

City Council Action Item Cover Sheet

DATE: January 16, 2019

Agenda Item:

Resolution 2019-51

Question Before Council:

To approve Resolution 2019-51

Person/Group Initiating Request:

City Manager

Item Summary/Background:

Annually, by Resolution, the City Council extends workers' compensation coverage to the City's volunteers.

The City Manager recommends, after considering any comments, the Council consider the following motion:

I move to approve Resolution 2019-51.

CITY OF YACHATS
Resolution No. 2019-51

A Resolution extending workers' compensation coverage to volunteers of CITY OF YACHATS in which CITY OF YACHATS elects the following:

Pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteers listed in this resolution, noted on CIS payroll schedule, and verified at audit:

1. Volunteer boards, commissions, and councils for the performance of administrative duties.

An aggregate assumed annual wage of \$2,500 will be used per each volunteer board, commission, or council for the performance of administrative duties. The covered bodies are as follows:

- a. City Council
- b. Planning Commission
- c. Public Works & Streets Commission
- d. Parks & Commons Commission
- e. Library Commission
- f. Budget Committee
- g. Finance Committee

2. Non-public safety volunteers

All non-public safety volunteers listed below will track their hours and Oregon minimum wage will serve as assumed wage for both premium and benefits calculations. CIS will assign the appropriate classification code according to the type of volunteer work being performed.

- ☐ Parks and Commons (including Trails)
- ☐ Little Log Church & Museum
- ☐ Public Works (including Clean Sweep)
- ☐ Library
- ☐ Other *[List specifically by title]*

3. Other Volunteers

Volunteer exposures not addressed here will have workers' compensation coverage if, prior to the onset of the work provided that CITY OF YACHATS:

- a. Provides at least two weeks' advance written notice to CIS underwriting requesting the coverage
- b. CIS approves the coverage and date of coverage
- c. CIS provides written confirmation of coverage

CITY OF YACHATS agrees to maintain verifiable rosters for all volunteers including volunteer name, date of service, and hours of service and make them available at the time of a claim or audit to verify coverage.

Now, therefore, be it resolved by CITY OF YACHATS to provide workers' compensation coverage as indicated above.

Adopted by the CITY OF YACHATS CITY COUNCIL this 16th day of January, 2019.

W. John Moore, Mayor

Attest by:

SHANNON BEAUCAIRE, City Manager