

## **Facilities Manager Report**

February 2018

Dave Buckwald and I met with Dahl and have developed a plan for a pad and three side structure for the garbage cans according to Dahl's specifications. This will be done as soon as possible pending other priorities.

Lighting for the Stairs on the North side of the building has been installed at the top of the stairs and landing. Three of the five light poles on the south side of the 501 Building are now in working order.

Lady's restroom has had the Insta-Hot installed and we are waiting on the electrician to wire it. Health Inspector has been notified.

Glass for the door on the 501 Building will be delivered and installed on the 13<sup>th</sup> of this month.

The State Fire Marshal came through the Building on the 25<sup>th</sup> of January. We were found to be in violation of 3 different fire codes, extension cords on the stage, records of all system checks, inspections, and maintenance had not been kept to show what work had been done to keep the building up to code. Combustible materials were being kept in places not meant for storage (maintenance rooms). Our fire alarm system is very old comparably and needs to be proven to be in working order. Much of what needed to be addressed has been. I have been in contact with different companies as well as Fire Chief Frankie Petrick about our alarm and getting it tested. One of the things that needed to be addressed was our occupancy type. I contacted the county and found that we are A1, B and E.

I have been in contact with Newport Plumbing and Dolphin Construction and the Men's Bathroom remodel is scheduled for the 2<sup>nd</sup> week of March.

**Respectfully Submitted**

Heather Hoen