle waterline replacement	Work begins at the end of March



Memo

To: City Council

From: Nancy Batchelder, City Recorder

Date: March 2, 2016

Re: CIS Risk Management Conference



Last month I attended the Risk Management Conference hosted by City County Insurance Services. CIS is a pool instead of an insurance company, so each year they have this conference as a way to connect with the various cities, counties and special districts that are the owners/members of the trust.

One person from each member entity is given registration, meals and one nights lodging, so the cost for the City is minimal. (See the end of this memo for more information regarding CIS.)

At the conference:

- Members are given preliminary information about the proposed contributions (premiums/rates) for the coming fiscal year to assist in budget preparation.
- CIS staff explains the trends, both national and local, that are factors considered by the CIS Board when setting the rates.
- CIS staff share information with members about best practices and risk management strategies for reducing or preventing loss.
- CIS Staff explains changes in the laws relating to such things as liability, employee relations and contract negotiations.
- CIS Board members give their annual report to the members.

Rate Projections for 2016-2017 Fiscal Year

While the CIS Board of Trustees will not formally set rates for the 2016-2017 coverage year until their next meeting in April, preliminary rate projections were released at the Conference. The actual increase in contribution will not exceed the following amounts, and may be less.

CIS Benefits rate increases for pooled cities (under 100 employees) Health care benefits increases will start on January 1, 2017

- Health +2.5%
- Vision +0 %
- Dental +5.4%
- Life +0%

CIS Trust

Individual Lines of Coverage

- Liability 9.0%
- Auto Physical Damage 0%
- Property 0%
- Workers' Compensation 7.2%

The City's current Health Plan for employees will be eliminated as of December 31, 2017 to avoid the risk of the Cadillac tax in 2020, so when the union contract is being discussed a new insurance plan will need to be agreed on as part of that contract. That contract expires on June 30, 2017.

Employment related claims continue to be one of the most costly types of covered claims in the pool; and, CIS hopes that by increasing the cost to those members that have not taken advantage of the free pre-loss legal service in the past will encourage them to do so in the future – resulting in a reduction to the contributions charged to all members in the pool.

As a way to reduce the cost for all members, CIS is increasing the deductible for employment related claims. The current deductible is \$5,000; however, that deductible is waived for members who take advantage of the (free) pre-loss legal advice if an employment related claim is filed. That deductible amount is being raised to \$15,000. And, for any member that has repeated employment related liability claims that do not use the pre-loss legal services the deductible will increase with each case up to a total of \$60,000.

It should be noted, that Yachats has used this pre-loss legal service several times in the past, and has never had an employment claim filed due to the excellent advice received and followed.

Other Items of Interest

The City of Yachats is a member of CIS for all insurance needs. 95% of all cities in Oregon, 75% of all counties in Oregon, and 75 other local government entities are CIS members for property or liability coverage. The CIS Trust Board of Directors is made up of representatives from the members.

CIS is not an insurance company, and is not in the business of making a profit. Therefore the City can be assured that our *risk management needs* are met, in addition to getting the lowest insurance rates possible.

For the first tier of insurance, called risk sharing, the CIS Trust acts as a pool for self-insurance. The resources of all the members are pooled as a way to share the risk and reduce costs for all members. For the next tier of insurance needs, called risk transfer, which is buying insurance by paying a premium to a third party, usually a for-profit insurance company, to cover large losses, CIS is able to buy insurance for the entire group so they can get that insurance for a much lower cost than the City would be able to on its own.

Funds received by CIS are used three ways:

- Payment of claims by members
- Purchase of insurance for catastrophic losses by members
- Returns to members in the form of dividends, multi-line discounts, or rate subsidies to keep rates low.

One branch of CIS is called Employee Benefits Services (EBS Trust). Their function is to provide health and dental insurance and other employee benefits. Besides being able to purchase insurance as one large group, thereby reducing costs, they also ensure that they have the lowest cost by going out for proposals. They negotiate with insurance carriers, administer the benefits programs, and provide health risk management assistance.

