

1 City of Yachats  
2 **PUBLIC WORKS & STREETS COMMISSION**

3  
4 July 10, 2018

5  
6 Draft Minutes  
7

8 Chair John Moore called the July 10, 2018 regular meeting of the Public Works and  
9 Streets Commission to order at 3:00 pm in Room 1 of the Yachats Commons.

10 Members present: John Moore, Don Groth, Larry Nixon, Bob Bennett, Rick Haynes, and  
11 Marc Courtenay. Absent: Tom Bedell. Staff present: Water Plant Lead Rick McClung  
12 and Wastewater Plant Lead Dave Buckwald. Audience: 1.  
13

14 **I. Minutes**

15 **May 6, 2018**

16 1. Marc Courtney should be indicated as absent.

17 Commissioner Bennett moved to approve the June 12, 2018 minutes as amended: Aye  
18 – 6; No – 0.  
19

20 **II. Reports**

21 **A. South Tank Project**

22 Water Plant Lead Rick McClung reported:

- 23 • Contract deadline for substantial completion is today.
- 24 • Sewer line is installed but needs finishing work.
- 25 • Storm drain will begin soon; pipe has been delivered; expected to be a 2-3
- 26 week project.
- 27 • Early August 2018 is goal to be finished.
- 28 • Still to be determined whether City will collect liquidated damages.
- 29 • Expect to fill and chlorinate reservoir next week.
- 30 • Still need to hook up SCADA system.
- 31 • Still need to erect security fence.  
32

33 McClung reported they removed the earthquake valve by the bridge from the project,  
34 saving \$20,000 from the contract plus another \$25,000 in unanticipated costs. The  
35 specific location was not prespecified in the plans, and the general area indicated was  
36 too congested with other utilities to install the vault. McClung indicated he asked the  
37 City Manager to include this vault and valve in a CIP for 2019. McClung noted the  
38 Council has approved this decision to delay the earthquake valve.  
39

40 McClung estimated 250,000 gallons of water provide 6-8 days of usage during the  
41 summer for the south of the bridge area. McClung indicated the fill water will come from  
42 the one million gallon reservoir and will be dumped after the sterilization. Commissioner  
43 Haynes asked if there were other methods to sterilize the tank where not so much water  
44 was wasted. McClung indicated there was enough water now for cleaning. Haynes  
45 noted the tank would naturally dechlorinate if left standing.  
46

1 Haynes asked why they needed to test the manholes as part of the sewer line testing.  
2 McClung explained the air pressure testing process. He reported the water line held its  
3 pressure for over 24 hours.  
4

5 Given that the contractors are working beyond their schedule completion date,  
6 Commissioner Courtenay asked McClung to be hyper vigilant in overseeing the work.  
7 Courtenay checked that McClung had adequate personnel support to enforce the  
8 contract.  
9

#### 10 **B. Public Works Department**

11 Waste Water Plant Lead Dave Buckwald highlighted how much work the crew has been  
12 doing, including:

- 13 • Installing street flashback signs (the north end sign is 10 feet in the ground;  
14 south sign required three holes to reach depth)
- 15 • Completing of visitor safety preparations (curb painting, etc.)
- 16 • Installing “Do Not Enter” signs on E 2<sup>nd</sup> Street at 101 and at Prospect
- 17 • Adding sewer line on Ocean View so three properties now have service access
- 18 • Completing the Driftwood CIP, with one hydrant needing some adjustment
- 19 • Receiving the 10-yard dump truck back from repairs (new engine)
- 20 • Starting work on grinding and filling floor cracks in the 501 building
- 21 • Painting the blue lines on streets for evacuation routes

22  
23 Courtenay clarified that the earthquake survey was sent to the State of Oregon.  
24 McClung noted the State is trying to find ways to fund earthquake preparations.  
25

26 Commissioner Groth asked about current creek flows. McClung reported the Yachats  
27 River is at 23 cfs, which equals a Level 2 conservation, but the City does not use  
28 Yachats River for its supply. The City combines the flows of Reedy and Salmon  
29 Creeks, which are currently at 375 cfs. The first level alert occurs at 250 cfs.  
30

