

**CITY OF YACHATS
PUBLIC WORKS & STREETS COMMISSION
Civic Meeting Room, Yachats Commons
December 13, 2016
3:05 P.M.**

Minutes

Chair Bob Bennett called the regular meeting of the Public Works and Streets Commission to order at 3:05 p.m. in the Civic Meeting Room of the Yachats Commons. Members present: Bob Bennett, Don Groth, Rick Haynes and Larry Nixon; Absent - Doug Johnson

I. Minutes – November 8, 2016

II. Business

Motion to adopt the minutes of November 8, 2016 - Aye –4, No – 0, Absent - 1

A. Utility Billing evaluation - Ongoing discussion

See attached presentation by Buckwald in Tom Lauritzen's absence.

Buckwald stated public works staff has been busy and will start up again in January with the higher strength wastewater evaluation. There will be one more meeting before businesses are invited.

Haynes stated that they were going to try and look at the billing to see what the impact is and incorporate the FOG issues.

Buckwald reported the operational accounts for Water & Wastewater were more than the actual operating costs. It was not clear what the money was being spent on. Public Works asked for the expenditures & revenues to review and found that the operating accounts for Water & Wastewater had become a catch all for some of the other fund accounts and was not being distributed correctly. Lauritzen researched and came up with a new plan how to code the invoices so the spending is clear and are attributed to the correct fund. Lauritzen also created additional account line items to show correct spending in the right department. The attached reports show the new accounts and all the changes that have been made by Lauritzen.

Bennett stated that this is a major improvement going forward and part of the problem was not being able to see the breakdown.

McClung stated that they still need to develop some SDC revenue for Streets and revenue sources. May be able to put a little in at the end of the year they might be able to, due to the water rate hike is higher than they expected and EDU's still need to be added. There should be a structure put into place right away to charge high users.

B. Election of a new Chairperson

McClung stated that the City Administrator asked if there was a need to keep the commission and were looking to consolidate some of the commissions; possibly combining the Emergency & Public Works or another commission.

McClung stated that he and Buckwald would like to keep the commission.
Discussion continued of not electing a Chair at this point and do we need a Chair.
Will wait for Johnson to attend and discuss further at the January 2017 meeting.

III. Reports

A. South Tank –

McClung stated the Conditional Use Permit was granted and has some stipulations on the drainage. They were looking at a 60 inch pipe to handle the water drainage; will be looking at a 50 year storm and possibly a 100 year storm.

B. Public Works Department – See Report

C. Water Data – Attached Report

D. Financial Data for Water and Sewer Funds – Attached Report

E. Solid Waste District Advisory Council – Meeting was cancelled

IV. Other Business

A. From the Commission – None

B. From the Staff – None

C. From the Floor – None

There being no further business before the Commission, the meeting was adjourned at 4:38 p.m.

Bob Bennett, Chair

Attest:

Kimmie Jackson, Clerk II