Insurance is not the only thing the City of Yachats gets from CIS. They work with the City to ensure that a proactive approach is taken to reduce risk. As our Risk Management Consultant CIS also:

- Designs and manages plans to assist the City retain appropriate amount of insurance through deductible and alternate pricing plans.
- Provides individual risk management plans based on the city's operations. Our consultant visits regularly to discuss all kinds of issues, inspect sites, provide best practices analysis, and provide assistance in developing risk management tools, forms, or manuals.
- Provides OSHA inspection, compliance and hazard identification; as well as return to work assistance, ergonomic assessments, job safety analysis and review of job descriptions.
- Provides information regarding legal issues and suggests steps the City Council can take to protect the city's assets.
- Provides a pre-loss legal service. The City is able to work with the CIS in-house legal team during a situation to ensure that the right steps are taken and the right decisions are made to reduce the risk of lawsuits or other liability claims. If their advice is followed but the City is still sued, the deductible is waived.
- Provides free trainings on many subjects.

Revenues and Expenditures 2016-8

2/29/2016

Account	Budgeted Revenue	Revenue to Date	Difference	% Received	Outliers	Budgeted Expenitures	Expenditures to Date	Difference	% Expended	Outliers
					66.67%					66.67%
General (10)	919,364.00	855,120.38	(64,243.62)	93.01%		919,364.00	721,055.33	198,308.67	78.43%	?
Visitor Amenities (12)	558,531.00	557,644.24	(886.76)	99.84%		558,530.00	312,498.58	246,031.42	55.95%	
Capital Reserve (15)	2,531,410.00	2,497,273.98	(34,136.02)	98.65%		2,531,410.00	905,953.85	1,625,456.15	35.79%	
Sys. Dev. (16)	82,524.00	224,500.68	141,976.68	272.04%		82,524.00	20,000.00	62,524.00	24.24%	
Debt Service (17)	86,517.00	86,517.00	0.00	100.00%		86,517.00	0.00	86,517.00	0.00%	
Hwy 101 Project (20)	1,292,224.00	727,135.27	(565,088.73)	56.27%	?	1,292,224.00	152,234.92	1,139,989.08	11.78%	
Streets (21)	142,624.00	141,639.83	(984.17)	99.31%		142,624.00	97,953.23	44,670.77	68.68%	?
Library (22)	24,808.00	23,592.84	(1,215.16)	95.10%		24,808.00	17,015.40	7,792.60	68.59%	?
Log Church Museum (23)	15,467.00	12,719.72	(2,747.28)	82.24%		15,467.00	9,427.90	6,039.10	60.95%	
Parks and Commons (24)	198,964.00	194,299.10	(4,664.90)	97.66%		198,964.00	169,042.27	29,921.73	84.96%	?
Storm Drain (30)	107,266.00	107,266.07	0.07	100.00%		107,266.00	102,969.54	4,296.46	95.99%	?
Water (60)	561,695.00	394,360.44	(167,334.56)	70.21%		561,695.00	358,029.63	203,665.37	63.74%	
Gen. Oblig. Water Bond - 1992 (66)	45,459.00	49,209.22	3,750.22	108.25%		45,459.00	45,459.00	0.00	100.00%	?
Water Construction (68)	1,400,000.00	0.00	(1,400,000.00)	0.00%	?	1,400,000.00	0.00	1,400,000.00	0.00%	
Sewer (70)	516,455.00	364,154.16	(152,300.84)	70.51%		516,455.00	329,465.59	186,989.41	63.79%	
Sewer Debt (76)	1,005,026.00	1,005,026.05	0.05	100.00%		1,005,026.00	258,512.76	746,513.24	25.72%	
USFS Contract (80)	85,211.00	80,211.38	(4,999.62)	94.13%		85,211.00	77,665.41	14,213.60	91.14%	?
URD (90)	230,686.00	251,083.36	20,397.36	108.84%		230,686.00	206,051.69	24,634.31	89.32%	?
Totals	9,804,231.00	7,571,753.72	(2,232,477.28)	77.23%		9,804,230.00	3,783,335.10	6,027,562.91	38.59%	

Total Income over Expenditures 3,788,418.62

All Interfund Transfers are done at the first of the Fiscal Year

Budgeted Expenitures included UEFB and Reserves for Future Use

Money was transferred out of Fund 80 into Fund 15 to help repay the bank building loan as per the Supplemental Budget

