

City Council Action Item Cover Sheet

DATE: June 1, 2018

Agenda Item:

Resolutions for Public Hearing Items adopting 2018-2019 Budget

Question Before Council:

2018-2019 Budget

Person/Group Initiating Request:

Judy Richter

Item Summary/Background:

Resolution 2018-06-02 is to elect to receive State Revenues as required by law to participate in State Revenue Sharing

Resolution 2018-06-03 is to adopt the CIP plan for 2018-2019 as recommended by the Finance Committee.

Details were attached with the other Budget documents forwarded by Shannon.

Resolution UR2018-06-04 is to adopt the Urban Renewal Agency Budget as recommended by budget committee

Resolution 2018-06-01 is to adopt the City budget as recommended by budget committee. The few changes recommended by budget committee have been made to this budget. Adoption of the 2018-2019 budget is needed to make appropriations, levy taxes and categorize taxes.

CITY OF YACHATS

RESOLUTION 2018-06-02
A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES

BE IT RESOLVED BY the City of Yachats:

Section 1. Pursuant to ORS 221.770, the City hereby elects to receive state revenues for fiscal year 2018-19.

PASSED by the City Council this 6^h day of June, 2018.

APPROVED by the Mayor this 6th day of June, 2018.

CITY OF YACHATS

By: _____
Gerald F. Stanley, Mayor

Attested to by:

Shannon Beaucaire, City Manager

I certify that a public hearing before the City of Yachats Budget Committee was held on May 15, 2018, and a public hearing before the Yachats City Council was held on June 6, 2018, giving citizens an opportunity to comment on use of State Revenue Sharing.

Shannon Beaucaire, City Manager

CITY OF YACHATS
RESOLUTION NO. 2018-06-03

WHEREAS, City Council appointed members to serve on a Capital Improvement Plan (CIP) Committee (also known the Finance Committee) to meet and discuss future improvement projects for the City of Yachats and prepare a recommended five-year plan for City Council consideration; and

WHEREAS, the Committee developed a five-year plan for City Council consideration; and

WHEREAS, City Council held a public hearing on the recommended plan on June 6, 2018;

NOW THEREFORE, the City of Yachats resolves

The attached five-year plan, marked "Exhibit A" is hereby adopted and the Budget Officer is directed to include the adopted plan in the municipal budget for the fiscal year 2018-2019.

Attest:

Gerald F. Stanley, Mayor

Shannon Beaucaire, City Manager

City of Yachats Finance Committee

5 Year CIP Plan

Cost Estimates

2018-2019 Planning Cycle

2016-17	2016-17	2017-18	2017-18
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5 Year Capital Plan				
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	Original Capital Plan	Amended Capital Plan	Original Capital Plan	Amended Capital Plan	5 Year Capital Plan				
					2018-19	2019-20	2020-21	2021-22	2022-23
Library	40,000	0	0	20,000	50,000	25,000	0	0	0
Museum	0	30,000	35,000	0	150,000	150,000	0	0	0
Commons	128,500	2,500	0	30,000	65,000	122,500	24,500	24,500	24,500
Water	350,180	106,680	195,000	178,000	310,000	285,000	345,500	418,000	263,120
Sewer	134,000	104,000	100,000	183,000	190,000	145,000	80,000	80,000	105,000
Drains	0	0	0	7,000	0	0	40,000	40,000	40,000
City Hall	30,000	35,000	20,000	20,000	55,000	10,000	20,000	15,000	5,000
Streets	0	0	0	42,500	203,500	100,000	100,000	100,000	100,000
Visitor Amenities	294,000	0	304,000	24,000	110,000	85,000	25,000	100,000	100,000
Total Capital	976,680	278,180	654,000	504,500	1,133,500	922,500	635,000	777,500	637,620

City of Yachats Finance Committee
5 Year CIP Plan
Cost Estimates

5 Year Capital Improvement Planning

2018-2019 Planning Cycle
City Hall

Capital Spending Category	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Information Systems Development (\$15K Grant)	20,000						
Hardware Upgrade	10,000						
Web Development/App Deployment	20,000		5,000	5,000	5,000		
Office Furniture/layout/equipment upgrade			15,000				
Upgrade Accounting Systems				10,000			
Meter read interface to Muni system		10,000					
Update Emergency Plan	5,000						
Total	55,000	10,000	20,000	15,000	5,000	-	-

Reveue Sources
 General fund
 Grants

City of Yachats Finance Committee
5 Year CIP Plan

5 Year Capital Improvement Planning

Cost Estimates
2018-2019 Planning Cycle

Visitor Amenities

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Visitor Amenities share of Museum Siding	112,000	113,000					
South Gateway Sign							
Additional Parking for Visitors				#####	100,000		
Yachats Ocean View Drive Trail	50,000						
Monument/Directional Signage Package			25,000				
Seed Money - Ridge Trail - Signs	10,000						
Doors for Picnic Shelter							
New Public Restrooms somewhere near the Commons		60,000					
Parking Improvements; Multiple Paving areas	50,000	25,000					
	110,000	85,000	25,000	#####	100,000	0	0

City of Yachats Finance Committee
5 Year CIP Plan
Cost Estimates
2018-2019 Planning Cycle

Capital Spending Category	<u>5 Year Capital Improvement Plan</u>					
	2018-19	2019-20	2020-21	2021-22	2023-24	2024-25
<u>Library</u>						
Relocation/Renovation/Configuration	50,000	25,000				
<u>Little Log Church and Museum</u>						
Replacement of the south wall	150,000	150,000				
Funded by Visitor Amenities	(112,000)	(113,000)				
<u>Commons</u>						
Urinals - Update Men's Room						
Wind machine - Electrical Generator #2			0			
Fitness Trail		21,000				
New Roof	65,000					
Support Beam under City offices						
Stage Area Electrical Upgrades						
Commons Building Code Upgrades						
Balance of List - Not Prioritized		10,000	10,000	10,000	10,000	10,000
Community Garden		13,000				
Entry Portals - 4 @ 14,500		14,500	14,500	14,500	14,500	
Fire Circle		5,000				
Native American Court		5,000				
YYFAP Courtyard		28,000				
Ball Field						
Main Entry Improvements		26,000				
	65,000	122,500	24,500	24,500	24,500	10,000
						0
						0

City of Yachats Finance Committee
5 Year CIP Plan
Cost Estimates

2018-2019 Planning Cycle

5 Year Capital Improvement Planning

Street Name	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Street Speed Signs added late in year							
Street Engineering added Change detail to Allocation by PWD	203,500	100,000	100,000	100,000	100,000	100,000	100,000
Total	<u>203,500</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>

Revenue Sources

- Gen. Fund
- State
- Grants
- Reserve Carryover

City of Yachats Finance Committee
5 Year CIP Plan
Cost Estimates
2018-2019 Planning Cycle
Storm Drains

Capital Spending Category	2018 - 2019 CIP 5 Year Plan					Later Years				
	2018-19	2019-20	2020-21	2021-22	2022-23					
Equipment										
Wastewater Master Plan Project			40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Storm Drain added late in 17/18 (Hanley)										
Build-Out										
Total	-	-	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000

Culvert work to be determined

City of Yachats Finance Committee

5 Year CIP Plan

Cost Estimates

5 Year Capital Improvement Plan

2018-2019 Planning Cycle

Capital Spending Category	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-2026	Later
Water Projects									
Chemical Pump added late in year									
Backwash Plumbing Line		45,000							
Funded by SDC's		(45,000)							
South Reservoir									
IFA Loan Proceeds									
Repairs to Shop Doors (cost shared with Sewer Fund)		30,000							
E 3rd Street Waterline + all new service lines	100,000								
Upgrade Accounting System									
Meter Replacement									
King Street Waterline and all new service lines				418,000					
Update Conservation & Curtailment & Water Master Plan	85,000								
Enclose Blackstone Booster Stations (all 3)	20,000	20,000	20,000						
Radio Road Meter Replacement System Wide	15,000	25,000							
Earthquake Valve and Water Tap - 125k Reservoir		30,000							
Earthquake Valve and Water Tap - 250k Reservoir		30,000							
Radar and 7th Street Waterline & service lines 250k Reservoir to Hwy 101			275,500						
Gender Waterline and new service lines		50,000							
Windy Way Waterline and service lines		50,000							
E. 2nd Street Waterline & new service lines (S D C Funds)									
Miscellaneous Looping of Waterlines in URD					131,560				
Upgrade Size of Waterlines In URD					131,560				
Driftwood Waterline W. 4th to W. 6th (behind Commons)									
Pontiac Waterline W 4th to W 1st									
Spruce Ave Waterline and new service lines									
Loma Ave Waterline and new service lines									
New Water Plant out of Tsunami Zone (Package Plant)								750,000	
Water Plant is now 25 years old - Systems replace/improve		50,000	50,000						
First Phase - Raw Water Storage Capacity							2,000,000		
Purchase Watershed or other Protection Agreement						500,000			
Total	220,000	285,000	345,500	418,000	263,120	500,000	2,000,000	750,000	0
Water Equipment									
5 yd dump truck									
current truck needs brakes, constant repairs									
total cost to be split with water									
Back-hoe									
severe corrosion on all hydraulic and fuel lines, radiator shot, total cost to be split with water									
Trailer to carry little excavator									
current trailer to small									
total cost to be split with water									
Bucket Truck									
Replacement Vac Truck	90,000								
total cost to be split with water									
Total	90,000	-	-	-	-	-	-	-	-
Grand Totals	310,000	285,000	345,500	418,000	263,120	500,000	2,000,000	750,000	-

City of Yachats Finance Committee
5 Year CIP Plan

Cost Estimates
2018-2019 Planning Cycle

5 Year Capital Improvement Plan

Capital Spending Category	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-2026	Later
Sewer Projects									
I & I Basin Rehab 20-30 manholes/yr Basin by basin basis - manholes and pipelines			30,000	30,000	30,000	30,000	30,000	30,000	
Sewer Collection Lines extended - net Septic Tank elimination			50,000	50,000	50,000	50,000	50,000	50,000	
Sludge Handling Bldg Side Cover became Pole Building									
SCADA Replacement computer is 7 years old and software is obsolete									
Sewer Line Crestview - same trench solution Include In IFA South Tank Loan	50,000 (50,000)								
Solids Pole Bldg to Cover Truck during Processing keep dry while filling and protects truck from weather	80,000								
Sliding doors on U.V. Bulking to fully enclose and protect U.V. equipment		15,000							
1/2 of Radio Read Project	15,000								
Repairs to roll-up Doors on PW Shop total cost to be split with water wind locks are corroded and popping out		30,000							
WasteWater Master Plan Update Last master plan projects were completed with the completion of the new wastewater plant in 2009		80,000							
Totals	75,000	125,000	80,000	80,000	80,000	80,000	80,000	80,000	
Sewer Equipment									
5 yd dump truck current truck needs brakes, constant repairs total cost to be split with water									
Towable Spreader		20,000							
Back-hoe severe corrosion on all hydraulic and fuel lines, radiator shot, total cost to be split with water									
Re-Side Public Works Building					25,000				
Wind Machine - Elec Generator #1; #3									
Bucket Truck									
2,000 gallon water truck (Biosolids) back up in case dump truck or screw press fails	25,000								
Replacement Vac Truck total cost to be split with water	90,000								
Totals	115,000	20,000	-	-	25,000	-	-	-	
Grand Totals	190,000	145,000	80,000	80,000	105,000	80,000	80,000	80,000	

CITY OF YACHATS

RESOLUTION UR 2018-06-04

A RESOLUTION ADOPTING THE 2018-19 CITY OF YACHATS URBAN RENEWAL AGENCY BUDGET

BE IT RESOLVED that the Board of Directors of the Yachats Urban Renewal Agency hereby adopts the budget for fiscal year 2018-19 in the total of \$456,000, now on file at City Hall for City of Yachats.

Making Appropriations

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2018, and for the purposes shown below are hereby appropriated:

General Fund

Personnel Services	\$ 0
Materials and Services	\$ 3,000
Capital Outlay	\$ 0
Interfund Revenue Transfers	\$226,000
Operating Contingency	<u>\$227,000</u>
FUND TOTAL	\$456,000

Declaration of Tax Increment

BE IT RESOLVED that the Board of Directors of the Yachats Urban Renewal Agency hereby resolves to certify to the Lincoln County Assessor a request for the Yachats Urban Renewal District Plan Area for the maximum amount of revenue that may be raised, by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution and ORS Chapter 457.

PASSED AND ADOPTED by the Yachats Urban Renewal Agency this 6th day of June, 2018.

APPROVED by the Chair of the Agency this 6th day of June, 2018.

CITY OF YACHATS

By: _____
Gerald F. Stanley, Chair

ATTESTED TO BY:

Shannon Beaucaire, City Manager

RESOLUTION 2018-06-01

RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED that the City Council of the City of Yachats hereby adopts the budget for fiscal year 2018-2019 in the total amount of \$8,732,668.00.* This budget is now on file at **441 Hwy 101 N, Room 2** in Yachats, Oregon.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2018, for the following purposes:

<u>General Fund</u>	
<u>Organizational Unit or Program:</u>	
City Hall	383,000
501 Bldg	26,200
Marketing/Amenities	133,000
	0
<u>Not Allocated to Organizational Unit or Program:</u>	
Personnel Services.....	0
Materials & Services.....	0
Capital Outlay.....	0
Debt Service	0
Special Payments.....	44,000
Transfers Out.....	649,430
Contingency.....	18,000
Total.....	\$1,253,630

<u>Visitor Amenities Fund</u>	
Org. Unit/Program: _____	0
Special Payments.....	0
Transfers Out.....	435,870
Contingency.....	0
Total.....	\$435,870

<u>Capital Reserve Fund</u>	
Org. Unit/Program: _____	0
Capital Outlay	1,183,500
Transfers Out.....	529,668
Contingency.....	0
Total.....	\$1,713,168

<u>Debt Service Fund</u>	
Debt Service	549,733
Total.....	\$549,733

<u>Water Revenue Bond Fund</u>	
Debt Service	42,850
Total.....	\$42,850

<u>GO Water Bond Fund</u>	
Debt Service	44,670
Total.....	\$44,670

<u>System Development Charges</u>	
Org. Unit/Program: _____	0
Special Payments.....	0
Transfers Out.....	190,000
Contingency.....	0
Total.....	\$190,000

<u>City Amenities</u>	
Personnel/Materials & Services	202,900
Special Payments.....	0
Transfers Out.....	35,200
Contingency.....	10,000
Total.....	\$248,100

City Streets

Personnel/Materials & Services	93,700
Special Payments.....	0
Transfers Out.....	4,000
Contingency.....	0
Total.....	\$97,700

Storm Drains

Personnel/Materials & Services	37,000
Special Payments.....	0
Transfers Out.....	0
Contingency.....	0
Total.....	\$37,000

Water System

Personnel/Materials & Services	479,500
Special Payments.....	0
Transfers Out.....	148,000
Contingency.....	15,000
Total.....	\$642,500

Water Construction Fund

Personnel/Materials & Services	103,500
Capital Outlay	225,000
Transfers Out.....	0
Contingency.....	10,000
Total.....	\$338,500

WasteWater System Fund

Personnel/Materials & Services	455,150
Special Payments.....	0
Transfers Out.....	145,000
Contingency.....	15,000
Total.....	\$615,150

Total APPROPRIATIONS, All Funds	\$6,208,871
Total Unappropriated and Reserve Amounts, All Funds	2,523,797
TOTAL ADOPTED BUDGET	\$8,732,668

*(*amounts with asterisks must match)*

RESOLUTION IMPOSING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2018- 2019 :

- (1) at the rate of \$.1717 per \$1000 of assessed value for permanent rate tax; and
- (2) In the amount of \$44,670.00 for debt service on general obligation bonds;

RESOLUTION CATEGORIZING THE TAX

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Subject to the General Government Limitation

Permanent Rate Tax..... \$.1717/\$1,000

Excluded from Limitation

General Obligation Bond Debt Service.....\$ 44,670.00

The above resolution statements were approved and declared adopted on June 6, 2018.

X _____
Signature: Gerald Stanley, Mayor

Attest:

X _____
Signature: Shannon Beaucaire, City Manager