



Hi Heather, Friday March 15, 2019

Thank you for taking the time to talk with me this morning. I appreciate all that you are doing for our Market Community. I want to help. To that affect I have drafted this outline which is intended to help get it going.

Here is my proposal;

- 1) The website is taken over by exclusively by you for a week or so.
- 2) Use the database to invite the YFM vendors to volunteer temporarily until a board is formally elected.
- 3) Schedule at least 3 work sessions in Yachats within the next 2 weeks to develop the basic structure for our vendor operated Market.
- 4) Once this steering Committee is in place, one of the participants will take over the running of the website.

Thank you, Sincerely
Trevil Wood

Some Obvious steering Committee tasks
(could be called provisional board or YFM Task force)?

- Identify operational needs and features of our Market. Make a list of sub-categories.
 - Develop bylaws.
 - Address our relationship with the City, work in cooperation to satisfy needs. An example is; where is the insurance going to come from?
 - Draft a temporary vendor agreement until the elected board members can formally vote in the by laws.
 - Each volunteer will take a task or tasks to work on and present their ~~conclusions~~ results at the next meeting.
- * Once the "Committee convenes, a more detailed structure will emerge.

Website needs

- Invite returning vendors to confirm their intent to participate in the 2019 season. Let them know the actual application with the new bylaws will be forth coming.
- Inform new applicants that they have been added to a list to be considered as soon as the new Market structure is in place.
- Publish a schedual of meetings & dates.
- Publish regular (simple) updates
- Receive input and answer questions that can readily be answered or forward them to steering committee for ~~review~~ discussion.