

Facilities Manager Report

July 2019

The 72 inch sign that was made by mistake has been donated to the city and it is being stored in the 501 building until it is determined where it should go.

The Farmers Market still seems to be going alright. I have given the Market Manager a key for the building so that the vendors can come in and use the bathrooms, wash their hands so as to meet the Health code requirements.

The bird netting has arrived; I am working on a plan for installation.

A heat pump has failed and is scheduled for replacement on the 24th of this month.

Reservations are going well, day to day activities as well as larger reservations.

I have ordered and installed signage for the skate park that says "Skate At Your own Risk" as well as one that has some safety guidelines. I have removed the metal that was of concern on one ramp until the other can be put in to place.

The grease trap in the kitchen is rusted and needs to be replaced as it is burping water on to the floor. I am working with a plumber to get it fixed as soon as possible.

I am working with Hollywood Lights on a plan for updating our stage lighting in increments that will not be budget braking.

Respectfully Submitted

Heather Hoen