

CITY COUNCIL AGENDA COVER-SHEET

From: Nancy Batchelder, City Recorder

- Regular Meeting Agenda Item Work Session Discussion Topic
- o Add to agenda for _____ meeting.
 - o Continue this item until _____.
 - o Item dismissed.

DATE: December 2, 2011

Title: Appoint Risk Management Coordinator

Item: Last Spring CIS announced that they were changing their focus in the Risk Management area. They said that they would simplify their Best Practices matrix and offer incentives to members that adopt and follow specific programs and policies.

Members with less than a 60% loss ration will be given bonus credits in the 2012-2013 policy year equal to \$1,000 for each one CIS has approved during the 2011-12 fiscal year.

The policies include: Personnel, Fleet Management, Safety, sewer maintenance and an emergency plan. Staff is working on the fleet management and sewer maintenance policies. I have submitted the current personnel and safety policies for CIS review. Those policies were drafted using the CIS templates so there should not be many changes to make following their review.

CIS will also provide a discount if members appoint a **Risk Management Coordinator**. CIS will provide a two-day training for the person appointed.

Related Goal: Improve administrative processes to maintain and surpass previous high standards.

Reference And Review Material:

Budget Impact:

Additional Information:

Attachments: