

YACHATS CITY RECORDER'S REPORT

BY NANCY BATCHELDER, CITY RECORDER

January 2016

I completed the updated Emergency Operations Center Contact Information Sheet, forwarded it to the County, and then participated in an Activation Drill held on the morning of December 11. At that time each of the cities, special districts and public works departments were to call into the County EOC to report our situational status using a system of color codes that were developed to simplify and speed the reporting. At that time, Yachats had very little to report.

I completed the Infrastructure initial damage assessment field data collection form on the storm damage the following week and forwarded it to the County so it could be included in the County's report to the State when the County declared a State of Emergency. And, I have been collecting the information that Rick McClung has been forwarding me that will be used as the City works with FEMA.

I have been working on the Supplemental Budget and should have it completed next week. I will have the State required forms published and the Public Hearing scheduled for the February City Council meeting. Then I will begin working on the 2016-2017 Fiscal Year Budget.

I prepared a press release following the December City Council meeting explaining that Yachats was the first City Government to endorse the Declaration of Human Rights and Climate Change as drafted by the Global Network for the Study of Human Rights and the Environment and sent it to the Eugene Register Guard.

I completed the updated Employee Handbook based on the template provided by City County Insurance Services. It is on the agenda for City Council consideration this month.

I prepared a spreadsheet regarding the impact the "Cadillac Tax" on the health insurance would have for the City when it kicked into effect, then found out that implantation has been postponed until 2020.

I was able to find out the amount the bank charged for rent for each size of safe deposit box so the City Council can decide if this is a service the City should provide to the community if a bank or credit union does not choose to lease the space.

Revenues and Expenditures 2016-6

12/31/2015

Account	Budgeted Revenue	Revenue to Date	Difference	% Received	Outliers 50.00%	Budgeted Expenitures	Expenditures to Date	Difference	% Expended	Outliers 50.00%
General (10)	889,520.00	694,007.08	(195,512.92)	78.02%		889,520.00	672,103.25	217,416.75	75.56%	?
Visitor Amenities (12)	534,309.00	557,644.24	23,335.24	104.37%		534,308.00	306,918.13	227,389.87	57.44%	?
Capital Reserve (15)	2,022,554.00	2,303,280.56	280,726.56	113.88%		2,022,554.00	784,378.79	1,238,175.21	38.78%	
Sys. Dev. (16)	82,524.00	191,135.61	108,611.61	231.61%		82,524.00	20,000.00	62,524.00	24.24%	
Debt Service (17)	86,517.00	86,517.00	0.00	100.00%		86,517.00	0.00	86,517.00	0.00%	
Hwy 101 Project (20)	1,237,309.00	727,135.27	(510,173.73)	58.77%		1,237,309.00	78,384.92	1,158,924.08	6.34%	
Streets (21)	182,164.00	173,603.43	(8,560.57)	95.30%		182,164.00	102,683.21	79,480.79	56.37%	?
Library (22)	24,808.00	23,447.34	(1,360.66)	94.52%		24,808.00	14,058.18	10,749.82	56.67%	?
Log Church Museum (23)	15,467.00	12,101.72	(3,365.28)	78.24%		15,467.00	8,050.40	7,416.60	52.05%	?
Parks and Commons (24)	198,964.00	198,143.85	(820.15)	99.59%		198,964.00	154,753.45	44,210.55	77.78%	?
Storm Drain (30)	38,166.00	63,822.07	25,656.07	167.22%		38,166.00	10,511.52	27,654.48	27.54%	
Water (60)	552,161.00	302,787.57	(249,373.43)	54.84%		552,161.00	261,154.75	291,006.25	47.30%	
Gen. Oblig. Water Bond - 1992 (66)	45,459.00	48,545.36	3,086.36	106.79%		45,459.00	45,459.00	0.00	100.00%	?
Sewer (70)	508,200.00	279,700.20	(228,499.80)	55.04%		508,200.00	270,624.26	237,575.74	53.25%	?
Sewer Debt (76)	1,005,026.00	1,005,026.05	0.05	100.00%		1,005,026.00	258,512.76	746,513.24	25.72%	
USFS Contract (80)	111,650.00	80,211.38	(31,438.62)	71.84%		111,650.00	20,654.41	14,213.60	18.50%	
URD (90)	230,686.00	246,148.38	15,462.38	106.70%		230,686.00	206,051.69	24,634.31	89.32%	?
Totals	7,765,484.00	6,993,257.11	(772,226.89)	90.06%		7,765,483.00	3,214,298.72	4,474,402.29	41.39%	

Total Income over Expenditures 3,778,958.39

All Interfund Transfers are done at the first of the Fiscal Year
 Budgeted Expenitures included UEFB and Reserves for Future Use

Fiscal Year 2015-2016

Water System

	Budget for Year	Actual To Date 12/31/2015	% of Budget 50%
Operations			
Revenue			
Cash Carried Forward	\$ 18,861.00	\$ 28,395.37	151%
Services	\$ 530,000.00	\$ 271,192.28	51%
Installations	\$ 3,000.00	\$ 3,199.92	107%
Other income	\$ 300.00	\$ -	0%
Total Revenue	\$ 552,161.00	\$ 302,787.57	55%
Personnel Expenses	\$ 280,992.00	\$ 116,561.84	41%
Materials & Services	\$ 154,515.00	\$ 79,899.91	52%
Capital Expenditures		\$ -	
Transfer to Reserve	\$ 47,400.00	\$ 47,400.00	100%
Transfer to Debt Service			
Revenue Bonds & Fees	\$ 39,980.00	\$ 17,293.00	43%
Total Expenses	\$ 522,887.00	\$ 261,154.75	50%
	Budget	Actual	
Revenue From Rates	\$ 530,000.00	\$ 271,192.28	
Expenses paid by rates available for reserve	\$ 475,487.00	\$ 213,754.75	
	\$ 54,513.00	\$ 57,437.53	

Personnel Expenses and Materials/Services Capitalized & Transferred to Fund 15 \$ 34,077

Sewer System

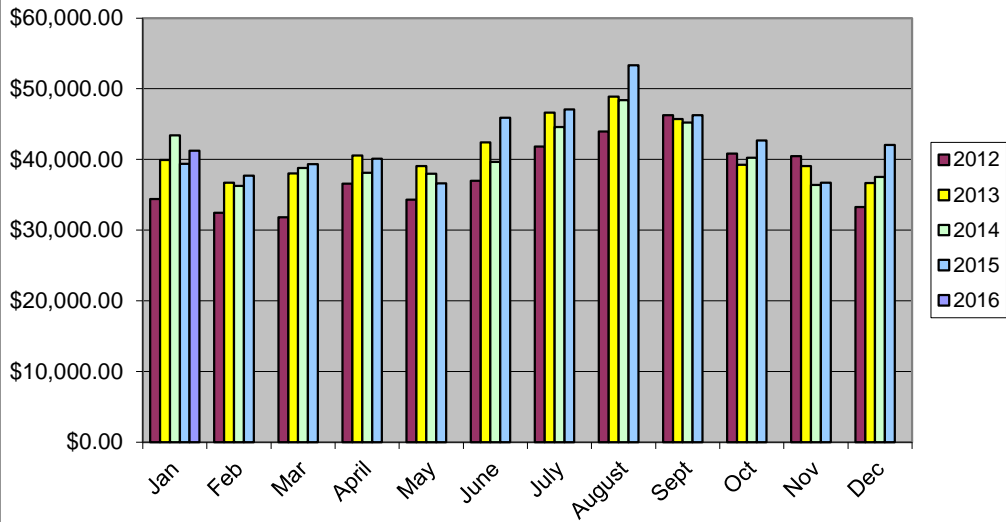
	Budget for Year	Actual To Date 12/31/2015	% of Budget 50%
Operations			
Revenue			
Cash Carried Forward	\$ 12,000.00	\$ 20,255.81	169%
Services	\$ 495,000.00	\$ 258,411.43	52%
Installations	\$ 600.00	\$ 1,000.00	167%
Other income	\$ 600.00	\$ 32.96	
Total Revenue	\$ 508,200.00	\$ 279,700.20	55%
Personnel Expenses	\$ 234,239.00	\$ 110,403.18	47%
Materials & Services	\$ 160,086.00	\$ 74,629.08	47%
Capital Expenditures			
Transfer to Reserve	\$ 25,000.00	\$ 25,000.00	100%
Transfer to Debt Service	\$ 60,592.00	\$ 60,592.00	100%
Revenue Bonds			
Total Expenses	\$ 479,917.00	\$ 270,624.26	56%
	Budget	Actual	
Revenue From Rates	\$ 495,000.00	\$ 258,411.43	
Expenses paid by rates available for reserve	\$ 454,917.00	\$ 245,624.26	
	\$ 40,083.00	\$ 12,787.17	

Personnel Expenses and Materials/Services Capitalized & Transferred to Fund 15 none

Other Income

	Budgeted	Received	%
Urban Renewal Receipts	\$ 200,000.00	\$ 210,714.48	105%
Food & Beverage Tax	\$ 284,000.00	\$ 199,537.59	70%

Water Sales



Sewer Sales