#### 31 **C. Emergency Preparedness Committee**

32 Courtenay reported the Tsunami Drill on June 23, 2018 was successful and generated  
33 many useful suggestions for improving the process. Courtenay reported he is getting  
34 feedback from the County that Yachats is “poster child” for preparations. Courtenay  
35 reported he and James Sanders attended a wildfire symposium on preparations and  
36 threats of wildfires. He has developed relationship with Fire Chief Frankie Petrick. He  
37 thanked Joan Davies for all of her work on the Emergency Operations Plan. Moore  
38 clarified the Plan would be presented at the September Public Works and Streets  
39 meeting. Courtenay reported approximately 90 people walked in the exercise and most  
40 were full-time residents. He noted the Emergency Preparedness Committee is having a  
41 Map Your Neighborhood meeting on July 23, 2018.  
42

#### 43 **D. Solid Waste District Advisory Council**

44 Nixon reported the July meeting was cancelled. Nixon indicated the haulers are  
45 working to adjust to the new fiscal year.  
46

1           **E. Financial Report** - none in packet

2  
3           **III Business**

4 Moore postponed Items B and C. He noted the engineer of record will be providing a  
5 report and Manager Beaucaire has been discussing the transfer process with the  
6 County.

7  
8           **A. Clean Sweep**

9 Moore reported Clean Sweep went well. Nixon was pleased with the effort and  
10 impressed with the materials gathered.

11  
12 Moore recommended that next year incorporate two shifts on Sunday because  
13 materials were coming in after the 1:00 pm deadline. He noted issues with over-  
14 dumping late on Sunday. He also recommended an additional dumpster for trash (6  
15 total). Moore suggested they better advertise the items that cannot be accepted: major  
16 appliances, tires, and motor oil. Bennett noted that many of the items accepted for  
17 electronics at Clean Sweep were actually considered trash at the Waldport station.  
18 Moore and Bennett commented that the rules for acceptable items would continue to  
19 change.

20  
21 Courtenay asked if there was a possibility of not having the event. Moore noted while  
22 there was an expense for the dumpsters and the event required many volunteers, he  
23 noted this event is very popular and keeps materials from being illegally dumped.  
24 Courtenay asked that at least 20 non-staff and non-Commission volunteers be  
25 committed to the project. Courtenay also expected the costs go up. He noted Goodwill  
26 is expanding their operations in Newport. Courtenay suggested they could use the  
27 money they save from not doing Clean Sweep to supplement trash pickup for others.

28  
29 Moore noted the City has approved curbside green waste pick up and the bin at the  
30 sewer plant might be removed. In the event of the latter, may want to consider a mini  
31 event for green waste at a different time of year.

32  
33 Moore recommended they choose a chair for this event early next year and start  
34 planning earlier.

35  
36           **B. Traffic Flow – Ocean View Drive, 2<sup>nd</sup> to 7<sup>th</sup> Streets**

37           **C. Traffic Flow – Ocean View Drive, 101 to State Park**

38  
39 Moore reported the official numbers on the change to the contract not installing the  
40 earthquake valve. The savings was \$18,569 bringing the revised contract from \$1.780  
41 million to \$1.761 million.

42  
43           **D. Volunteer Application – Ron Brean**

44 Moore noted, at present, the Commission seats are filled. He summarized he was  
45 appointed by Council to serve as Chair of this Commission for one year in March of  
46 2017. He reported the Commission would elect a new Chair next month. Moore

1 indicated he would resign his position on the Commission once they have a new Chair.  
2 Moore expressed his pleasure working with the group.  
3

4 Courtenay moved to recommend to Council the appointment of Ron Brean to the Public  
5 Works and Streets Commission when a seat becomes available: Aye – 6; No – 0.  
6

7 **IV. Other Business**

8 **A. From the Commission** - none

9 **B. From the Floor** - none  
10

11 With no further business before the commission, Moore adjourned meeting at 4:01 pm.  
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14

15 \_\_\_\_\_  
16 John Moore, Chair

\_\_\_\_\_ Date  
17  
18

19 Minutes prepared by H.H. Anderson on July 19, 2018.