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**CITY OF YACHATS  
CITY COUNCIL MEETING  
Civic Meeting Room, Yachats Commons  
October 9, 2014  
Regular Meeting 2:00 P.M.  
MINUTES**

The regular meeting of the City Council was called to order by Mayor Ronald Brean at 2:00 p.m. in the Civic Meeting Room at the Yachats Commons. Council members present: Sandy Dunn, Claudia Price. Absent: Greg Scott and Barbara Frye.

Brean announced that the one business item on the agenda will not be addressed due to staff illness and there are some decisions that need to be made regarding the number of Ordinances necessary to make the changes.

**I. Announcements and Correspondence**

Ladies Club Fundraising Dinner – October 10, 2014.

Letter: Drew Rosland re Proposed Changes in Transient Rental Tax Collection

**II. Citizen's Concerns – None.**

**III. Consent Agenda**

**A. Minutes of September 8, 2014 Work Session and September 11, 2014 Regular Meeting.**

**B. Bills for Approval**

Motion to adopt the Consent Agenda, Aye – 3, No – 0, Absent – 2 (Scott, Frye).

**IV. Reports**

**A. City Council**

Brean said that he attended the League of Oregon Cities as his last duty as President.

Brean reported that he and the Finance Committee Chair, Tom Lauritzen presented information at a town hall meeting on the evening of October 2, 2014. The power point presentation is in the Document Library under Financial.

**B. Public Works Director**

Blanchard reported:

- Working on the interlocal agreement with the Fire District regarding the fuel tanks. Once the equipment is ordered it will take about 45 days to get it, and then the tanks will need to be filled.
- The Fire District is a 24-hour operation, while the City is not, so they are still working on the logistics.
- Have needed to make some adjustments in the annual work plan, and a column for the adjustments has been added to the report.

- In order to balance the plan, hours were subtracted from various tasks and added to the Commons Playground Project.

When asked how that will affect the work plan, Blanchard said that although he had to reduce some of the hours it would not keep the projects from being completed within the budget or timeframe.

Blanchard said that some of the Capital Project would be carried forward to the next budget year, so that is why some of the projects will be completed and others cannot.

Blanchard said that there are a lot of the Capital Projects that will not take a lot of crew time.

Blanchard said that the engineers are working on the 60% plan for the Hwy 101 Project, including the storm drains, water line and sewer line. They completed the 30% design review, and comments and information were sent back to the engineers. The 60% design should be completed by December.

Blanchard said that the engineers have made good progress on the street improvement plan.

Once the 60% plan is done and the City has returned its comments they will begin working on the final plan.

The City crew will do the water improvements this winter. The rest of the work will be contracted. The bidding should take place in the spring.

Brean asked Blanchard to ask the engineer to attend the November Work Session to report to the Council.

Blanchard said that once the RFPs for engineering of the South Reservoir are received the Public Works & Streets Commission will make a selection recommendation to the City Council.

Blanchard said that he is working on the scope of services for the Reeves Circle and Surfside Drive waterline projects. There should be minimal engineering required for those projects so the same firm that is selected for the South Reservoir may be asked to work on the street improvements as well.

Blanchard said that he is still waiting for the quotes for the generator building at the Wastewater Treatment Plant. Those quotes should come in next week. That project can be completed this winter.

Have received the revised Task Order from Dyer Engineering for the Looping Project.

Blanchard said that he got quotes back for the deep patching, but the amounts were high so he will need to rework the scope of services. The quote for crack sealing come back quite a bit below budget, so the City may be able to add some work to the contract. Will do the 7<sup>th</sup> Street rehab after the crack sealing is completed. The work may be completed before June, but most likely not.

Blanchard said that he has completed the fieldwork for the street assessment, and now the information needs to be plugged into the spreadsheet. Once that is done, the report can be given to City Council and priorities established. That report may be completed for the next City Council meeting.

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Blanchard said that he is also working on a Gantt chart to track the projects.

When asked about the playground, Blanchard said that there are three more corrections to elevations that need to be made. Those should be completed next week. Then the Playground Committee will need to meet to agree on grading for the access point near the picnic shelter.

Blanchard said that the playground should be completed by October 20.

**C. Written Reports**

Commission Minutes, City Recorder and Code Enforcement Officer attached.

**V. Business**

**A. Ordinance 326 Amending Transient Rental Standards**

Continued to the next meeting.

**VIII. Other Business**

**A. From the Council**

Dunn asked if there was going to be a candidate's forum. Brean said that he thinks there should be.

**B. From the Staff**

There being no further business before the City Council, the meeting was adjourned at 2:42 PM.

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Ronald L. Brean, Mayor

Attest:

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Nancy Batchelder, City Recorder