

Facilities Manager Report

May 2018

Doors for the Picnic shelter have been built and installed, so that we may secure the area. More signs are being installed as well, for better enforcement of no camping, trespassing after hours ect.

Dennis Lowery, Structural Engineer has finished his preliminaries on the buildings. We are following his recommendations for the beam installment in the basement of the Commons. I am working on getting bids for the work that needs to be done on the other buildings.

I have received three bids for the roof on the Commons to be reviewed and approved.

Our weekly schedule is running smoothly.

It is my recommendation to replace them with ductless units like the ones in the rest of the building. The cost of these units is about \$3,000-4,000.

I am working with the city attorney to solve our flooring issues in the gym. His recommendation is not to pursue litigations, because it would cost more than what the floor is worth. He is writing a letter to the contractor to see if we can get some of the money back for the flooring.

I have been working with the City's insurance for some clarification on when we need event insurance from users.

Respectfully Submitted

Heather Hoen