

City of Yachats  
**LIBRARY COMMISSION**  
**SPECIAL MEETING**  
March 13, 2018

Draft Minutes

Chair Marv Wigle called the March 13, 2018 special meeting of the Library Commission to order at 11:10 am in Room 1 of the Yachats Commons. Members present: Marion Godfrey, Nikki Carlson, Nancy Bolton-Rawles, and Marv Wigle. Audience: 4.

**I. Approve Minutes**

**A. October 10, 2017**

1. Page 1, Line 40: "Reshay" should be "Shay"
2. Page 2, Line 30-32: Change "including library meetings on the goyachats.com page" to "creating a temporary library website"

Commissioner Godfrey moved to approve the October 10, 2017 minutes as amended:  
Aye – 3; No – 0 (Wigle absent)

**B. November 14, 2017**

1. Page 1, Line 33: "litter of support" should be "letter of support"
2. Page 1, Line 40: "favorably" should be "favorable"
3. Page 3, Lines 9, 13, 38, 39, 41: "Ratcliff" should be "Rackleff"
4. Page 4, Line 13: "Ratcliff" should be "Rackleff"

Commissioner Carlson moved to approve the November 14, 2017 minutes as amended:  
Aye – 4; No – 0.

**C. December 11, 2018**

1. Page 2, Lines 1, 6, 9, 12: Wigle should be Dunsdon
2. Page 2, Line 31: "her expertise is in software" should read, "her expertise is in web and graphic design software"
3. Page 2, Line 32: "of technology" should read "of computer"

Commissioner Bolton-Rawles moved to approve the December 11, 2017 minutes as amended: Aye – 4; No – 0.

**D. January 16, 2018**

1. Page 2, Line 10: "wanted to handle" should read, "is handling"
2. Page 2, Line 11: "She had heard" should read, "She had been told"
3. Page 2, Line 11: "and that a Library portion might be" should read "and that the Library is"
4. Page 2, Line 12: "She noted the website development work related," should read, "She noted so far her website development works has been related"
5. Page 2, Line 17: "Ratcliff" should be "Rackleff"

Godfrey moved to approve the January 16, 2018 minutes as amended: Aye – 4; No – 0.

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2 **E. January 30, 2018**

- 3 1. Page 1, Line 7: "Former Vice-Chair" should read "Chair"  
4 2. Page 1, Lines 14-15: "Frye indicated suggested" should read, "Frye indicated"  
5 3. Page 2, Line 12: "committee" should be "committed"

6 Carlson moved to approve the January 30, 2018 minutes as amended: Aye – 4; No – 0.  
7

8 **II. Other Business**

9 **A. From the Commission**

10 Godfrey noted there was a discussion about a letter of commitment from the Council for  
11 grant writing purposes. She added Manager Beaucaire was going to get an  
12 assessment on risk involved with commitment letter (in November 14<sup>th</sup> 2017 minutes).  
13

14 Bolton-Rawles asked about how communication with Council should proceed other than  
15 through minutes. Wigle suggested this matter is part of what needs clarification.  
16

17 Godfrey noted from the November 14, 2018 minutes there was going to be a \$50,000  
18 CIP request from the City for the Library move. Wigle indicated he would follow through  
19 on this matter.  
20

21 Godfrey noted they had not decided on how the other half of the \$75,000 is to be  
22 invested. Wigle indicated he discussed this matter with Manager Beaucaire and noted  
23 the option of the State Treasury short-term investment fund. Janet Rackleff noted that  
24 Robert Gettis with the Oregon Community Foundation indicated they could manage that  
25 money.  
26

27 Godfrey recalled there was discussion in December 2017 about the Friends reporting to  
28 the Commission with Library move issues.  
29

30 Bolton-Rawles noted there was a discrepancy between a 10-15 year vision and the  
31 short-term needs around the move. Godfrey noted they would have to make some  
32 compromises and be realistic, but until the numbers come in, they should stay with  
33 dream library. Wigle confirmed that there is no need to compromise at this point in time.  
34

35 Commissioners noted it would be ideal if the City had a website where updates and  
36 events could be announced.  
37

38 **B. From the Floor**

39 Rackleff asked about Sandy Dunn, President of the Friends of the Library,  
40 teleconferencing into meetings. Anderson noted there is a table speaker by the Chair's  
41 seat for that use.  
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43 With no further business before the Commission, Wigle adjourned the special meeting  
44 at 11:45 am.

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Marv Wagle, Chair

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Date

Minutes prepared by H.H. Anderson on February 10, 2018

DRAFT