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CITY OF YACHATS
SPECIAL CITY COUNCIL MEETING
July 25, 2016

MINUTES

The special meeting of the City Council was called to order by Mayor Ronald Brean at 9:30am in the Civic Meeting Room at the Yachats Commons. Council members present: Greg Scott, Sandy Dunn, Barbara E. Frye and Max Glenn. Audience: 9.

I. Announcements

Leon Sterner announced that Charlie Brown would have a juggling event on July 26 and Don Niskanen said Matt Love would be speaking about the Beach Bill on July 31, both in the multi-purpose room. Gerald Stanley announced Lunch Bunch on Thursday, with roast beef dip.

II. Citizen's Concerns

(None)

III. Consent Agenda

(None)

IV. Business

**A. Explanatory Statement to be attached as Exhibit B to Resolution 2016-07-01 –
A Resolution Calling for An Election to Refer to the Voters a Tax on Retail
Sales of Recreational Marijuana (Amendment)**

Passage of the explanatory statement attached as an exhibit to Resolution 2016-07-01 had been tabled, pending further research into whether the Council should specify where the tax revenue would be spent. Administrator Davies provided examples from other cities, who did not specify in their statements. Mayor Brean said he had discussed the amendments and explanatory statements with other mayors at his recent conference. Councilor Dunn pointed out that having no tax might attract businesses, since other cities have imposed a tax. Councilor Glenn wondered if setting up a co-op might be possible in the future. Upon Councilor's Dunn motion, the council unanimously added the explanatory statement as-is to Resolution 2016-07-01, as an exhibit.

B. Continued discussion of extra funds needed for Hwy 101 Project

Resident and business owner Linda Hetzler and grant writer Meredith Howell spoke to the council about finding revenue sources to help pay for coloring and design-stamping the new concrete used in the sidewalk portion of the Hwy 101 Project. The Mayor estimated the project would begin after Labor Day, and pointed out that the sidewalk project would need to be done outside the agreed-upon highway project, even if there has to be some retrofit. Various grant sources and ideas for making the highway frontage attractive, safe and useful to both residents and tourists were discussed. Mayor Brean said a discussion will be scheduled at a later meeting, when the revenue sources have been identified.

1
2 **C. Bid Award for Hwy 101 Project**
3

4 Mayor Brean spoke extensively about the work they have done, not just over the past 20 years, but
5 in recent months, figuring out what money could be committed to the project, without causing harm
6 to other projects scheduled in the Capital Improvement Plan. ODOT had originally pitched in
7 \$1,040,000 before the City did the design work, but now, due to additional demands, ODOT has
8 dedicated another \$865,000 to the project. The City deleted some planned expenses and the
9 contractor decreasing some of their estimated costs, but there will still be a need to borrow some
10 amount of money for the project – either moving amounts within funds in the City budget, or going
11 to an outside source. The price is now about \$3.1 million, and the identified sources within the City
12 budget will be specified at the next meeting. Councilor Scott moved to award the bid to Pacific
13 Excavation, the sole bidder on the project, and to direct the Mayor to proceed with the PUD
14 agreement for undergrounding, authorizing the purchase of the switch that is required; the motion
15 was passed unanimously.
16

17 The Council also unanimously supported assigning Tom Lauritzen to go through and find the best
18 sources for the funding within the budget, without affecting city operations. Councilor Glenn said
19 the Council should review any grant application applying to the project, before it goes out. The
20 Council unanimously agreed.
21

22 **D. Resolution 2016-07-02 Designation of Administrator as Administrative Head**
23

24 Mayor Brean explained that the Yachats City Charter describes the Mayor as the political head,
25 and that with the creation of the City Administrator position, the Mayor no longer needs to act as
26 the administrative head, as has been necessary in past years. He said the resolution before the
27 council will solve the “one-at-a-time” problems that have been coming up, since the position was
28 filled. Councilor Scott moved to approve Resolution 2016-07-02 as written, putting it into effect
29 immediately. There was no discussion and the vote to approve was unanimous.
30

31 **Recess for Executive Session**
32

33 **Special Meeting Reconvened**
34

35 **E. Designation of City Hall positions, salaries, advertisement**
36

37 Following a discussion in executive session, Mayor Brean announced that upon the City
38 Administrator’s recommendation, the duties of City Recorder, and the authority to delegate as
39 needed, will be placed in the Administrator’s position description. The position of City Recorder will
40 not be renewed, following the retirement of the current Recorder. Councilor Glenn moved to
41 advertise a management position entitled City Clerk III immediately, with a salary range of \$58-
42 60,000, immediately. The Council approved the motion unanimously. Councilor Frye then moved to
43 authorize the Administrator to implement changes in staffing and take necessary steps to see that
44 duties are appropriately assigned and carried out. The motion was approved unanimously.
45

46 There being no further business before the City Council, the meeting was adjourned at 12:39pm.
47
48

49 _____
50 Ronald L. Brean, Mayor
51

Attest:
