

## **Facilities Manager Report**

March 2019

The flooring project started Monday the 4<sup>th</sup> of March. The work has gone well. The contractor ran into some dry rot in the subflooring layers that needed to be repaired. He made said repairs to the Joyce and sub flooring at minimal cost to the City.

There is concern from other vendors, that the group of vendors that is trying to establish a plan does not represent the whole of the body of vendors for the Farmers Market. I was informed by the vendors working on the plan for the Farmers Market and Board that they are getting ready to inform the other vendors of the changes to the workings of the potential market. They believe that they will be ready to open Mother's day as usual if all that are involved and concerned in the Farmers Market can work together cohesively towards a final plan.

I have ordered the bird netting for the Pavilion and when it arrives I will see about getting it installed shortly thereafter.

With the new flooring installed in the Multi-Purpose room and hallway I have realized how shabby the rest of the building looks and will be developing a C.I.P. for Paint, light fixtures and other things that will need to be addressed soon.

After a meeting with A Polly Plumb member and reassuring them that the City as well as Parks & Commons is very interested in keeping the musical and cultural events that they provide. I informed them that I was looking into upgrading some of the things available like Mics, and cords and maybe a new light board to make their events run smoother. This was very exciting to them that we were interested in their events as well as other community events.

The new entrance signs are coming together beautifully and we can look forward to the being installed soon.

Finance has agreed to put a place holder of \$50,000 in the upcoming budget for equipment upgrades, when this is done I can continue the pursuit of getting the sump pump linked into the emergency generator.

When the State fire Marshall came through las month there was only minimal things that needed to be addressed this year. I found this very encouraging that there were no major issues this year in our building.

**Respectfully Submitted**

Heather Hoen

















