

**CITY OF YACHATS  
PLANNING COMMISSION  
Work Session  
March 18, 2014  
Minutes**

Vice Chair Lawrence Musial called the March work session to order at 2:00 p.m. in the Civic Meeting room of the Yachats Commons. Members present: Musial, Katherine Guenther, Nan Scott, Ron Urban and Shelly Shrock. Absent: Ken Aebi and Helen Anderson. Also present, City Planner Larry Lewis.

**Public Hearing Procedures**

The Commission discussed ways to make the procedures clear for the audience and applicant.

Musial suggested having a sign-up sheet for people to sign up before the public hearing.

Other suggestions:

- Written procedures available for the applicant, Commission and public
- Clear time limits enforced
- Votes and reasons for the vote of each Commissioner for each of the criteria recorded

Musial and Guenther will work with Lewis to develop the written procedures.

**Criteria for Stream Determination**

The Commission discussed methods of stream determination and what sources should be used.

Lewis said that he would be trying to find some other sources, such as the Forest Service.

Scott suggested that the City could take pictures of the creek at regular intervals as a way of documenting the flow.

The discussion on methods for making the determination will continue.

**Review of the Code Regarding Variances** – Not discussed.

The meeting was adjourned at 3:00 p.m.

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Lawrence Musial, Vice Chair

Attest:

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Nancy Batchelder, City Recorder