

**CITY OF YACHATS
PUBLIC WORKS & STREETS COMMISSION
Civic Meeting Room, Yachats Commons
January 10, 2017
2:12 P.M.**

Minutes

Chair – Not appointed at this time. Larry Nixon called the regular meeting of the Public Works and Streets Commission to order at 3:12 p.m. in the Civic Meeting Room of the Yachats Commons. Members present: Don Groth, Rick Haynes and Doug Johnson

I. Meeting called to order.

II. Minutes – December 13, 2016

III. Business

Motion to adopt the minutes of December 13, 2016 - Aye – 4, No – 0

A. Combining Commissions – Dissolve Public Works & Streets Commission

Davies stated that she sent out emails to the members regarding tape from last meeting, and after observation for 7 months of all the committees, considering vacancies that are not being filled, it makes sense to not lose everyone's expertise, and volunteerism, but to utilize in a different place. The council may not agree with it, but would like to hear from each member about how you feel and about what would work best for you and the city.

Nixon stated the he has been involved from the beginning in March of 1985. Streets and Public Works were two separate commissions at that time. There was a lot more involvement in committees on Tasks at that time. The big needs of Yachats have been accomplished. Water rights have been given back to the state in the 1990's. That topic is on his plate still, but thinks it's an appropriate time for this commission to possibly merge with the city council. The city council has a street light kind of dark sky goal which the streets committee could have had a conversation. The committee has had some restructuring.

Nixon stated that he prefers to voice information during an open meeting versus outside of meetings regarding ethics. The lack of knowing there's a structure; what you can do - what you can't is part of something that has been softening over a number of years.

Davies stated that the ethics training is great to have the commission attend and the idea is accomplished by bringing someone here from CIS. Basic ethics need to be known. If coordinated with Waldport we may get it for free. The other item is dark sky initiate, the council is not working on it but it's out there. The Planning Commission was assigned to delve into it but found it needed community support beyond what they had; it was then referred to counsel.

1 Haynes stated that he is struggling to see what goals are, why we're here.
2 Information is passed around but hasn't really dealt with anything but the water tank;
3 has been on committee for under a year now.
4

5 Nixon stated the highway 101 project started in 1988.
6

7 Johnson stated he was asked to join by former member. A merge would be a good
8 thing. Was in construction, been on national board of directors, association president
9 for about 15 years. Finance is ok but not strong about it.
10

11 Groth stated he is a retired CPA mainly tax, but has been on committee two years.
12 The main thing that has been done is monitor reservoir. Group sponsors clean
13 sweep. Going forward, what is the process going to be in regard to the tank.
14

15 McClung stated that the planning stages are where input is needed. Davies is doing
16 administration of IFA loan. We're sharing engineering responsibilities. Street light
17 project would have been good to have this commission on board long ago.
18

19 Haynes stated that the need to develop EDU's because that's the missing piece in
20 our utilities. Have no complaints about the engineering firm.
21

22 Davies stated that Jason Klohk has been here every day and that he works for
23 Reece.
24

25 McClung state that Mr. Klohk is doing the painting on the ground and the lay out.
26 He's been really good to work with. The east side of the sidewalk is staying. It will
27 extend in front of C & K and into Ocean View. The west side will see big changes.
28 Like 6 foot sidewalks; court yard in front of toppers, in Yachats gold.
29

30 Davies stated there will be 14 decorative street light poles. Dark sky certified. Taking
31 extra efforts to straighten out area around 4th; replacing water lines; lots of moving
32 parts, would have been nice to have everyone on board sooner. There was a
33 contractors meeting last week, public has been good about this project and is going
34 smooth.
35

36 Groth stated that one of the concerns raised with Davies was the difference with
37 commission and finance committee, and is that commission's comments on record.
38 Finance committee has no record, maybe recorded but not turned into minutes and
39 attested to. If we go to some other form, I'm not opposing it, try to make sure this
40 stuff gets on the record so you don't lose reports that go into public record so you
41 have a written record someplace that someone will attest to.
42

43 Davies stated that she was not sure why they don't have records. But there's a
44 meeting Thursday and will get them lined out as to what they have to do. If interested
45 please come to finance meeting Thursday 1:00pm.
46

47 Bennett asked who takes responsibility for putting together capital improvements
48 plan?
49

50 Davies was not sure at this point. There are two commissions, the planning
51 commission and counsel that are required by law.

1 **IV. Reports**

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3 **A. South Tank –**

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5 McClung stated that the property has been purchase and paid for the south
6 reservoir. Davies has used IFA loan to pay for property and costs. WE are
7 now developing pretty good drainage plan. Conditional use permit needed to
8 have really good drainage system. Breaking ground spring early summer. 101
9 project is moving fast. 24 inch pipe coming up Crestview will increase
10 drainage, and will tie into 101 drainage. Next item coming up is buying a
11 backhoe.

12
13 McClung stated that the planning commission suggesting 60 inch pipe. Told
14 them engineers do that. They wanted a 100 year 1 hour event size. Creek is
15 secondary source. They are being cautious. It will be the 24 inch pipe. This
16 will be confirmed by engineers.

17
18 **B. Public Works Department –** See attached report

19
20 **C. Water Data –** No.

21
22 **D. Financial Data for Water and Sewer Funds –** No.

23
24 **E. Solid Waste District Advisory Council –**

25 Nixon stated there was a planned meeting in
26 April.

27
28 **V. Other Business**

29
30 **A. From the Commission – None**

31
32 **B. From the Staff –** tentative meeting for next month scheduled

33
34 **C. From the Floor –** None.

35
36 There being no further business before the Commission, the meeting was adjourned at 3:10
37 p.m.

38
39 _____
40
41 Attest:

42
43 _____
44 Kimmie Jackson, Clerk II
45