

Date: February 2, 2018
To: Shannon Beaucaire, City Manager
From: Public Works Department
Re: January 2018 Public Works Report

Total Rain fall for the month of January 2018:	12.00 inches
Total Water production:	3,607,500 gallons
Total Wastewater treated:	8,368,581 gallons

Streets:

- Filled holes with 2.5 yards of rock on Windy Way.
- Spread 1.25 yards of rock on the corner of Radar and E. 7th St.
- Cut and removed failing alder tree at the top of Radar Rd.

Drainage:

- Re-established drainage ditches on the following:
 1. Cedar Ave 120 feet.
 2. 1 St. 120 feet.
 3. E. 7th 160 feet.
 4. Horizon Hill 600 feet.
- Received estimate to remove 23 trees from Surfside Drive to establish drainage ditch. \$3,200.00.

Water:

- Plant maintenance.
- Cleaned Reedy Creek headworks with the new backhoe. No issues.
- Cleared wind blown fallen tree at the water plant. Damage to lagoon fence.

Distribution Sys:

- Read meters.
- Repaired 2-inch water line break on Horizon Hill. 75 gallons per minute.
- Water service repair on Aqua Vista due to contractor damage.
- Rotated fire hydrant on E. 3rd St. for easy access to the Fire Department.

Sewer:

- Plant maintenance.
- Headworks motor replaced at Wastewater plant. Spare motor ordered.
- Contracted electrician to repair pole light at the WWTP. Completed.

Collection Sys:

- Degreased Main pump station, 14 manhours.
- Investigated a sewer blockage complaint on Village Lane. CCTV showed blockage was in customers service lateral.
- Flushed sewer main on Village Lane.
- Power outage—NO issues with water or sewer.

Sewer & Water CIP:

- Requested Manure spreader for biosolids be moved to the next budget year due to the uncertain availability of the Hall Farm site for biosolids land application.

Parks & Commons & 501 Bldg:

- Picked up piles of brush for trails crew.
- Cleaned gutters at the Commons and the Little Log Church.
- Fixed gutter down spout at the Commons.
- Installed replacement float on sump pump at the Commons.
- Installed locking cover on receptacle for sump pump at the Commons.
- Glass clean up and temporary door replacement at the 501 building after break-in.
- Installed wall mounted First-Aid kit at City Hall.
- Rearranged desks in small office in City Hall.
- Contracted electricians to repair pole lights at the 501 bldg parking lot. Three fixed two still need parts.
- Painted yellow curbs and had electrician install a new step light at the North East corner steps of the Commons.
- Developing plans to build a wind-break fence for the Commons two trash cans.

Public Works:

- Vehicle maintenance.
- Shop maintenance.
- Repaired Vac-truck high pressure pump (in house).
- Removed Christmas lights and banners from 18 Hwy 101 light poles.
- JD Link has been installed at the WWTP. JD Link is a system program to monitor the maintenance and operations of the new John Deere backhoe.
- Completed ODOT permit application for two speed flashback signs.

Emergency Preparedness:

- Public Works completed an energy and fuel assessment worksheet to be part of Lincoln Counties Emergency Plan. This data helps the County quantify power demands for essential services that may be needed during a disaster.