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CITY OF YACHATS
CITY COUNCIL WORK SESSION
Civic Meeting Room - Yachats Commons
January 11, 2016
Minutes

Mayor Ronald Brean called the work session of the City Council to order at 9:30 a.m. in the Civic Meeting Room at the Yachats Commons. Council members present: Greg Scott, Sandy Dunn, Barbara E. Frye and Max Glenn.

I. Report and Discussion: City's Website

Scott gave a report on the status of the website project and shared two documents that he had uploaded to the document library. (Attached)

Frye asked if the public had ever been asked what they want in a website.

Scott said that he has had conversations with individuals.

Scott said that a basic shell will be visible online Thursday after the initial version is published on Wednesday evening and the complete project should be done in three months.

Frye asked why the City doesn't just hire a firm to complete the project and get it done rather than pay someone to work on it in his spare time.

Scott and Brean each said that a site that would be everything the City wants would be much more expensive than the City could afford.

New Item: Review of Ordinance on Agenda for Thursday

Planning Commission Chair, Nan Scott was present to explain the Shoreland Protection Ordinance that has been forwarded from the Commission for the Council's Consideration.

Scott said that the Planning Commission had had one version ready to go but then they heard from the City Attorney that he did not advise that the City go forward with that version, so they pulled back and started working on another version.

Scott said that they had the City Planner check with DLCD and LUBA before adding the current wording as it is now being recommended to City Council. That wording adds setbacks to the non-fish bearing streams, which were based on what other coastal communities, have done, and on the Commission's determination of what is required to protect the natural resource and reduce risks to people and property.

Dunn asked Scott (Nan) if there were any objections to the current recommended amendment.

Scott said that there were objections – some say that the setbacks on Gender Creek are not large enough.

Dunn clarified that the setbacks on Gender Creek would only affect the undeveloped properties.

1 Councilor Scott (Greg) said that there are several undeveloped properties east of the Hwy along
2 Gender Creek.

3
4 **II. Report: Occupant Tax Increase Implantation**

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6 Scott said that the tax system could only have one tax rate in effect at a time, so on February 1 the
7 system will have the new rate of 9%. Anyone that has not reported for the Oct-Dec tax period by
8 then will be charged the new 9% rate instead of the old rate. So, staff will have to deal with those
9 individual late reports as they happen.

10
11 **III. Discussion: Radar Road Encroachment on Private Property**

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13 The property owner of 747 Radar Road brought it to the City's attention that a portion of Radar
14 Road and utilities are actually on private property at 900 Hanley Drive. City Planner, Larry Lewis
15 prepared a memo explaining the procedure the County uses to legalize a city road is such a
16 situation.

17
18 Brean said that he has received an email from the owners of the 900 Hanley Drive and they
19 indicated that they have no problem with that portion of Radar Road and the utilities being on their
20 property and do not see why the City should incur the expense of legalizing Radar Road. The
21 owners of 900 Hanley Drive question the reason why the owner of 747 Radar Road would even
22 request that the City remedy the situation.

23
24 Brean said that he believes that while this is not an urgent matter, it is something that the City
25 should correct and he will discuss the matter with the City Planner when he is in the office on
26 Tuesday.

27
28 **IV. Discussion: Goal Setting - Continued to the February Work Session**

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30 **New Item: LED Lighting Grant for the Commons**

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32 Leon Sterner said that he has been working with many different people on a grant application the
33 Friends of the Commons want to submit to replace all of the lighting in the Commons with LED
34 lighting and he would like City Council's blessing to move forward.

35
36 Scott said the Parks and Commons Commission has approved in concept.

37
38 There was consensus that Sterner should continue to move forward getting the necessary
39 information toward this grant submittal.

40
41 **V. Recruitment Services**

42
43 The Council discussed the proposal presented by Prothman for the recruitment of the City
44 Administrator position.

45
46 City Council discussed the proposed process and timeline.

47
48 **VI. Real Property Management - Continued to the February Work Session**

1 **VII. Set the Agenda for the January 14, 2016 City Council Meeting**

2
3 Glenn passed out a Volunteer Application from Lisa McGrath who indicated that she is willing to
4 serve on the Budget Committee, Finance Committee, Library Commission, and Planning
5 Commission.

6
7 She will be invited to attend the Thursday meeting for an interview for the Budget Committee and
8 Finance Committee.

9
10 There was consensus that for the Employee Handbook – impairment would be the selected choice
11 for the alcohol policy.

12
13 McClung said that he will be meeting with the engineers and the contractors on the Hwy 101
14 waterline project this week.

15
16 McClung said that the bids for the Crestview Slide will be opened tomorrow.

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18 Adjourned at 11:30 a.m.

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23 _____
Ronald Brean, Mayor

24

25 Attest:

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Nancy Batchelder, City Recorder