Fiscal Year 2015-2016

Project	Budget	Revised Estimate	Materials & Services	Labor Expense To Capitalize	City equipment to Capitalize	2015-2016 Cost incl Labor	Over (Under) Revised	Over (Under) Budget	crew hours				
									Prior YR	True Cost of project	this year	crew prior	Total Crew Hours
Decanting Center	25,000	25,000					(25,000)	(25,000)	605	605		13	13
Hwy 101-grant	615,309	615,309	80,134	538		80,672	(534,637)	(534,637)	157,872	238,544	12	36	48
Hwy 101-waterline	122,000	167,089	14,061	3,597		17,658	(149,431)	(104,342)	35,305	52,962	68	239	307
Hwy 101-drainage	170,000	170,000	555	189		744	(169,256)	(169,256)	38,734	39,478	4	188	192
Update Water Master Plan (2A)	18,000	18,000					(18,000)	(18,000)	2,652	2,652		62	62
Hanley Drive Looping & SCADA	164,000	280,565	47,509	37,239		84,748	(195,817)	(79,252)	46,816	131,564	905	285	1,190
Surfside Waterline	56,800	56,800	6,022	612		6,634	(50,166)	(50,166)	338			7	7
Reeves Circle Waterline	50,000	50,000	6,022	408		6,430	(43,570)	(43,570)			8		8
Engineering S. Res	150,000	150,000	62,837	3,075		65,911	(84,089)	(84,089)	21,208		59	301	360
Access Road, Base & Tank S. Res	485,000	485,000	5,128			5,128	(479,873)	(479,873)	5,421				-
Generator Building - Parkside	25,000	25,000	25,728			25,728	728	728		25,728		12	12
Street Improvements	75,300	75,300	51,406	312		51,718	(23,582)	(23,582)	2,880	54,598	6	46	52
Little Log Church Siding	20,000	20,000		54		54					1		
Labyrinth	10,000	10,000					(10,000)	(10,000)	421	421		2	2
General Park Plan - Entry Portal (2/4)	22,500	22,500					(22,500)	(22,500)					-
Commons Roof	65,000	24,000	23,450	370		23,820	(180)	(41,180)			8		8
Commons Bathroom Remodel	10,000	14,556	14,460	96		14,556	0	4,556			3		3
Software Upgrade	60,000	7,300	7,300	2,564		9,864	2,564	(50,136)		9,864			*55 O/T only
Year 3 - Information System	24,000	24,000	12,149			12,149	(11,851)	(11,851)		12,149			-
Library	10,000	10,000					(10,000)	(10,000)					-
South Gateway Entry Sign	14,000	14,000					(14,000)	(14,000)	52	52		1	1
General Administration of CIP				1,308							22		22

Red Font indicates completed project

total employee expense 50,362

To: Yachats City Council
From: Bob Bennett, Emergency Planning Committee
Subject: March 2016 Status Report

March 9, 2016

The Emergency Planning Committee (EPC) met on March 8th with a focus on developing the objectives for the Cascadia Event in June. We received planning materials from Jenny Demaris to help with planning the Evacuation Drill which is a major part of the Yachats participation in the Cascadia Event. The materials included:

- Documents used by Newport Police Department for the South Beach evacuation drill.
- Contacts for ODOT for arranging signage and permission to help establish crossing points on US 101.
- Contacts for OSP and LCSO for any help in traffic control.
- Contacts for active CERT groups who may be able to staff crossing points and assembly areas.

Completing the final plan for the Evacuation Drill is the focus of the next Committee meeting. Prior to the next Meeting on April 12th Don Goth and Bill Watson will take the current Yachats Tsunami map and mark all of the existing escape route signs so that potential assemble areas and crossing points can be identified.

The Committee is preparing articles for the City Newsletter about the Cascadia Rising Event. Bob Bennett is working on the first article; Walt Weyand will work on the second. The article for the June Newsletter will provide specific information on the Evacuation Drill including maps and expectations of the participants.

Bob Bennett has a planning meeting set with LCSO on Tuesday, March 29th, at 9:00 AM in Gleneden Beach for Cascadia Rising. Several Committee members indicated interest in attending. They can meet Bob at the north side lot of the Commons at 8:00 AM that morning.

We took action on the offer for some additional Tsunami evacuation signage from LCSO for some "You Are Here" signs. The 2 locations picked were the kiosk behind the Commons and the Visitors Center.

There was an offer from the Yachats PARC Resource Client Services Manager, Laura Prado, for FEMA FY 2016 Pre-Disaster Mitigation Grants. One suggestion is to have a Earthquake Assessment done on the Commons. True it is in the inundation zone but it is the only large building with some emergency services that could be used as a refugee center. An assessment would tell the City if the building could be retrofitted or not.

- Work deferred till after Cascadia Event:
 - Complete work on the updated Appendixes for the Emergency Plan from the last table top.
 - Begin draft of Emergency Debris Management Plan for Yachats.
 - Use the logs from the slide to prepare a FEMA form.

CC: Emergency Planning Committee, Walt Weyand, Larry Nixon, Don Goth, Bill Watson, Nancy Batchelder, Rick McClung, Kimmie Allison, Frankie Petrick, Jenny Demaris

Code Enforcement Report
February 2016

I made a quick trip to Alabama to see my daughter, Robin, my son-in-law, Chris, and meet my first and new granddaughter, Katherine Lori Nolan. She was just five weeks old. What a joy to hold her and rock her to sleep.

She has a stare that goes right through you. Everyone is doing fine. They should be back in Boise, ID by the end of June. Much closer.

- Attended City Council meeting.
- Attended LED lighting meeting for the Commons.
- Emails to OCEA Board members regarding our April, Bend conference.
- Resident called about a van parked on their property on Aqua Vista Loop. The van was gone by the time I arrived.
- Resident called from Aqua Vista Loop. A man was coming out of a neighbor's shed. I didn't spot him when I drove by.
- Attended the City Council's Goal setting meeting.
- I emailed the Oregon Code Enforcement Association membership and questioned them about their legal liability coverage. This is in regards to the Tort Claim filed against me, while I was serving a citation for alleged illegal vacation rental activity.

There was interference from a neighbor, who filed the Tort Claim. I received several responses from OCEA members.

The Code Enforcement Officer in Astoria sent this link.

<http://www.scotusblog.com/2012/opinion-analysis-a-presumption-of-qualified-immunity-for-private-actors/>

This is a Supreme Court ruling that includes Independent Contractors in municipal legal support when they are conducting government business.

I would ask the City Council to reconsider my contract with the City and include representation by the City's Attorney.

Respectfully Submitted,

Donald W. Niskanen
Code Enforcement Officer

**CITY OF YACHATS
ORDINANCE NO. 341**

**AN ORDINANCE AMENDING THE YACHATS MUNICIPAL CODE SECTION 5.08.110
NOXIOUS AND INVASIVE VEGETATION**

WHEREAS, this amendment to the Yachats Municipal Code Section 5.08.110 Noxious and Invasive Vegetation is proposed to coincide with the amendment to Section 9.52.070 Shoreland Setbacks made with Ordinance No. 340, adopted January 14, 2016; and

WHEREAS, Planning Commission held a public hearing on February 16, 2016 and following that hearing voted to forward the following amendment to the City Council for consideration; and

WHEREAS, City Council considered the amendment at their regular meeting on March 10, 2016; and

NOW THEREFORE, the City of Yachats ordains Yachats Municipal Code Section 5.08.110 Noxious and Invasive Vegetation shall be amended to read as follows:

Section 5.08.110 Noxious and invasive vegetation.

A. No owner or person in charge of real property shall permit, grow or allow noxious vegetation to grow on the property. Nor shall any owner or person in charge of real property permit listed invasive plants within a riparian [buffercorridor](#), as described in Section 9.52.07 of this Code (hereafter riparian [buffercorridor](#)). Noxious vegetation and invasive plants within a riparian [buffercorridor](#) are declared a nuisance, and their presence is non-conforming with the Yachats Comprehensive Plan. Some species of noxious vegetation are declared public health hazards.

B. The owner or person in charge of real property shall abate noxious vegetation from the property, or invasive plants within a riparian [buffercorridor](#) and do so in a manner that will prevent noxious vegetation from going to seed or propagating by other means. The owner and the person in charge shall be jointly and severally liable for the cost of abatement and may be liable for personal injury or damage resulting from the presence of noxious vegetation knowingly propagated on their property.

C. For purposes of this section, “noxious vegetation” is defined as: introduced “weed” species and native vegetation that is, or is likely to become

1. A health hazard, including plants such as Scotch Broom and others that may seasonally cause severe allergic reactions, and plants such as Poison Hemlock which is extremely toxic if ingested. Any such vegetation shall be prima facie evidence of a health hazard:

2. A fire hazard, including native and introduced grasses, bushes, weeds or other noxious vegetation allowed to grow in vacant lots or other open areas. Any such vegetation shall be prima facie evidence of a fire hazard:

3. A traffic hazard, including the presence of trees, bushes, or other tall vegetation that impairs the view of the public thoroughfare, street corner, path, or trail making use of the thoroughfare hazardous. Any such vegetation shall be prima facie evidence of a traffic hazard:

4. An invasive vegetation competitive with, and destructive to, native vegetation and desired landscape and garden plants; or

5. A regionally abundant weed of economic importance and which is listed as a noxious weed by Oregon State Department of Agriculture Weed Control Board “B” list and other designated weeds. Of significance, or potential significance, in the Yachats area are the following:

Ordinance No. 341 - Amending Section 5.08.110 Noxious and Invasive Vegetation

1

- a. Canada thistle
- b. French broom
- c. Gorse
- d. Himalayan blackberry
- e. Japanese knotweed
- f. Poison hemlock
- g. Purple loosestrife
- h. Scotch broom
- i. Waterweed (Elodea)
- j. Tansy ragwort.

D. For purposes of this section, “invasive plants within a riparian [buffercorridor](#)” are identified as the following

1. Common Fennel (*Foeniculum vulgare*)
2. Policeman’s Helmet (*Impatiens glandulifera*)
3. Knotweeds* *Polygonum* species *Elimination only by approved practices
4. Old Man’s Beard and Silverlace Vine (*Clematis vitalba* and *Polygonum albertii*)
5. Atlantic, Irish and English Ivy (Cultivars *Hedera hibernica* and *Hedera helix*)
6. Yellow Flag Iris (*Iris pseudacorus*)
7. Purple Loosestrife and Garden Loosestrife (*Lythrum salicaria* & *Lysimachia vulgaris*)
8. Butterfly Bush (*Buddleja davidii*)
9. Reed Canarygrass (*Phalaris arundinacea*)

E. No owner or person in charge of property shall allow noxious vegetation to be on property or in the right-of-way of a public thoroughfare abutting the property.

F. An owner or person in charge of property, including any property in the right-of-way of a public thoroughfare abutting the property, shall cut down or destroy noxious vegetation determined by the city to be necessary if it is or to prevent it from becoming a health or fire hazard, or, in the case of weeds or other noxious vegetation, from invading an environment otherwise occupied by native vegetation or ornamental plants not listed as noxious vegetation by a County of State Weed Board.

G. Questions regarding vegetation identification and methods for the control or eradication of noxious vegetation shall be referred to the Lincoln County Vegetation Management Committee or to the Oregon State Department of Agriculture weed control division, and to the Oregon Revised Statutes, Chapter 570.

H. No owner or person in charge of property shall allow the uncontrolled growth and accumulation of dead or dormant weeds, brush, high grass, scotch broom, gorse, blackberries or pampas grass to become a fire hazard. This section shall not apply to any of the following:

1. Any maintained landscaped area;
2. Any crop grown and maintained for lawful agricultural purposes;
3. Any natural area on publicly owned land of Yachats;
4. Any property defined as wetlands by proper authority, if control of vegetation would

violate federal, state, or county laws: or

5. Any property defined as a riparian [buffercorridor](#).

Such vegetation shall be removed or eliminated before July 1 of each year, or at any time the City Council declares a period of extreme fire danger, by cutting to a height of no more than 6 inches and mulching all cut materials. If any owner or person in charge of property does not comply with this subsection, the City may contract with a firm licensed to do business within the city limits to bring the property into compliance as provided in Section [5.08.250](#) Summary abatement. The City may recover all costs as provided in Section [5.08.240](#) Assessment of costs.

I. Unless a part of a City approved natural conditions restoration project, within the first Thirty (30) feet of a riparian ~~buffer~~corridor, non specific means, including, but not limited to chemical sprays, mowers or weed eaters shall not be used to control or remove vegetation.

J. Any actual costs incurred by the City in enforcing this Section, including, but not limited to, summary or other abatement costs pursuant to Subsection B. and G., above, shall become a lien against the property and perfected and recorded as such according to state law.

PASSED AND ADOPTED by the City Council of the City of Yachats on this _____ day of _____.

Ayes: _____ Nays: _____ Abstentions: _____ Absent: _____

APPROVED by the Mayor this ____ day of _____.

Attest:

Ronald L Brean, Mayor

Nancy Batchelder, City Recorder

ADMINISTRATIVE POLICY NO. 11 CAPITAL IMPROVEMENT BUDGET POLICIES

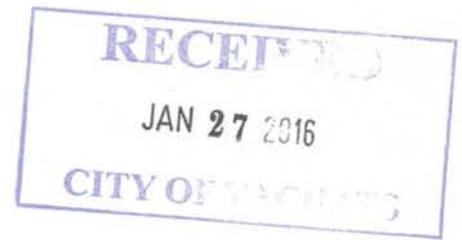
OBJECTIVES

To provide an effective management tool for capital budgeting. This policy establishes policies for budgeting for capital improvements while providing sufficient flexibility to enable the City Council to respond to unforeseen circumstances and new opportunities that may benefit the jurisdiction.

POLICIES

1. The city will make all capital improvements in accordance with an adopted capital improvement program.
2. The city will maintain a multi-year plan for capital improvements and update it annually.
3. The city will enact an annual capital budget based on the multi-year capital improvement plan. Future capital expenditures necessitated by changes in population, changes in real estate development or changes in economic base will be calculated and included in capital budget projections.
4. The city will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvement will be projected and included in operating budget forecasts.
5. The city will use intergovernmental assistance to finance only those capital improvements that are consistent with the capital improvement plan and priorities, and who's operating and maintenance costs have been included in operating budget forecasts.
6. The city will maintain all its assets at a level adequate to protect the city's capital investment and to minimize future maintenance and replacement costs.
7. The city, as part of its capital planning process, will project its equipment replacement and maintenance needs for the next several years and will update this projection each year. From this projection, a maintenance and replacement schedule will be developed and followed.
8. The city will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted to City Council for approval.
9. The city will determine the least costly financing method for all new projects.
10. When projects are supported by more than one fund and unanticipated revenues are available, it shall be the policy for staff to reduce the contribution from the General Fund.

Amendment provided by Councilor Scott 3-16



COMMUNITY SERVICE REGISTRATION

Date 1/27/2016

Name Rick Haynes

Home Address 360 Spruce Av.

Mailing Address P.O. Box 823

Home Phone _____ Work Phone _____

Email address: haynesr1c@gmail.com

I am interested in volunteering my time and talents to the City of Yachats. I am most interested in serving in the following capacity:

- Parks & Commons Commission
- Public Works & Streets Commission
- Budget Committee
- Other Ad Hoc Committee: _____
- Library Commission
- Planning Commission

Please tell us about yourself:

How long have you lived in Yachats full-time: 1 YEAR!

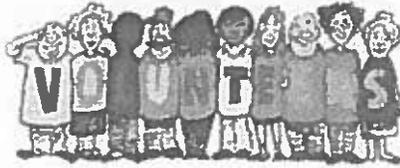
Background: RAISED IN TEXAS - BS CIVIL ENGR
HE HAS ESTABLISHED FIRM TEXAS & CALIFORNIA
CAREER WORKING AS CONSULTANT TO CITIES & COUNTIES

Skills: RETIRED

Why you want to serve on a particular Commission or Committee: MY ENGINEERING
BACKGROUND COULD BE ASSET

As pertinent training opportunities occur, are you willing to attend recommended sessions? (Generally the City would cover the costs.) Yes No

¹ Note: For Planning Commission you must have been a resident for six months. All applicants must live inside the city limits. (Exception: there may be one member on the Parks and Commons Commission and one member on the Library Commission that live in the greater Yachats area.)



COMMUNITY SERVICE REGISTRATION

Date 10/20/15

Name TERRI HOMER

Home Address 25 Koho Loop, Yachats

Mailing Address P.O. Box 596, Yachats

Home Phone _____

Email address: terri.homermd@gmail.com

I am interested in volunteering my time and talents to the City of Yachats. I am most interested in serving in the following capacity:

- Parks & Commons Commission
- Public Works & Streets Commission
- Budget Committee
- Other Ad Hoc Committee: _____
- Library Commission
- Planning Commission

Please tell us about yourself:

How long have you lived in Yachats full-time: 2 yrs 7 months

Background: Retired physician.

Skills: Library volunteer in Yachats for 2 yrs: 8-10 hrs/month

Why you want to serve on a particular Commission or Committee: David Dunsdon spoke with me about this commission. I have really enjoyed my time as a volunteer librarian!

As pertinent training opportunities occur, are you willing to attend recommended sessions? (Generally the City would cover the costs.) Yes No

¹ Note: For Planning Commission you must have been a resident for six months. All applicants must live inside the city limits. (Exception: there may be one member on the Parks and Commons Commission and one member on the Library Commission that live in the greater Yachats area.)